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Transaction Code	Business Scenario Description	Scenario Lists (Filled by Users)
MM01	Create Material Master	Create Material Master
		Extend above created materials to other plants.
MM02	Change Material Master	Change above created Materials
MM03	Display Material Master	Display above created Material Master
MM06	Material Deletion	Flag for Deletion of any above created Materials and its impact for further transactions.
		Display changes in material master. What changes have been done in material master?
	Block Material	Block any of above created Material and its impact for further transactions.
	UnBlock Material	UnBlock a Block Material.
AC01	Create Service Master	Create Service Master in all Service Categories
AC02	Change Service Master	Change above created Service Master
AC03	Display Service Master	Display above created Service Master
	Delete Service Master	Delete one of above created Service Master and its impact for further transactions.

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		Remove deletion indicator from service master & its impact for further transaction
BP	Create Vendor	Create General Role Vendor
		Create Supplier Role Vendor
		Create Finance Role Vendor
		Extend the above created Vendor to other Purchasing Organization
		Extend the above created Vendor to other Company Code
BP	Change Vendor	Change the above created Vendor
BP	Display Vendor	Display above created Vendor
	Block Vendor	Block any of above created Vendor for All Purchasing Orgs and its impact for further transactions.
		Block any of above created Vendor for specific Orgs and its impact for further transactions.
	UnBlock Vendor	UnBlock a Block Vendor.
	Vendor Deletion	Flag for Deletion of any above created Vendor and its impact for further transactions.
		Remove deletion indicator for above created Vendor and its impact for further transactions.
ME11	Create Purchasing Information Record	Create a Purchasing Info Record of Specific Vendor and Material for different Plant and Purchasing Organization

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ME12	Change Purchasing Information Record	Change above created Purchasing Info Record
ME13	Display Purchasing Information Record	Display above created Purchasing Info Record
ME51N	Material PR	Create a material PR for direct consumption of material on cost center.
ME51N	Material PR	Create a single PR for the procurement of materials/assets for multiple plants.
ME51N	Asset PR	Create an asset PR for asset procurement.
		How bility charges will be handled?
		How extra charges will be handled, if amount is increased in received quotations, whereas the assets are already approved by competent authority in previous PR.
		How previous PR can be mentioned/tracked in new PR for the reference?
ME51N	Service PR	Create a service PR of vehicles with an internal order. What account assignment and item category will be used?
ME51N	Service PR	Create a service PR of (OPEX/CAPEX) other than vehicles e.g. IT Services/Bills, Repair and maintenance services etc What account assignment and item category will be used?
ME51N	MRP Relevant PR	Creation of Planned Order into Purchase Requisition through Material Requirement Planning.
		Creation of Maintenance Order for auto creation of PM relevant PR.

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ME51N	PM Relevant PR	Automatically created Plant Maintenance Related Purchase Requisitions for repair and maintenance of vehicles, office equipment, IT equipment etc.
ME52N	Change PR	Change above Created Purchase Requisition
ME53N	Display PR	Display above Created Purchase Requisition
	Closing of PR	Close any of above created Purchase Requisition before approval and its impact in system Reports
	Deletion of PR	Delete any of above created Purchase Requisition before approval and its impact in system Reports
	Closing of PR	Close any of above created Purchase Requisition and its impact in system Reports, once it is approved
	Deletion of PR	Delete any of above created Purchase Requisition and its impact in system Reports, once it is approved
		Check notification to initiator if PR is approved.
		How user will view a comments that is done on PR, user has written while approving or rejection.
		Send notification to all users in release strategy, if PR is rejected at any level. Furthermore, if PR is rejected at level 4 then notification should sent to Initiator, Level 1, Level 2, Level 3 etc. Same notification is required to all users in release strategy if PR is approved.
		How comments or input will get from user in case of discussion? (Forward Option)
ME21N	Local Material PO	Create a simple material PO without selecting any account assignment category. (like IT Consumables, Stationery etc)
ME21N	Local Material PO	Create a material PO for direct consumption of material on cost center.
ME21N	Local Material PO	Create a material PO for the procurement of uniform cloth and accessories.
	Local Material PO	Create a single PO for the procurement of materials/assets for multiple plants.

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	Local Material PO	Create an asset PO for asset procurement other than vehicles, Weapons e.g. admin or IT Assets (AC, Furniture, Laptop etc.). How taxes will input in PO.
	Local Material PO	Create an asset PO of CIT vehicle procurement and the process of vehicle fabrication.
	Local Service PO	Create a service PO of vehicles with internal order. What account assignment and item category will use.
	Local Service PO	Create a service PO for internet bills of MIS . What account assignment and item category will use.
		Create a service PO of (Opex/Capex) other than vehicles. What account assignment and item category will use.
	Local Material/Service PO	Create a PO by adopting automatically created PM relevant PR
	Local Material/Service PO	Creation of PO by adopting MRP relevant PR.
	Local Material/Service PO	Create a PO with reference to RFQ
	Local Material/Service PO	Create a PO with reference to Contract
	Local Material/Service PO	Create a single PO for multiple PR's
	Local Material/Service PO	Create a multiple PO's for single PR.
	Local Material/Service PO	Delete / undelete PO line item and verify released strategy

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	Local Material/Service PO	Verify the deletion of PO's line item before PO approves.
		Verify the deletion of PO's line item or close a PO once it is approved.
	Local Material/Service PO	Creation of partial PO with reference to PR.
	Local Material/Service PO	Creation of partial PO with reference to RFQ
	Local Material/Service PO	Creation of partial PO with reference to RFQ / second PO with Ref to RFQ
	Local Material/Service PO	Creation of partial PO with refrence to contract
ME22N	Change PO	Change in all above Created Purchase Orders.
ME23N	Display PO	Display all above Created Purchase Orders.
	Reject PO	Reject a PO from any level and notify to initiator, then perform any changes in PO e.g. amount change, quantity change, cost center change, GL changes etc and then save the PO and verify retriggering release strategy
	Print PO	PO Print Process, PO should be printed after final approval.
		Print PO for multiple plants and verify the different delivery addresses.
	PO approval	Approval of PO
	Approval notification	Approval notification to initiator
	Rejection notification	Rejection notification to initiator

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	PO service object note	Asset verification No via service object from Fin Br
		How leasing process of all types of vehs will execute in MM & how payments will be made?
ME31K	Material Contract (Quantity & Value)	Create Material Quantity contract
		Create Material Value contract Weapons contract
		Create Material Value contract
ME31K	Service Contract(SLA) (Quantity & Value)	Create Service Quantity contract
		Create Service Value contract
		Create a contract with reference to RFQ
		Approval of contract through My Inbox in SAP
	Change of Contracts	How the changes can be made in the approved contract in terms of change of rate due to fluctuation in currency?
	Change of Contracts	How a contract can be renewed with the same vendor?
	Display of Contracts	Display above created Contracts.
WF	Contract Approval	Contracts should be released according to the given released strategy.
		Presently we are floating RFQ through email with complete specs to vendor. The same process will continue.
ME41	Create RFQ	Create RFQ with reference to PR.
		Create RFQ without reference to PR.

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		Create a partial RFQ of PR.
		Create single RFQ for multiple PRs.
		Create RFQ by adopting PR and check the quantity change in RFQ by increasing.
ME42	Change RFQ	Change the above created RFQs
ME43	Display RFQ	Display the above created RFQs
		Delete the above created RFQs
		Undelete the above created RFQs and Maintained Quotation
ME47	Create Quotation	Verify the quotations maintenance process in the system that is received by the respective vendors in respective RFQs.
ME48	Display Quotation	Verify the display process of quotations.
ME49	Price Comparison	Verify the comparative statements/price comparison process.
		Reason for rejection of lower bidder required on Price comparison document and its impact in further transaction of PO.
		Selection criteria should be dependent on quality of work and recommendations from custodians.



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	Print RFQ	Check the print RFQ or email to the vendor with entered specs.
CS01	Create BOM	Verify the process of BOM creation for sub-contracting.
CS02	Change BOM	Verify the process of changes in BOM.
	Cancel/deletion	Verify the cancellation or deletion of BOM.
CS03	Display BOM	Verify the display of created BOM.
	Create Subcontracting PO	Create a subcontracting PO for the procurement of uniforms and how taxes will input in PO.
		Create a subcontracting PR for the procurement of uniforms for multiple plants in single PR
		Vendor change due to some issues at vendor end and raw cloth and PO is also issued to the vendor.
		Vendor change due to change of taxes and PO is issued to the vendor
	Change Subcontracting PO	Change of above created Subcontracting Order
ME21N	Display Subcontracting PO	Display of above created Subcontracting Order

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ME21N	Approval of Subcontracting PO	Approval of the above created Subcontracting Order
MIGO	Print of Subcontracting PO	Print of the above created Subcontracting Order
MIGO	Stock Transfer/Issuance	Raw Material for above Subcontracting Order will be transfer/issued to vendor.
	Return of stock issued to vendor	Verify the process of raw material returned that is issued to the vendor.
MIGO	Finished Good Receipt	Finished Goods of the Subcontracting Order GRN.
		Verify the notification received to initiator once subcontracting PO is approved.
		How amount will adjust for wastage of raw cloth issued to vendor and GRN for finished goods are also less than actual quantity in PO.
MIRO	Invoice of Subcontracting	Invoice after providing the finished good against the above created subcontracting order will be Park in the system and workflow will be triggered.
	Create Reservation	Create Reservation for Cost Center
	Create Reservation	Create Reservation for Asset
	Create Reservation	Create Reservation for Order
	Change Reservation	Change of above created Reservations

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	Display Reservation	Display above created Reservation
	Goods Receipt For Purchase Order	Goods Receipt will be done against above created Purchase Order
MIGO		Verify the goods receipts in restricted stock.
MIGO		Verify the goods receipts in unrestricted stock directly
MIGO		Verify the goods movement from the restricted stock to unrestricted stock if physical quality inspection is done.
MIGO		Verify the partial goods receipts of materials or assets.
MIGO		Verify the goods receipts of assets and check the depreciation charge in FI.
		Verify the goods receipts of assets/materials for multiple plants.
MIGO	Goods Issue for Subcontracting	Raw Material will be issued against subcontracting order to the subcontractor to perform its services.
		Verify the Purchase Order history after GRN.
		Maintenance order reservation created for stock item
MIGO	Goods Issue/Return for the maintenance order	Verify the Goods receipt/issuance or direct consumption against maintenance order that is created through PM relevant PR, PO

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MIGO		Goods returned to the store that is direct consumed against maintenance order.
		Verify the goods issuance against reservation created against maintenance order created through PM.
		Verify the cancellation/goods return to store that is issued against reservation created against maintenance order created through PM.
MIGO	Goods Issue/Return for the Cost Center	Goods Issuance against Cost Center.
MIGO		Goods returned that is issued against cost center.
		Verify the impact of cancellation or return of material documents in reports of stock, reservation etc.
MIGO		Goods returned to the store that is issued against asset (Laptop, Desktop, AC's Fur, Vehicle etc)
MIGO	Goods Issue/Return for the Scrapping	Goods issue for scrapping.
MIGO		Goods returned that is issued for scrapping.
MIGO	Goods Issue/Returns of assets	Goods Issuance of assets to the employee
		Verify the personnel numbers in additional data tab if goods issuance done for multiple users.
MIGO		Goods returned of asset that is issued to the employee.
MIGO	Goods Issue/Return of consumables items	Goods issuance of consumables to the employee

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MIGO		Goods returned of consumables that is issued to the employee.
	Personnel Number in Goods Issuance	Personnel numbers should be filtered by plant, issuance should not be done on other plant/company code personnel numbers.
MIGO	Transfer posting of Assets and return	Verify the process of asset transfer from one plant to another plant.
MIGO		Verify the process of asset return/reversal from plant to plant.
MIGO	Plant to Plant Transfer/Return(Reversal)	Plant to Plant Transfer with Two Step Process
		Verify the material transit in report to check whether material is showing in transit or not.
		Verify the stock transit report of material after cancellation of material document for two steps.
MIGO		Plant to Plant Transfer with Single Step Process
MIGO		Returns/Reversal of stock from plant to plant with single step process
MIGO		Returns/Reversal of stock from plant to plant with two step process
MIGO	Store to Store Transfer/Return(Reversal)	Stock Transfer within the plant from one store to another store in single step process

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MIGO		Stock Transfer within the plant from one store to another store in two step process
MIGO		Return/Reversal of stock within plant from store to store in single step process.
MIGO		Return/Reversal of stock within plant from store to store in two step process.
MIGO	Material to Material Transfer/Return(Reversal)	Transfer of Material from one Material Code to an other Material Code
MIGO		Return/Reversal of Material from one Material Code to another Material Code
MIGO	Return Delivery	Return Delivery to Vendor after Goods Receipt in restricted stock.
MIGO		Return delivery to Vendor after Goods Receipt in unrestricted stock.
MIGO	Subsequent Delivery	How to run process of subsequent delivery?
MIGO	Entering Reasons for return delivery in the system	Reasons for returning of material to store
MIGO	Reversing Goods Receipt	How to reverse Goods Receipt Document
MIGO	Reversing Goods Issue	How to reverse Goods Issuance Document
MIGO	Reversing Stock Transfer	How to reverse/cancellation of Goods Transfer (Issue/Receipt) Document
MIGO	Scrapping	How to scrap or write off the Material which is received in scrap store.

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MIGO		How to scrap or write off the Material which is already exist in stock. Transfer of Material from Normal Stock Code to Scrap Code and then write off.
MIGO		How to scrap or write off the material which is issued on cost center or asset.
	Scrap to Sale process	Scrap a Material and then how its approval & sale can be done in the system.(condemnation board)
		Verify the print of material document for GR, GI, Transfer Posting, Scrapping etc.
MI01	Create Physical Inventory Document	Create Physical Inventory Document for relevant Plant.
MI04	Enter Inventory Count	After having Physical Inventory Count Enter Physical Quantity in the above created Physical Inventory Document.
MI07	Post Inventory Difference	Post the Inventory Difference of the Physical Count if exist (It can be gained or Loss in Quantity and value)
	Reasons for Physical Inventory Difference	Reasons of Physical Inventory Difference while posting the inventory difference.
		Process of approval in case of loss / gain in physical inventory difference.
		Change in Physical inventory document Add new items in the document for audit.

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		Mark deletion indicator for any material in the inventory document and check its impact in the audit document.
		Verify the list of inventory difference document.
		Verify the changes in physical inventory document that is already posted.
		Create Physical Inventory Document and check posting block for a material and then verify the impact/message of material issuing in system.
		Delete the created inventory audit document with posting block checkbox and then try to issue the same material and verify the system impact
		How audit will conduct for assets and materials which are issued and not in stock/store.
ML81N	Receiving Services (Services Performed)	Create Service Entry Sheet on the basis of performed services. It can be partial or complete SES.
ML81N	Receiving Services (Services Performed)	Acceptance of above created Service Entry Sheet.
		Verify the creation of SES by adopting already adopted services by PO.
	Revoke Acceptance	Revoke the acceptance of service entry sheet
	Delete SES	Delete the created service entry sheet.
	Block SES	Block the service entry sheet.
		Display service entry sheet
		Change service entry sheet



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		Verify the impact of change in service entry sheet with respect to revoke acceptance, deletion indicator, block etc.in PO history.
		If specific svc will not be entertained further , how it will be deleted or removed from PO or SES.
MD03	Planning according to reorder point	Consumption Based Planning
		Create a new material with MRP views.
		Extend MRP views in already created material.
		For Whole Plant
		For Single Material
		Reorder point planning
	Planned Order	Planned Order Creation on the basis of above MRP run.
		Change quantity in created planned order
		Display a created planned order
		Verify the stock requirement list of MRP
		Deletion of above created Planned Orders
		Goods issued the stock that is procured through MRP relevant MRP and then execute MRP again on that material and check the impact.

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		Verify the execution of MRP on material if existing stock equals to the reorder point.
		Verify the execution of MRP on material if existing stock less than the reorder point.
	Planned Order to PR	Above created planned order on the basis of MRP Conversion to PR
		Verify the list of created planned orders.
MIR7	Park Invoice-Material	Invoice will Park with reference to Purchase Order. Moreover How to calculate Input Taxes and Withholding Tax.
MIR7	Park Invoice-Services	Invoice will Park with reference to Purchase Order/Service Entry Sheet. Moreover How to calculate Input Taxes and Withholding Tax.
		Verify the subject or key case information of parked invoice showing in My Inbox for approval.
	Invoice Workflow	Invoice Workflow Will be triggered after parking of invoice.
	Partial Invoice	Creation of partial invoice.
MIRO	Post Invoice	Invoice will be posted automatically after having final approval.
	Invoice rejection	Verify the process of invoice rejection and retriggering of workflow

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		Create multiple invoices for same PO if invoice is not posted in system.
		How amount will split/segregate while parking invoice that is being received from employee. This is in case of laptop etc.
		Verify the changes in invoice after it is parked and work item is not held by user e.g. initiator.
		View the comments in invoice which are given by approvers.
		Increasing / decreasing invoice amount due to the increase / decrease in freight, other changes before invoice posting or during approval.
MIRO	Changes in Invoice	Increasing invoice amount due to the increase in freight, other changes after invoice has been posted
MIRO		Decreasing invoice amount due to the decrease in freight, other changes after invoice has been posted
MIRO	Credit Memo	How to enter Credit Memo
MIRO	Subsequent Debit	How to enter Subsequent Debit
MIRO	Subsequent Credit	How to enter Subsequent Credit

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MR8M	Invoice Reversal	How to enter Invoice Reversal
	Material Master Reports	Material Master reports in different plants/storage location
	Service Master Reports	Service Master Reports
	Vendor Master Reports	Vendor Master Reports Company Code wise and Purchasing Organization wise.
	Purchase Requisition	Purchase Requisition Reports of different plants, Purchasing Group.
	Request for Quotation	All Request for Quotation reports.
	Quotation	All Quotation reports.
	Contracts	Value Contracts And Quantity Contract Reports
	Purchase Order	Purchase Order Reports/Open Purchase Order, Purchasing Groups, Purchasing Organization
	Inventory Management	
	Goods Receipt	Goods Receipt against PO, Subcontracting orders reports for plant, purchasing organization, purchasing group

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		Verify the goods report for in transit.
		Verify the stock overview report that is available in storage location.
		Verify the material documents reports that is created for Stock GR, Stock Transfer posting, Stock Return.
	Goods Issuance	Goods Issuance against PO, Subcontracting orders reports for plant, purchasing organization, purchasing group
	Material Return	Material Return against PO, Subcontracting orders reports for plant, purchasing organization, purchasing group
	Scraping	Scraping reports for plant, purchasing organization, purchasing group
	MRP	All MRP related reports.
		Details entered in material documents of Goods Issuance, Goods receipt, transfer posting etc.
	Invoicing	Invoicing Reports
	Purchase Requisition	According to the given PR release strategy template it should be cater all processes.
	Purchase Order	According to the given PO release strategy template it should be cater all processes.

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	Contract	According to the given Contracts release strategy template it should be cater all processes.
	Invoice	According to the given Invoice approval hierarchy template it should be cater all processes.
	Warranty Process	How to claim Warranty of any Material during warranty period.
		How to cater warranty information in PO while procuring the Material.
		How amount of an asset/material which is received as gift , its cost should not reflect in FI.

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