

Invoices are payable by the payment due date. This due date is stated each month on the top front of your bill. It is important that payment is received before the due date so please allow 5 to 7 days for standard mail delivery. A 1.5% late fee will be charged on balances outstanding after the due date.

Failure to pay amounts that are due can lead to suspension of service. Reconnection after suspension for non payment can take up to 2 business days and requires payment of entire back balances, payment of \$500.00 for reconnection fee, and 1-month advance deposit all payable by certified bank check.

P.O. Box 36204, Newark, NJ 07188-0001

Address Service Requested

BILL SAMPLE
123 MAIN STREET
ANYTOWN, USA 12345-6789

Account Number: 12345
Statement Date: 12/01/2014

Summary of Charges

Balance Information

Previous Balance 917.85

Payments Received 0.00

Past Due Balance \$917.85

New Charges

New Usage Charges 0.00

Monthly Service Charges 110.34

Finance Charges 13.77

Taxes, Regulatory & Other Fees 32.73

Total New Charges \$156.84

Total Amount Due \$1,074.69

Due Date 12/27/2014

Remittance Section

Customer Name: Bill Samp
Account Number: 1234
Invoice Number: 12345
Past Due Balance: 917.8
Total New Charges: 156.8
Due Date: 12/27/2014
Total Amount Due: \$1,074.69
Amount Paid: \$

Please put your account number on your check and make payable to **BCM One**

BCM One
P.O. Box 36204
Newark, NJ, 07188-0001

000000000029188010746998

Please detach and return portion above with your payment

Important Messages

EXCITING NEWS!

In order to become a more streamlined and powerful partner to our valuable clients McGraw will be making a series of changes in the coming months. Each of these steps in our evolution will enhance our ability to deliver a unified managed solutions message to our clients with a singular vision of providing a world class experience with every human interaction. Among the first series of changes is our new brand identity, **BCM One!** Effective October 1, 2014, McGraw Communications has changed its name to **BCM One**. During the transition you may see communications with either name. As we move forward please go to our new website www.bcmone.com for more updates and exciting news.

NOTICE OF CHANGE TO BCM ONE STANDARD TERMS AND CONDITIONS

The Standard Terms and Conditions have been updated and can be viewed at:
www.bcmone.com/legal/BCMOne_STCs_2014.pdf

DID YOU KNOW?

BCM One offers the total suite of truly integrated technology solutions to suit your business needs! We offer **Hosted Voice Solutions**, **Cloud Infrastructure and DR solutions**, and **Intelligent Network Design** just to name a few. Call us today to learn more about how BCM One can help your business to thrive with our unique approach to maximizing your businesses' potential.

FOLLOW US!!

You can stay connected to us on social media! Join us on Facebook (BCM One), Twitter (@bcm_one) and LinkedIn (BCM One).

NOTICE OF RATE INCREASE:

As previously noted, due to continued rate increases in ILEC tariff prices, BCM One is raising associated charges for some business lines, features, non-recurring charges, usage and calling plans. Please contact your account manager or our billing department at **888-518-2300** if you have any questions.

For questions about your bill or service,
please call 888-518-2300

The Remittance portion should be removed and included with your payment in the envelope provided. Write in the amount enclosed in the space provided and indicate any address changes on the back of the coupon.

Information about your billing statement date, billing period and your account number are covered in this section.

An overview of the current status of your account starting with Beginning Balance, Payments and Adjustments applied since your last billing and your Current Balance. The current month's charges are summarized by category with the Total Amount Due at the bottom.

Watch this space for important information concerning your account and service.