

Butte College Academic Integrity: Student Responsibilities

Academic Integrity

Students and faculty at Butte College are committed to honesty, responsibility, and excellence in teaching and learning, establishing a culture of academic integrity in all aspects of college life.

Academic Dishonesty

Definition of Cheating

Cheating is the act of obtaining or attempting to obtain credit for academic work through the use of dishonest, deceptive, or fraudulent means.

Examples of cheating include, but are not limited to, the following:

- Copying answers from another person during an exam or on an independent assignment.
- Using unauthorized materials, technological devices, or concealed information during an exam.
- Submission of the same assignment for more than one course without prior approval of all the instructors involved.
- Altering or interfering with grading.

Definition of Plagiarism

Plagiarism is representing the work or ideas of someone else as your own. Examples of plagiarism include, but are not limited to, the following:

- Use of the ideas, conclusions, words, or other intellectual property of another without appropriate citation.
- Turning in someone else's work as your own.
- Copying media (especially images) from other websites to paste them into your own papers or websites without appropriate citation.

Responsibilities of Students

Students are obligated to:

- Bear full responsibility for the content and integrity of all academic work submitted.
- Know and understand the definitions of and the college's policies on cheating and plagiarism.
- Understand individual instructors' expectations regarding research, homework, tests, papers, group work, and use of materials prepared for more than one class.

Consequences of Academic Dishonesty May Include:

- Receiving a failing grade on the test, paper, or exam.
- Being placed on disciplinary probation.
- Being placed on disciplinary suspension.

Student Due Process

- A student has the right to appeal an instructor's determination of cheating or plagiarism.
- The instructional dean will facilitate a meeting with the instructor and student or meet with the student to hear that student's appeal.
- If the determination of cheating is upheld by the instructional dean, the student's disciplinary consequences remain.
- The student may also pursue a grade challenge if the cheating determination is upheld if the student feels that the determination has had an unfair effect on his or her grade.

Resources

- Butte College Board Policy B5500 on Standards of Conduct:
- <http://www.butte.edu/Board Policy 5500>
- International Center for Academic Integrity: <http://www.academicintegrity.org/ica/home.php>
- Plagiarism.org: <http://www.plagiarism.org/>

Butte College Accommodations

Non-Discrimination Policy: Butte-Glenn Community College does not permit discrimination or harassment in its programs and activities on the basis of race, color, national origin, ancestry, sex, gender, gender identification, sexual orientation, disability, age, religion, physical and/or mental disability, medical condition, veteran status, marital status or any other characteristic protected by institutional policy and, state, local or federal law. The College values fairness and equity for all members of the College community. The following individuals have been designated to handle inquiries regarding the non-discrimination policies and Section 504 discrimination:

Stephanie Jimenez
Interim Title IX Coordinator
Student Administrative Services (SAS) Building 246
530-893-7487
jjimenezst@butte.edu

Chris Little
Executive Director-Human Resources
Student Administrative Services (SAS) 344
530-879-4052
littlech@butte.edu

For further information and resources on notice of non-discrimination.

San Francisco Office
Office for Civil Rights (OCR)
U.S. Department of Education
50 United Nations Plaza
Mail Box 1200, Room 1545
San Francisco, CA 94102
Telephone: 415-486-5555
FAX: 415-486-5570; TDD: 800-877-8339
Email: ocr.sanfrancisco@ed.gov

Academic Accommodations: Students have the right to request reasonable modifications to college requirements, services, facilities or programs if a student's documented disability imposes an educational limitation or impedes access to such requirements, services, facilities or programs. A student with a disability who will be requesting a modification, accommodation, or access to an auxiliary aid is required and responsible for identifying themselves to the instructor who should refer the student to the Disabled Student Programs and Services (DSPS) office. Students can consult or request assistance from the DSPS Office regarding specific modifications, accommodations or use of auxiliary aids and will be required to meet timelines and procedural requirements established by the DSPS Office.

Alternate Media: This publication is available in alternate media. Students with a print disability — **a visual limitation or reading difficulty that limits access to traditional print material** — caused by a learning disability, blindness, disease, medication, or physical condition may request printed materials in an alternate media format, with appropriate documentation of disability. Examples of alternate media formats include: e-text (e.g., text on CD), audiotape, MP3 file, large print, tactile graphics, and Braille. Contact DSPS for alternate media requests by calling 895-2455 [voice] or 895-2308 [TTY] or email at dsps@butte.edu. The DSPS office is open (M/W/TH), 7:30am-4:00pm; (T), 9:00am – 4:00pm; and (F) 8:00am-11:30am.

Academic Integrity: Student Responsibilities updated 1/18/18. Updated by the Office for Student Learning & Economic Development in collaboration with the Academic Senate, Admissions and Records and the Office for Student Services.

This document can be found in the Faculty Information Packet in MyBC – uploaded by Christie Boggs.