

# Paper Presentation Rules & Guidelines

## 1. General Guidelines

- The event is open to all undergraduate and postgraduate students.
- Participants can register individually or in teams of up to 2 members.
- The topic of the paper must be related to technology, science, or innovation.

## 2. Submission Guidelines

- Participants must submit an abstract (150-300 words) before the deadline.
- The full paper should follow the IEEE format (Title, Abstract, Introduction, Methodology, Results, Conclusion, References).
- The paper must be original and plagiarism-free (below 15% similarity).

## 3. Presentation Guidelines

- The presentation must be in Microsoft PowerPoint (PPT/PPTX format).
- Slide Limit: Maximum 12 slides, including title and conclusion.
- Time Limit: 8 minutes for presentation + 2 minutes for Q&A.
- Use clear fonts, visuals, and minimal text to keep slides engaging.

## 4. Judging Criteria

- Content & Research Quality (30%) - Depth of research, relevance, originality.
- Presentation Skills (25%) - Clarity, confidence, and engagement.
- Visual Appeal of Slides (15%) - Readability, design, and structure.
- Q&A Handling (20%) - Ability to answer questions effectively.
- Time Management (10%) - Staying within the time limit.

## 5. Rules & Regulations

- Use of offensive or copyrighted content is strictly prohibited.
- Participants must be present 15 minutes before their slot.
- No last-minute changes in the topic after submission.
- In case of tie scores, judges' decision will be final.

## 6. Prizes & Certificates

- Winner & Runner-Up will receive cash prizes and certificates.
- Participation certificates for all registered participants.

## 7. Important Dates

- Abstract Submission Deadline: [Date]
- Final Paper Submission Deadline: [Date]
- Event Date: [Date]