

SEAN SCISSORS

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Web Developer | Business Analyst | IT Tech Support Lead | IT Project Manager with IT | Video Editing Experience | Excellent People Skills | Superior Software/Hardware Technical and Project Management Abilities

BUSINESS ATTRIBUTES SUMMARY (Alphabetical): Advertising, Business Analysis, Cross-functional Team Leadership, Customer Service, Excellent Verbal and Written Communications, Exceptional People Skills, Management, Marketing, People Management, Project Management, Superior Leadership, Team Player, and Training

TECHNICAL STRENGTHS (Alphabetical): Adobe (Acrobat, After Effects, Creative Cloud, Creative Suite, Dreamweaver, Illustrator, Photoshop, Premiere Pro), Autodesk Maya, Back-End Development, Cascading Style Sheets (CSS), Computer Hardware/Maintenance/Repair, Coding, Digital Media, Gaming, Front-End Web Development, HTML, HTML5, JavaScript, Node.js, jQuery, Linux, Microsoft Office Suite (Excel, Outlook, PowerPoint, Word, Visio), MySQL, Online Advertising, OS X, PHP, Programming Analysis, SEO, Social Media Marketing, Software Development, Software Installation, SQL, Technical Support, Troubleshooting, UNIX, Video, Video Production, Web Development, Windows 7, 8.1, 10, Windows Server, WordPress, and YouTube

WORK EXPERIENCE:

University of California, Los Angeles (UCLA), Los Angeles, CA

February 2015 – Present

Major public research university within the University of California system

Programmer Analyst II (Business Analyst, Web Developer, Business Liaison | Project Manager)

- Monitor, diagnose, troubleshoot, optimize networked components to resolve problems/improve quality, performance
- Handle missing sample data from Olympic lab which includes usage of our Linux server and SFTP python scripts.
- Primary support technician for 3 Pathology labs with over 250 users and 400 networked devices.
- Administrate Pathology website including content curation, access administration and data management.
- Project Manager for the Pathology Intranet website. Rebuilt the site from the ground up in order to make it searchable, mobile friendly and more aesthetically pleasing
- Rolled out PC upgrades to the Telepathology department 20% ahead of schedule
- Establish and maintain over 40 SOPs for all new software/hardware within the Pathology umbrella.
- Implement new technology (staff preparation/training change management, and development of new ISS standards)
- Install, test, purchase. and evaluate hardware and software as necessary
- Created knowledge repository with known-issues and fixes to accelerate the ticket resolution process.
- Manage tickets through Service Now portal and create dashboards for management analysis.
- Lead onboarding sessions for new employees on department software, hardware and best practices.

Independent Initiatives – SeanScissors.com / Gamersciz.com, Los Angeles, CA

2010 – Present

Web Developer | Video Editor

- Develop web sites using PHP/WordPress, JavaScript, HTML (2017 - Present).
- Designed and maintained Gamersciz.com website and created main logo and banner (2010-2016).
- Used a WordPress-based theme for the site, but customized the design and code.
- Served as primary author for more than 100 game-related articles. Occasionally featured guest posts.
- Administered YouTube channels and acted as the primary uploader/editor for the main YouTube channel, which was sponsored by Machinima.
- Trained and experienced in video editing and web development and trained in Lighting, Rendering, Polygon Modeling, and Texture Mapping from Gnomon School of Visual Effects.

BSC Management, Los Angeles, CA

August 2010 – February 2015

Full-service association management and meeting planning organization for the health and medical sectors

IT Project Manager

- Served as primary in-house IT support representative, including fixing computers, installing software, configuring new computers and teaching new employees company software
- Managed client websites, including checking weekly for bugs
- Managed staff who provided client-related material and primary technical support contact
- Identified and scheduled project deliverables, milestones, and required tasks related to the program
- Prepared project status reports/kept management, clients, key people informed of project status and related issues
- Assigned duties, responsibilities, and scope of authority to project personnel
- Generated monthly media newsletter for client, including creating newsletter from template and sending out mass email messages
- Managed SAGESU (Medical Education online courses) using Moodle (LMS).
- Learned to develop and manage websites and databases using WordPress and MySQL

Cyberdefender Corporation, Los Angeles, CA

February 2010 – August 2010

Sales and marketing company that sold antivirus software. Now defunct.

Tech Support Representative

- Answered phone calls and handled customers' technical questions
- Fixed multiple computers at once via LogMeIn

JP Morgan Chase

2009

Leading global financial services firm and one of the largest banking institutions in the U.S.

Technical Support Representative (temporary)

- Replaced old computer hardware with new, improved hardware
- Made sure software conversions went smoothly while testing hardware
- Reported to IT Lead once mini-projects were finished

EDUCATION

B.S. – Bachelor of Science - Information Technology

University of Missouri-Columbia, Columbia, MO, May 2009

Gnomon School of Visual Effects, Los Angeles, CA

Called "the MIT of visual effects" by Fast Company magazine, Gnomon boasts an employment rate of 100% (93% for vocational programs). It has educated many of the world's best digital artists.

Course(s) completed:

- Lighting/Rendering I – Fall 2009
- Polygon Modeling I – January 2010
- Texture Mapping I – March 2010

Course(s) enrolled:

- *Build Front-End Web Applications from Scratch (Codecademy.com)*