

# Group Reporting - Financial Consolidation (1SG)

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# 1 Purpose

This scope item provides statutory financial consolidation capabilities for SAP S/4HANA customers.

The key features included in this release include data integration with SAP S/4HANA, duplication avoidance (using the main actual table as a data source), flexible upload capability to collect financial data from non-S/4HANA subsidiaries, product validations to ensure data integrity, consolidation methods to produce statutory consolidation, and key audit reports and consolidated financial statements including Profit and Loss and Balance Sheet reports.

This document provides a detailed procedure for testing this scope item after solution activation, reflecting the predefined scope of the solution. Each process step, report, or item is covered in its own section, providing the system interactions (test steps) in a table view. Steps that are not in scope of the process but are needed for testing are marked accordingly. Project-specific steps must be added.

Values in this test script (decimal notation, date formats, and so on) are presented in U.S. standard notation. If your test system is set up to use a different notation, enter values as appropriate.

## 2 Prerequisites

This section summarizes all the prerequisites for conducting the test in terms of systems, users, master data, organizational data, other test data and business conditions.

### 2.1 System Access

| System | Details   |
|--------|---|
| System | Accessible via the SAP Fiori launchpad. Your system administrator provides you with the URL to access the various apps assigned to your role. |

- For new installation customers, additional fields are activated since the new table ACDOCU are used by default. Additional fields include: Profit Center, Segment, Cost Center, Functional Area, Transaction Type, Controlling Area, Chart of Accounts, Customer Number, Account Number and Assignment Number.
- For upgraded customers, additional fields are not activated by default, so please delete additional fields mentioned above in the data file in order to run through the test script.

### 2.2 Roles

Assign the following business roles to your individual test users. Alternatively, if available, you can create business roles using the following spaces with pages and predefined apps for the SAP Fiori launchpad and assign the business roles to your individual test users.

These roles or spaces are examples provided by SAP. You can use them as templates to create your own roles or spaces.

For more information about business roles, refer to *Assigning business roles to a user* in the [Administration Guide to Implementation of SAP S/4HANA with SAP Best Practices](#) .

| Name (Role)                               | ID (Role)                    | Name (Space)                     | ID (Space)                   | Log On  |
|---|------------------------------|----------------------------------|------------------------------|---|
| General Ledger Accountant                 | SAP_BR_GL_ACCOUNTANT         | General Ledger                   | SAP_BR_GL_ACCOUNTANT         | Ask your system administrator to assign to the testers.<br>Generic User: <b>GL_ACCOUNTANT</b> |
| General Ledger Accountant - Inter-company | SAP_BR_RECON_ACCOUNT-<br>ANT | Intercompany Reconcilia-<br>tion | SAP_BR_RECON_ACCOUNT-<br>ANT | Use the generic user below.<br>Generic User: <b>RECON_ACCOUNTANT</b>                          |
| Group Accountant                          | SAP_BR_GRP_ACCOUNTANT        | Group Reporting                  | SAP_BR_GRP_ACCOUNTANT        | Use the generic user below.<br>Generic User: <b>GRP_ACCOUNTANT</b>                            |

## 2.3 Preliminary Steps

Before you start the process testing, below manual steps are necessary to complete the system settings.

| Test Step # | Test Step Name           | Instruction  | Expected Result                                | Pass / Fail /Comment |
|-------------|--------------------------|--|--|----------------------|
| 1           | Log On                   | Log on to the SAP Fiori launchpad as a Group Accountant.   | The SAP Fiori launchpad is displayed.          |                      |
| 2           | Access the SAP Fiori App | Open <a href="#">Set Global Parameters</a> (CXGP)  | The Global parameters dialog box is displayed. |                      |
| 3           | Set Parameters           | Make the following entries and choose <a href="#">Continue</a> :<br><br><a href="#">Organizational units</a> area:<br>Cons. Group: <b>&lt;leave blank&gt;</b><br>Cons. Unit: <b>&lt;leave blank&gt;</b><br><a href="#">Version/Time period</a> area:<br>Version: <b>Y20</b><br>Fiscal year: <b>2015</b><br>Period: <b>12</b><br><a href="#">Further settings</a> area: |  |                      |

| Test Step # | Test Step Name           | Instruction   | Expected Result  | Pass / Fail / Comment |
|-------------|--------------------------|---|--|-----------------------|
|             |                          | Cons. COA: <b>Y1</b>  |  |                       |
| 4           | Access the SAP Fiori App | Open <a href="#">Define Reporting Rules</a> (FINCS_RRULE).  | The <a href="#">Define Reporting Rules</a> dialog box is displayed.                          |                       |
| 5           | Replicate Reporting Rule | Choose <a href="#">Replicate Reporting Rules</a> and choose <b>Yes</b> on the dialog box to confirm.<br>Choose the <a href="#">Exit</a> to return to the SAP Fiori launchpad.   | A Reporting rules are replicated notification is displayed.                                  |                       |
| 6           | Assign Reporting Rule    | Open <a href="#">Assign Reporting Rules to Versions</a> (FINCS_RRLVS) and verify that the following values:<br><b>Report Rule Version: Y10</b><br><b>From Period/Year: 001.2010</b><br><b>Reporting Rule Variant: Y10</b><br>appear in the <a href="#">Assign Reporting Rules to Versions</a> table.<br>If not, choose <a href="#">Edit</a> and then <a href="#">New Entries</a> to add. When adding is complete, choose <a href="#">Save</a> .   | The <a href="#">Change View "Assign Reporting Rules to Versions": Overview</a> is displayed. |                       |
| 7           | Maintain FS Item Mapping | From the SAP Fiori launchpad, open <a href="#">Map FS Items with G/L Accounts</a> (F3333) and verify that <a href="#">Mapping Revisions</a> appear in the table with <b>Active</b> status.<br>If no mapping revisions appear, create mappings by downloading this <a href="#">file</a> . After completing the file, use the <a href="#">Import FS Item Mappings</a> (F3335) SAP Fiori app to import the mappings.   |  |                       |
| 8           | Assign FS Item Mapping   | From the SAP Fiori launchpad, open <a href="#">Assign FS Item Mappings</a> (F3334) and verify that the following values appear in the <a href="#">Items</a> list:<br><b>From Period/Year: 001/1900</b><br><b>FS Item Mapping Version: Y10 (FS item mapping version)</b><br><b>Consolidation COA: Y1 (Consolidation Chart of Accounts)</b><br><b>G/L Chart of Accounts: YCOA (Standard Chart of Accounts)</b><br><b>Mapping ID: Y1 (Consolidation chart of account)</b><br><b>Revision: 1</b><br>If these items are not in the table, choose <a href="#">New</a> to open a dialog box, add the values, and choose <a href="#">Save</a> . |  |                       |

| Test Step #         | Test Step Name   | Instruction   | Expected Result           | Pass / Fail / Comment     |                    |                           |                           |              |   |   |  |  |                     |   |   |  |  |         |   |   |  |  |                |   |   |  |  |                     |   |  |   |   |          |   |   |  |  |  |  |
|---------------------|--|---|---------------------------|---------------------------|--------------------|---------------------------|---------------------------|--------------|---|---|--|--|---------------------|---|---|--|--|---------|---|---|--|--|----------------|---|---|--|--|---------------------|---|--|---|---|----------|---|---|--|--|--|--|
|                     |  | Use the < (Back) button to return to the SAP Fiori launchpad.   |                           |                           |                    |                           |                           |              |   |   |  |  |                     |   |   |  |  |         |   |   |  |  |                |   |   |  |  |                     |   |  |   |   |          |   |   |  |  |  |  |
| 9                   | Log On   | Log on to the SAP GUI.  |                           |                           |                    |                           |                           |              |   |   |  |  |                     |   |   |  |  |         |   |   |  |  |                |   |   |  |  |                     |   |  |   |   |          |   |   |  |  |  |  |
| 10                  | Enter Transaction Code                                 | Enter Transaction Code <b>FINCS_ADDLFLD_SEL_U</b> .   |                           |                           |                    |                           |                           |              |   |   |  |  |                     |   |   |  |  |         |   |   |  |  |                |   |   |  |  |                     |   |  |   |   |          |   |   |  |  |  |  |
| 11                  | Define Consolidation Master Data Fields                | <p>Ensure the attributes and attribute values of <b>ProfitCenter</b>, <b>PartnerProfitCenter</b>, <b>Segment</b>, and <b>PartnerSegment</b> are configured, as listed, in the following table:</p> <table> <tr> <th></th><th>Enable Inputs</th><th>Enable Master Data</th><th>Aggregate on Carryforward</th><th>Aggregate Data on Release</th></tr> <tr> <td>ProfitCenter</td><td>X</td><td>X</td><td></td><td></td></tr> <tr> <td>PartnerProfitCenter</td><td>X</td><td>X</td><td></td><td></td></tr> <tr> <td>Segment</td><td>X</td><td>X</td><td></td><td></td></tr> <tr> <td>PartnerSegment</td><td>X</td><td>X</td><td></td><td></td></tr> <tr> <td>AssignmentReference</td><td>X</td><td></td><td>X</td><td>X</td></tr> <tr> <td>Material</td><td>X</td><td>X</td><td></td><td></td></tr> </table> <p>If necessary, select <b>More &gt; Edit</b> and enter the values to align with the table.</p> <p>If the values for Consolidation Master Data Fields already exist as the above table, you don't need to maintain them again.</p> |                           | Enable Inputs             | Enable Master Data | Aggregate on Carryforward | Aggregate Data on Release | ProfitCenter | X | X |  |  | PartnerProfitCenter | X | X |  |  | Segment | X | X |  |  | PartnerSegment | X | X |  |  | AssignmentReference | X |  | X | X | Material | X | X |  |  |  |  |
|                     | Enable Inputs  | Enable Master Data  | Aggregate on Carryforward | Aggregate Data on Release |                    |                           |                           |              |   |   |  |  |                     |   |   |  |  |         |   |   |  |  |                |   |   |  |  |                     |   |  |   |   |          |   |   |  |  |  |  |
| ProfitCenter        | X  | X   |                           |                           |                    |                           |                           |              |   |   |  |  |                     |   |   |  |  |         |   |   |  |  |                |   |   |  |  |                     |   |  |   |   |          |   |   |  |  |  |  |
| PartnerProfitCenter | X  | X   |                           |                           |                    |                           |                           |              |   |   |  |  |                     |   |   |  |  |         |   |   |  |  |                |   |   |  |  |                     |   |  |   |   |          |   |   |  |  |  |  |
| Segment             | X  | X   |                           |                           |                    |                           |                           |              |   |   |  |  |                     |   |   |  |  |         |   |   |  |  |                |   |   |  |  |                     |   |  |   |   |          |   |   |  |  |  |  |
| PartnerSegment      | X  | X   |                           |                           |                    |                           |                           |              |   |   |  |  |                     |   |   |  |  |         |   |   |  |  |                |   |   |  |  |                     |   |  |   |   |          |   |   |  |  |  |  |
| AssignmentReference | X  |   | X                         | X                         |                    |                           |                           |              |   |   |  |  |                     |   |   |  |  |         |   |   |  |  |                |   |   |  |  |                     |   |  |   |   |          |   |   |  |  |  |  |
| Material            | X  | X   |                           |                           |                    |                           |                           |              |   |   |  |  |                     |   |   |  |  |         |   |   |  |  |                |   |   |  |  |                     |   |  |   |   |          |   |   |  |  |  |  |
| 12                  | Define Reclassification Methods                        | Enter transaction code CXEB.  |                           |                           |                    |                           |                           |              |   |   |  |  |                     |   |   |  |  |         |   |   |  |  |                |   |   |  |  |                     |   |  |   |   |          |   |   |  |  |  |  |
| 13                  | Add Material Characteristic in Reclassification Method | <p>Choose Reclassification Method S2015 and double click <b>Rules</b> on the left pane.</p> <p>Double click Sequence 010.</p> <p>In <b>Percentage</b> tab, add characteristic <b>Material</b> under <b>Comparison of Trigger with Percentages</b> section.</p>  |                           |                           |                    |                           |                           |              |   |   |  |  |                     |   |   |  |  |         |   |   |  |  |                |   |   |  |  |                     |   |  |   |   |          |   |   |  |  |  |  |

| Test Step # | Test Step Name                                 | Instruction  | Expected Result                       | Pass / Fail /Comment |             |        |      |        |        |      |        |        |      |        |        |      |        |        |      |        |        |      |        |  |  |
|-------------|--|--|---------------------------------------|----------------------|-------------|--------|------|--------|--------|------|--------|--------|------|--------|--------|------|--------|--------|------|--------|--------|------|--------|--|--|
|             |  | Choose <a href="#">Save</a> .<br>Repeat the above steps for Sequence 020 and 030 to add characteristic <a href="#">Material</a> .  |                                       |                      |             |        |      |        |        |      |        |        |      |        |        |      |        |        |      |        |        |      |        |  |  |
| 14          | Adjust Group Currency                          | Enter transaction code CXB1.<br>Double click the version Y20. Make the following entry and choose <a href="#">Save</a> .<br><a href="#">Group Currency: EUR</a><br><br>You will receive a warning message <i>The GC you entered should be the same as the GC on the database..</i> If you have already made postings on Y20 with other currencies except EUR, please create your own version for the following testing and adjust all the data files used in this test script accordingly; otherwise, please ignore the warning message by choosing <a href="#">Continue</a> .<br><br>Changing group currency to EUR is only for the purpose of the testing in this test script. If you want to maintain your own group currency, please use your own data setting and files instead of the ones we provide. |                                       |                      |             |        |      |        |        |      |        |        |      |        |        |      |        |        |      |        |        |      |        |  |  |
| 15          | [Option 1: Define Master Data]                 | There are two options available for master data. You can either define master data or import master data, you do not have to do both. The following option describes defining master data for consolidation fields. If you prefer to import master data, skip to step <i>Access the SAP Fiori App to Define Master Data</i> .  |                                       |                      |             |        |      |        |        |      |        |        |      |        |        |      |        |        |      |        |        |      |        |  |  |
| 16          | Log On   | Log on to the SAP Fiori launchpad as a Group Accountant.   | The SAP Fiori launchpad is displayed. |                      |             |        |      |        |        |      |        |        |      |        |        |      |        |        |      |        |        |      |        |  |  |
| 17          | Access the SAP Fiori App to Define Master Data | Open <a href="#">Define Master Data for Consolidation Fields</a> (F3007) .<br>Select <a href="#">Profit Center</a> and choose <a href="#">Create</a> to add the following local master data.<br><table><tr><th>Master Data</th><th>Superordinate Field</th><th>Description</th></tr><tr><td>PC0001</td><td>A000</td><td>PC0001</td></tr><tr><td>PC0002</td><td>A000</td><td>PC0002</td></tr><tr><td>PC0003</td><td>A000</td><td>PC0003</td></tr><tr><td>PC0004</td><td>A000</td><td>PC0004</td></tr><tr><td>PC0005</td><td>A000</td><td>PC0005</td></tr><tr><td>PC0006</td><td>A000</td><td>PC0006</td></tr></table>   | Master Data                           | Superordinate Field  | Description | PC0001 | A000 | PC0001 | PC0002 | A000 | PC0002 | PC0003 | A000 | PC0003 | PC0004 | A000 | PC0004 | PC0005 | A000 | PC0005 | PC0006 | A000 | PC0006 |  |  |
| Master Data | Superordinate Field                            | Description  |                                       |                      |             |        |      |        |        |      |        |        |      |        |        |      |        |        |      |        |        |      |        |  |  |
| PC0001      | A000   | PC0001   |                                       |                      |             |        |      |        |        |      |        |        |      |        |        |      |        |        |      |        |        |      |        |  |  |
| PC0002      | A000   | PC0002   |                                       |                      |             |        |      |        |        |      |        |        |      |        |        |      |        |        |      |        |        |      |        |  |  |
| PC0003      | A000   | PC0003   |                                       |                      |             |        |      |        |        |      |        |        |      |        |        |      |        |        |      |        |        |      |        |  |  |
| PC0004      | A000   | PC0004   |                                       |                      |             |        |      |        |        |      |        |        |      |        |        |      |        |        |      |        |        |      |        |  |  |
| PC0005      | A000   | PC0005   |                                       |                      |             |        |      |        |        |      |        |        |      |        |        |      |        |        |      |        |        |      |        |  |  |
| PC0006      | A000   | PC0006   |                                       |                      |             |        |      |        |        |      |        |        |      |        |        |      |        |        |      |        |        |      |        |  |  |



| Test Step #   | Test Step Name      | Instruction   |        |      | Expected Result | Pass / Fail /Comment |      |        |        |      |        |        |      |        |             |                     |             |        |  |        |        |  |        |        |  |        |        |  |        |        |  |        |             |                     |             |               |  |               |               |  |               |  |  |
|---------------|---------------------|---|--------|------|-----------------|----------------------|------|--------|--------|------|--------|--------|------|--------|-------------|---------------------|-------------|--------|--|--------|--------|--|--------|--------|--|--------|--------|--|--------|--------|--|--------|-------------|---------------------|-------------|---------------|--|---------------|---------------|--|---------------|--|--|
|               |                     | <table><tr><td>PC0007</td><td>A000</td><td>PC0007</td></tr><tr><td>PC0008</td><td>A000</td><td>PC0008</td></tr><tr><td>PC0009</td><td>A000</td><td>PC0009</td></tr><tr><td>PC0010</td><td>A000</td><td>PC0010</td></tr></table> <p>Select &lt; (Back) and choose Segment for Segmental Reporting and then choose Create to add the following local master data.</p> <table><tr><th>Master Data</th><th>Superordinate Field</th><th>Description</th></tr><tr><td>SE0001</td><td></td><td>SE0001</td></tr><tr><td>SE0002</td><td></td><td>SE0002</td></tr><tr><td>SE0003</td><td></td><td>SE0003</td></tr><tr><td>SE0004</td><td></td><td>SE0004</td></tr><tr><td>SE0005</td><td></td><td>SE0005</td></tr></table> <p>Select &lt; (Back) and choose Material Number and then choose Create to add the following local master data.</p> <table><tr><th>Master Data</th><th>Superordinate Field</th><th>Description</th></tr><tr><td>MERCHANDIZE A</td><td></td><td>Merchandize A</td></tr><tr><td>MERCHANDIZE B</td><td></td><td>Merchandize B</td></tr></table> <p>If the values for Consolidation Master Data Fields already exist as the above tables, you don't need to maintain them again.</p> | PC0007 | A000 | PC0007          | PC0008               | A000 | PC0008 | PC0009 | A000 | PC0009 | PC0010 | A000 | PC0010 | Master Data | Superordinate Field | Description | SE0001 |  | SE0001 | SE0002 |  | SE0002 | SE0003 |  | SE0003 | SE0004 |  | SE0004 | SE0005 |  | SE0005 | Master Data | Superordinate Field | Description | MERCHANDIZE A |  | Merchandize A | MERCHANDIZE B |  | Merchandize B |  |  |
| PC0007        | A000                | PC0007  |        |      |                 |                      |      |        |        |      |        |        |      |        |             |                     |             |        |  |        |        |  |        |        |  |        |        |  |        |        |  |        |             |                     |             |               |  |               |               |  |               |  |  |
| PC0008        | A000                | PC0008  |        |      |                 |                      |      |        |        |      |        |        |      |        |             |                     |             |        |  |        |        |  |        |        |  |        |        |  |        |        |  |        |             |                     |             |               |  |               |               |  |               |  |  |
| PC0009        | A000                | PC0009  |        |      |                 |                      |      |        |        |      |        |        |      |        |             |                     |             |        |  |        |        |  |        |        |  |        |        |  |        |        |  |        |             |                     |             |               |  |               |               |  |               |  |  |
| PC0010        | A000                | PC0010  |        |      |                 |                      |      |        |        |      |        |        |      |        |             |                     |             |        |  |        |        |  |        |        |  |        |        |  |        |        |  |        |             |                     |             |               |  |               |               |  |               |  |  |
| Master Data   | Superordinate Field | Description   |        |      |                 |                      |      |        |        |      |        |        |      |        |             |                     |             |        |  |        |        |  |        |        |  |        |        |  |        |        |  |        |             |                     |             |               |  |               |               |  |               |  |  |
| SE0001        |                     | SE0001  |        |      |                 |                      |      |        |        |      |        |        |      |        |             |                     |             |        |  |        |        |  |        |        |  |        |        |  |        |        |  |        |             |                     |             |               |  |               |               |  |               |  |  |
| SE0002        |                     | SE0002  |        |      |                 |                      |      |        |        |      |        |        |      |        |             |                     |             |        |  |        |        |  |        |        |  |        |        |  |        |        |  |        |             |                     |             |               |  |               |               |  |               |  |  |
| SE0003        |                     | SE0003  |        |      |                 |                      |      |        |        |      |        |        |      |        |             |                     |             |        |  |        |        |  |        |        |  |        |        |  |        |        |  |        |             |                     |             |               |  |               |               |  |               |  |  |
| SE0004        |                     | SE0004  |        |      |                 |                      |      |        |        |      |        |        |      |        |             |                     |             |        |  |        |        |  |        |        |  |        |        |  |        |        |  |        |             |                     |             |               |  |               |               |  |               |  |  |
| SE0005        |                     | SE0005  |        |      |                 |                      |      |        |        |      |        |        |      |        |             |                     |             |        |  |        |        |  |        |        |  |        |        |  |        |        |  |        |             |                     |             |               |  |               |               |  |               |  |  |
| Master Data   | Superordinate Field | Description   |        |      |                 |                      |      |        |        |      |        |        |      |        |             |                     |             |        |  |        |        |  |        |        |  |        |        |  |        |        |  |        |             |                     |             |               |  |               |               |  |               |  |  |
| MERCHANDIZE A |                     | Merchandize A   |        |      |                 |                      |      |        |        |      |        |        |      |        |             |                     |             |        |  |        |        |  |        |        |  |        |        |  |        |        |  |        |             |                     |             |               |  |               |               |  |               |  |  |
| MERCHANDIZE B |                     | Merchandize B   |        |      |                 |                      |      |        |        |      |        |        |      |        |             |                     |             |        |  |        |        |  |        |        |  |        |        |  |        |        |  |        |             |                     |             |               |  |               |               |  |               |  |  |

| Test Step #      | Test Step Name                                 | Instruction   | Expected Result         | Pass / Fail /Comment |                     |                         |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |  |  |
|------------------|--|---|-------------------------|----------------------|---------------------|-------------------------|--------------|--------|------|--------|--------------|--------|------|--------|--------------|--------|------|--------|--------------|--------|------|--------|--------------|--------|------|--------|--------------|--------|------|--------|--------------|--------|------|--------|--------------|--------|------|--------|--------------|--------|------|--------|--------------|--------|------|--------|--|--|
| 18               | [Option 2 - Import Master Data]                | These next steps are an alternate way for creating master data. You either define or import master data. You do not have to do both. The previous steps defined master data, and the following steps are for importing master data.   |                         |                      |                     |                         |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |  |  |
| 19               | Log On   | Log on to the SAP Fiori launchpad as a Group Accountant.  |                         |                      |                     |                         |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |  |  |
| 20               | Access the SAP Fiori App to Import Master Data | <p>Open <a href="#">Import Consolidation Master Data</a> (F3924).</p> <p>On <a href="#">Import Overview</a> screen, a Consolidation fields, such as Account Number, Chart of Accounts, Cost Center, Financial Statement Item, Functional Area, Profit Center, Segment for Segmental Reporting, and Transaction Type cannot be managed here. Please use the following: Import Master Data for Consolidation Fields notification displays at the top of the view.</p> <p>Choose the <a href="#">Import Master Data for Consolidation Fields</a> link in the notification.</p>   |                         |                      |                     |                         |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |  |  |
| 21               | Create Items and Import                        | <p>Create a spreadsheet according to the following information in the table and then upload the local master data.</p> <table><thead><tr><th>Master Data Type</th><th>Master Data ID</th><th>Superordinate Value</th><th>Master Data Description</th></tr></thead><tbody><tr><td>ProfitCenter</td><td>PC0001</td><td>A000</td><td>PC0001</td></tr><tr><td>ProfitCenter</td><td>PC0002</td><td>A000</td><td>PC0002</td></tr><tr><td>ProfitCenter</td><td>PC0003</td><td>A000</td><td>PC0003</td></tr><tr><td>ProfitCenter</td><td>PC0004</td><td>A000</td><td>PC0004</td></tr><tr><td>ProfitCenter</td><td>PC0005</td><td>A000</td><td>PC0005</td></tr><tr><td>ProfitCenter</td><td>PC0006</td><td>A000</td><td>PC0006</td></tr><tr><td>ProfitCenter</td><td>PC0007</td><td>A000</td><td>PC0007</td></tr><tr><td>ProfitCenter</td><td>PC0008</td><td>A000</td><td>PC0008</td></tr><tr><td>ProfitCenter</td><td>PC0009</td><td>A000</td><td>PC0009</td></tr><tr><td>ProfitCenter</td><td>PC0010</td><td>A000</td><td>PC0010</td></tr></tbody></table> | Master Data Type        | Master Data ID       | Superordinate Value | Master Data Description | ProfitCenter | PC0001 | A000 | PC0001 | ProfitCenter | PC0002 | A000 | PC0002 | ProfitCenter | PC0003 | A000 | PC0003 | ProfitCenter | PC0004 | A000 | PC0004 | ProfitCenter | PC0005 | A000 | PC0005 | ProfitCenter | PC0006 | A000 | PC0006 | ProfitCenter | PC0007 | A000 | PC0007 | ProfitCenter | PC0008 | A000 | PC0008 | ProfitCenter | PC0009 | A000 | PC0009 | ProfitCenter | PC0010 | A000 | PC0010 |  |  |
| Master Data Type | Master Data ID                                 | Superordinate Value   | Master Data Description |                      |                     |                         |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |  |  |
| ProfitCenter     | PC0001   | A000  | PC0001                  |                      |                     |                         |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |  |  |
| ProfitCenter     | PC0002   | A000  | PC0002                  |                      |                     |                         |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |  |  |
| ProfitCenter     | PC0003   | A000  | PC0003                  |                      |                     |                         |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |  |  |
| ProfitCenter     | PC0004   | A000  | PC0004                  |                      |                     |                         |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |  |  |
| ProfitCenter     | PC0005   | A000  | PC0005                  |                      |                     |                         |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |  |  |
| ProfitCenter     | PC0006   | A000  | PC0006                  |                      |                     |                         |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |  |  |
| ProfitCenter     | PC0007   | A000  | PC0007                  |                      |                     |                         |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |  |  |
| ProfitCenter     | PC0008   | A000  | PC0008                  |                      |                     |                         |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |  |  |
| ProfitCenter     | PC0009   | A000  | PC0009                  |                      |                     |                         |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |  |  |
| ProfitCenter     | PC0010   | A000  | PC0010                  |                      |                     |                         |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |              |        |      |        |  |  |

| Test Step # | Test Step Name                  | Instruction   |               |  |               | Expected Result  | Pass / Fail / Comment |
|-------------|---------------------------------|---|---------------|--|---------------|--|-----------------------|
|             |                                 | Segment   | SE0001        |  | SE0001        |  |                       |
|             |                                 | Segment   | SE0002        |  | SE0002        |  |                       |
|             |                                 | Segment   | SE0003        |  | SE0003        |  |                       |
|             |                                 | Segment   | SE0004        |  | SE0004        |  |                       |
|             |                                 | Segment   | SE0005        |  | SE0005        |  |                       |
|             |                                 | Material  | MERCHANDIZE A |  | Merchandize A |  |                       |
|             |                                 | Material  | MERCHANDIZE B |  | Merchandize B |  |                       |
|             |                                 | If the values for Consolidation Master Data Fields already exist as the above table, you don't need to maintain them again.   |               |  |               |  |                       |
| 22          | Maintain Foreign Exchange Rates | Open <a href="#">Import Foreign Exchange Rates</a> (F2092) . Choose <a href="#">Browse</a> and select exchange rate <a href="#">file</a> FX_Rate_1SG_2015_2019 to upload. Check FX Rates status and choose <a href="#">Import</a> .<br>Check the exchange rates first by opening app <a href="#">Currency Exchange Rates</a> (F3616) . If they have already been maintained, ignore the steps, otherwise, please upload the file. |               |  |               | The <a href="#">Import Foreign Exchange Rates</a> view is displayed. |                       |

The exchange rates in the file are defined as follows. You can have a double check.

The “X” in Price Quotation means Indirect Quotation.

| Exchange rate type | Currency pair         | Price quotation | 12.<br>(2015/2018) | 01.<br>(2016/2019) | 02.<br>(2016/2019) | 03.<br>(2016/2019) |
|--------------------|-----------------------|-----------------|--------------------|--------------------|--------------------|--------------------|
| AVG                | From USD => EUR       | X               | 1.4706             | 1.3933             | 1.41               | 1.35               |
| AVG                | From JPY => EUR (100) | X               | 152.33             | 130.23             | 132.0              | 129                |
| AVG                | From CNY => EUR       | X               | 7.5                | 8.3                | 8.4                | 8.1                |
| CLO                | From USD => EUR       | X               | 1.3917             | 1.4406             | 1.42               | 1.37               |
| CLO                | From JPY => EUR (100) | X               | 126.14             | 133.16             | 135                | 130                |
| CLO                | From CNY => EUR       | X               | 7.9                | 8.8                | 8.85               | 8.2                |

| Exchange rate type | Currency pair   | Price quotation | 12.<br>(2015/2018) | 01.<br>(2016/2019) | 02.<br>(2016/2019) | 03.<br>(2016/2019) |
|--------------------|-----------------|-----------------|--------------------|--------------------|--------------------|--------------------|
| INC2               | From USD => EUR | X               |                    | 1.3917             |                    |                    |

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## 3 Overview Table

This scope item consists of several process steps, reports, or items provided in the following tables.

If your system administrator has enabled spaces and pages on the SAP Fiori launchpad, the homepage will only contain the essential apps for performing the typical tasks of a business role.

You can find all other apps not included on the homepage using the search bar.

If you want to personalize the homepage and include the hidden apps, navigate to your user profile and choose [App Finder](#).

Table 1: Consolidation Scenario for Integrated Intercompany Matching &amp; Reconciliation

| Process Step   | Business Role             | App/Transaction  | Expected Results                        |
|--|---------------------------|--|---|
| Preparation for Integration Scenario [page ] 17                      | Group Accountant.         |  | The consolidation units are integrated. |
| 2016.11 Integrated Intercompany Matching & Reconciliation [page ] 20 | General Ledger Accountant | <a href="#">Upload General Journal Entries</a> (F2548) | Validation passes.                      |

Table 2: Consolidation Scenario Actuals Rules Based COI

| Process Step  | Business Role     | App/Transaction   | Expected Results |
|---|-------------------|---|------------------|
| Review and Maintain Consolidation Units and Groups [page ] 29 | Group Accountant. | <a href="#">Import Consolidation Master Data</a> (F3924)    |                  |
| Set up Group Structure [page ] 34                             | Group Accountant. | <a href="#">Manage Group Structure - Group View</a> (F3733) |                  |
| 2015.12 Initial Consolidation [page ] 40                      | Group Accountant. | <a href="#">Set Global Parameters</a> (CXGP)                |                  |
| 2016.01 Full Consolidation [page ] 48                         | Group Accountant. | <a href="#">Set Global Parameters</a> (CXGP)                |                  |
| 2016.02 Subsequent Consolidation [page ] 54                   | Group Accountant. | <a href="#">Set Global Parameters</a> (CXGP)                |                  |
| 2016.03 Subsequent Consolidation [page ] 59                   | Group Accountant. | <a href="#">Set Global Parameters</a> (CXGP)                |                  |

Table 3: Consolidation Scenario Actuals Activity-Based COI

| Process Step                                | Business Role     | App/Transaction   | Expected Results |
|---|-------------------|---|------------------|
| Set Up Group Structure [page ] 65           | Group Accountant. | <a href="#">Manage Group Structure - Group View</a> (F3733) |                  |
| 2018.12 Initial Consolidation [page ] 72    | Group Accountant. | <a href="#">Set Global Parameters</a> (CXGP)                |                  |
| 2019.01 Full Consolidation [page ] 79       | Group Accountant. | <a href="#">Set Global Parameters</a> (CXGP)                |                  |
| 2019.02 Subsequent Consolidation [page ] 85 | Group Accountant. | <a href="#">Set Global Parameters</a> (CXGP)                |                  |
| 2019.03 Subsequent Consolidation [page ] 90 | Group Accountant. | <a href="#">Set Global Parameters</a> (CXGP)                |                  |

Table 4: Reporting

| Process Step                           | Business Role     | App/Transaction   | Expected Results                                   |
|--|-------------------|---|--|
| Balance Sheet (B/S) Reports [page ] 96 | Group Accountant. | <a href="#">Consolidated Balance Sheet</a> (F2849)        | You view the balance sheet report.                 |
| P&L by Nature of Expense [page ] 98    | Group Accountant. | <a href="#">Consolidated P&amp;L by Nature</a> (F2860)    | You view the consolidated income statement report. |
| Cash Flow Statement [page ] 99         | Group Accountant. | <a href="#">Statement of Comprehensive Income</a> (F1035) | You view the Cash Flow Statement report.           |

Table 5: Configuration App

| Process Step  | Business Role     | App/Transaction   | Expected Results              |
|---|-------------------|---|-------------------------------|
| Organization Structure Creation [page ] 102             | Group Accountant. | <a href="#">Consistency Check of Settings for FI Integration</a>        | The assignment is maintained. |
| Master Data Configuration with SAP Fiori UI [page ] 105 | Group Accountant. | <a href="#">Consolidation Structure Group account number assignment</a> | Configuration activity works. |
| Validation [page ] 109                                  | Group Accountant. | <a href="#">Define Validation Rules (F2627)</a>                         |                               |

## 4 Test Procedures

This section describes test procedures for each process step that belongs to this scope item.

Please be noted that Scope Item 1SG is step by step scenario, one error will lead to subsequent errors. Therefore please raise incidents to Component FIN-CS-CNT immediately after you run into errors during testing 1SG.

Please be noted that all the data files linked in this test script can only be uploaded in English. Change the [Language and Region](#) in [Setting](#) as English when you upload related data files.

### 4.1 Consolidation Scenario for Integrated Intercompany Matching & Reconciliation

Since the company code master data is customer dependent, confirm your available company codes in your system and pick the corresponding consolidation units.

The values in the following table are provided as examples only.

| Cons unit / company code | Description | Local Currency |
|--------------------------|-------------|----------------|
| 1010                     | Walldorf    | EUR            |
| 1710                     | Palo Alto   | USD            |
| XX10                     |             |                |

The operational chart of account is customer-dependent. The following G/L accounts are assigned with a group account number for testing purposes only. To verify or change more G/L accounts assignments, open the [Import FS Item Mappings](#) (F3335) SAP Fiori app and download the existing master data, data type: Financial Statement Item Mapping, mapping ID Y1.

| G/L account Number<br>(Operational COA=YCOA) | Description                          | FS Item (Consolidation COA=Y1) | Description                                |
|--|--------------------------------------|--------------------------------|--|
| 10010000                                     | Petty Cash                           | 111100                         | Cash on hand                               |
| 12550000                                     | Unbilled Revenue                     | 121800                         | Deferred income                            |
| 18010000                                     | Common Stock – Investment Affiliates | 172100                         | Investments in subs, JV and associates, GV |
| 12102000                                     | Receivables Domestic Adjustments     | 121100                         | Trade receivables, Gross                   |
| 21102000                                     | Payables Domestic Adjustments        | 211100                         | Trade payables                             |
| 71100000                                     | Interest Expense                     | 652000                         | Interest Expense                           |

#### Test cases overview



#### Preparation for SAP S/4HANA company's integration

- FI posting in 11/2016
- Run data monitor 2016.11
- Release universal journal (S4 accounting)
- Upload flat file for Non-integrated company Intercompany Matching and Reconciliation data
- Validate universal journal (S4 accounting)
- Calculate net income
- Validate reported data
- Run matching job
- Run reconciliation Balance Report
- Manage assignment
- Display matching items
- Close reconciliation status
- Run currency translation
- Run rest of data monitor tasks
- Lock tasks
- Run consolidation monitor 2016.11
- Run intercompany Balance Sheet elimination tasks
- Validate consolidated data

### 4.1.1 Preparation for Integration Scenario

#### Test Administration

Customer project: Fill in the project-specific parts.

|                  |        |             |  |              |                    |
|------------------|--------|-------------|--|--------------|--------------------|
| Test Case ID     | <X.XX> | Tester Name |  | Testing Date | Enter a test date. |
| Business Role(s) |        |             |  |              |                    |

|                |   |          |                   |
|----------------|---|----------|-------------------|
| Responsibility | <State the Service Provider, Customer or Joint Service Provider and Customer> | Duration | Enter a duration. |
|----------------|---|----------|-------------------|

## Purpose

In this activity, you set the global parameters for the integration.

## Procedure

| Test Step # | Test Step Name            | Instruction   | Expected Result   | Pass / Fail / Comment |
|-------------|---------------------------|---|---|-----------------------|
| 1           | Log On                    | Log on to the SAP Fiori launchpad as a Group Accountant.  | The SAP Fiori launchpad displays.                                   |                       |
| 2           | Access the SAP Fiori App  | Open app <a href="#">Consistency Check of Accounting Integration</a> (CX8CCI).  | The Consistency Check of Settings for FI Integration view displays. |                       |
| 3           | Execute Consistency Check | Make the following entries and choose <a href="#">Execute</a> :<br><a href="#">Version: Y10</a><br><a href="#">Consolidation COA: Y1</a><br><a href="#">Fiscal Year : 2015</a><br><a href="#">Period: 12</a>  |   |                       |
| 4           | Verify Integration        | Verify your assigned consolidation unit.<br>Remember To read data from SAP S/4HANA company code data, you must solve all the missing configuration issues. And if you use SAP pre-delivered Consolidation Units, manually modify and save again to trigger the integration. Otherwise, you may get error message like No integrated consolidation unit available for company XXXX.<br>You only need to verify your own assigned consolidation units. Ignore the error message of other consolidation units. | Assigned consolidation unit is integrated.                          |                       |
| 5           | Access the SAP Fiori App  | Open app <a href="#">Set Global Parameters</a> (CXGP).  | The Global parameters dialog box displays.                          |                       |

| Test Step # | Test Step Name                    | Instruction   | Expected Result                               | Pass / Fail / Comment |
|-------------|-----------------------------------|---|---|-----------------------|
| 6           | Set Global Parameters             | <p>Make the following entries and choose <b>Continue</b>:</p> <p>Cons. Group: <b>&lt;leave empty&gt;</b></p> <p>Cons. Unit: <b>&lt;leave empty&gt;</b></p> <p>Consolidation Version: <b>Y10</b></p> <p>Fiscal Year and Period: <b>011.2016 &lt;The period and year you are testing&gt;</b></p> <p>Cons. COA: <b>Y1</b></p>  | The SAP Fiori launchpad displays.             |                       |
| 7           | Access the SAP Fiori App          | Open app <b>Define Consolidation Units</b> (F4685).   | The Define Consolidation Units view displays. |                       |
| 8           | Create Units for Data Integration | <p>In this step, you create units for <b>Data Integration</b> for use with the previous procedure.</p> <p>This step creates demo data. If you want project-specific settings, then adapt to your requirements.</p> <p>The unit is used for accounting integration, select a company that exists in the system and type the same name for unit name.</p> <p>Choose <b>Create</b>. In the <b>Create Consolidation Unit</b> dialog box, enter a Consolidation Unit. Press <b>Enter</b> and then choose <b>Create</b>.</p> <p>In the tab <b>General Information</b>, input <b>Consolidation Unit Description: &lt;for example, Palo Alto&gt;</b> and <b>Local currency: &lt;for example, USD&gt;</b>.</p> <p>In the tab <b>Time- and Version-Dependent Attributes</b>, input <b>Currency Translation Method: S0903</b>.</p> <p>For <b>Universal Journal Integration</b>, choose <b>Transfer from Universal Journal</b>.</p> <p>Choose <b>H (Local Currency)</b> for <b>Source for Local Currency Key Figure</b>.</p> <p>Choose <b>K (Group Currency)</b> for <b>Source for Group Currency Key Figure</b> if Local currency is the same with Group Currency set in the version as in this example.</p> <p>Ignore the warning and choose <b>Save</b>.</p> |   |                       |
| 9           | Create Consolidation Group        | <p>This step creates demo data. If you want project-specific settings, then adapt to your requirements.</p> <p>Open <b>Consolidation Groups - Create and Change</b> (CX1P).</p> <p>In the tile, input one name (for example, <b>CG2</b>) for Consolidation group and press <b>Enter</b>.</p> <p>In the <b>Master Data</b> tab, input following entries:</p> <p><b>Short Text: &lt;description of the consolidation group&gt;</b></p> <p><b>Medium Text: &lt;description of the consolidation group&gt;</b></p> <p><b>Consolidation Frequency: 9</b></p>   |   |                       |

| Test Step # | Test Step Name        | Instruction   | Expected Result | Pass / Fail / Comment |
|-------------|-----------------------|---|-----------------|-----------------------|
|             |                       | Choose <a href="#">Save</a> .   |                 |                       |
| 10          | Assign Units to Group | <p>This step creates demo data. If you want project-specific settings, then adapt to your requirements.</p> <p>Open <a href="#">Manage Group Structure - Group View</a> (F3733).</p> <p>Input one name (for example, <a href="#">CG2</a>) for Consolidation group and choose <a href="#">Go</a>.</p> <p>Choose <a href="#">Assign</a> and assign the unit you created for accounting integration (for example <a href="#">1710</a> and <a href="#">1010</a>).</p> <p>Input following entries:</p> <p><a href="#">Period of First Consolidation</a>: <a href="#">011</a></p> <p><a href="#">Year of First Consolidation</a>: <a href="#">2016</a></p> <p><a href="#">Period of Divestiture</a>: <a href="#">999</a></p> <p><a href="#">Year of Divestiture</a>: <a href="#">9999</a></p> <p><a href="#">Consolidation Method</a>: <a href="#">10</a></p> <p>Choose <a href="#">Assign</a>.</p> |                 |                       |

## 4.1.2 2016.11 Integrated Intercompany Matching & Reconciliation

### Test Administration

Customer project: Fill in the project-specific parts.

|                  |   |             |  |              |                                    |
|------------------|---|-------------|--|--------------|------------------------------------|
| Test Case ID     | <X.XX>  | Tester Name |  | Testing Date | <a href="#">Enter a test date.</a> |
| Business Role(s) |   |             |  |              |                                    |
| Responsibility   | <a href="#">&lt;State the Service Provider, Customer or Joint Service Provider and Customer&gt;</a> |             |  | Duration     | <a href="#">Enter a duration.</a>  |

## Purpose

In this activity, you run the data monitor for SAP S/4HANA companies.

Sample values for master data values are country/region-specific and the values provided in the following table are for DE. Substitute the country/region-specific values provided by the Best Practices for SAP S/4HANA or use master data values you have created for this purpose.

## Procedure

| Test Step # | Test Step Name                  | Instruction  | Expected Result  | Pass / Fail / Comment |
|-------------|---------------------------------|--|--|-----------------------|
| 1           | Download Journal Entry Template | <p>Download the <a href="#">Journal Entry Template</a>.</p> <p>Open the file and update the values as follows:</p> <p><a href="#">Company Code (4)</a>: For example, <b>1710</b></p> <p><a href="#">Journal Entry Type (2)</a>: For example, <b>AB</b></p> <p><a href="#">Journal Entry Date</a>: For example, <b>11/21/2016</b></p> <p><a href="#">Posting Date</a>: For example, <b>11/21/2016</b></p> <p><a href="#">Fiscal Period (2)</a>: For example, <b>11</b></p> <p><a href="#">Transaction Currency (5)</a>: <b>&lt;EUR&gt;</b></p> <p><a href="#">Cost Center</a>: For example, <b>17101101</b></p> <p>and save the file locally.</p> <p>Replace XXXX with the assigned company code. Replace the first four digits of the cost center XXXX1101 with the assigned company code.</p> <p>Please note that the same field entry is required in more than one spread sheet cell.</p> <p>This data is for example. If you use other S/4 company in your testing, please ensure the transaction currency entered here is different from the company's local currency.</p> | A new journal entry file is created and saved locally. |                       |
| 2           | Log On                          | Log on to the SAP Fiori launchpad as a General Ledger Accountant.  | The SAP Fiori launchpad displays.                      |                       |
| 3           | Access the SAP Fiori App        | Open <a href="#">Upload General Journal Entries</a> (F2548).   | The Upload General Journal Entries view displays.      |                       |

| Test Step # | Test Step Name             | Instruction  | Expected Result  | Pass / Fail / Comment |
|-------------|----------------------------|--|--|-----------------------|
| 4           | Upload Template            | Browse to the location of the template file and choose <a href="#">Open</a> on the dialog box to upload the file.  | A notification appears and a table of Items displays.                        |                       |
| 5           | Post FI Documents          | <p>To post the spreadsheet content, select all items displayed and choose <a href="#">Post</a> from the bottom of the view.</p> <p>Confirm the dialog box by choosing <a href="#">OK</a>.</p> <p>Make a note of the journal entry numbers.</p> <p>Ignore the warning message. Posting takes place in the previous year.</p> <p>To view the log, choose the <a href="#">Show Log</a> button at the bottom of the table, and then navigate to the list of messages.</p> <p>If there are error messages regarding missing master data such as <a href="#">Cost Center</a>, <a href="#">Profit Center</a>, etc., please create relevant master data and post again. Or you can replace the missing master data with the ones which are in use.</p> | The entries are posted.  |                       |
| 6           | Log On                     | Log on to the SAP GUI backend system.  |  |                       |
| 7           | Assign Monitor Task Groups | <p>To assign monitor task groups, execute transaction CXP1.</p> <p>Assign the cons monitor task group S24 by creating a new entry. Choose <a href="#">New Entry</a>.</p> <p>On the <a href="#">New Entries: Overview of Added Entries</a> view, make the following entries and choose <a href="#">Save</a>:</p> <p><a href="#">Start Year: 2016</a></p> <p><a href="#">Period eff.: 10</a></p> <p><a href="#">Period cat.: 9</a></p> <p><a href="#">Data mon. task group: S10</a></p> <p><a href="#">Cons mon. task group: S24</a></p>   |  |                       |
| 8           | Log On                     | Log on to the SAP Fiori launchpad as a Group Accountant.   |  |                       |
| 9           | Access the SAP Fiori App   | Open <a href="#">Set Global Parameters</a> (CXGP) .  | A Global parameters dialog box displays. and choose                          |                       |
| 10          | Set Global Parameters      | <p>Make the following entries and choose <a href="#">Continue</a>:</p> <p><a href="#">Cons. Group: &lt;consolidation group you use, for example CG2&gt;</a></p>  | The dialog box closes and the Home view of the SAP Fiori launchpad displays. |                       |

| Test Step # | Test Step Name                         | Instruction  | Expected Result  | Pass / Fail / Comment |
|-------------|--|--|--|-----------------------|
|             |  | <p>Cons.Unit: &lt;4 digit consolidation unit number assigned to you&gt;</p> <p>Version: Y10</p> <p>Fiscal Year: 2016</p> <p>Period: 11</p> <p>Cons. COA: Y1</p>  |  |                       |
| 11          | Access the SAP Fiori App               | Return to the Home view and open <a href="#">Data Monitor - Missing translation in language EN</a> (CXCD) .  | The Data Monitor view displays.  |                       |
| 12          | Open the period 2016.11                | <p>Select your consolidation unit and choose <a href="#">More &gt; Edit &gt; Open period</a> .</p> <p>If your unit is already open, you can skip this step.</p>  | The system displays the Period 011/2016 for CGXX/CU XXXX opened notification.      |                       |
| 13          | Data Monitor-Release Universal Journal | <p>Right-click the <a href="#">Release Universal Journal</a> and select <a href="#">Test Run</a> and update run mode.</p> <p>Review the line for your consolidation unit and review the data list (already submitted and pending delta for submission) or delta mode (pending delta for submission) using the left or right buttons.</p> <p>Choose <a href="#">&lt; (Back)</a> and repeat this step, right-clicking <a href="#">Release Universal Journal</a> and selecting <a href="#">Update run</a>.</p> <p>Choose the button <a href="#">Release Universal Documents</a> on the upper left of the screen to continue with release of SAP S/4HANA Accounting data. On the <a href="#">Release of Universal Documents for Consolidation</a> dialog box, choose <a href="#">Continue</a>.</p> | <p>The timestamp is updated.</p> <p>The system displays a green status update.</p> |                       |
| 14          | Create New File                        | <p>Download the <a href="#">template</a> and save locally as a csv format file.</p> <p>Replace XXXX with your assigned company code.</p>   | A new file is created and saved locally.   |                       |
| 15          | Access the SAP Fiori App               | Return Home and open <a href="#">Data Monitor - Missing translation in language EN</a> (CXCD) .  | The Data Monitor view displays.  |                       |
| 16          | Data Collection                        | Select the cell for your item in the <a href="#">Data Coll. - Milestone/Data Collection</a> column and choose <a href="#">Test Run</a> , or right click your item and choose <a href="#">Test</a> .  | A column displays on the left of the view.   |                       |
| 17          | Upload Data                            | <p>Choose <a href="#">Display &lt;-&gt;Change</a> and the view changes to <a href="#">Enter/transfer data</a>.</p> <p>In the <a href="#">Import Data</a> column, choose the <a href="#">Import Data</a> icon.</p>  | A Flexible Upload of Reported financial data view displays.                        |                       |
| 18          | Execute                                | Make the following entries:  |  |                       |

| Test Step # | Test Step Name                              | Instruction   | Expected Result   | Pass / Fail / Comment |
|-------------|---|---|---|-----------------------|
|             |   | <p><a href="#">General selections</a> section:</p> <p>Consolidation group: &lt;consolidation group you use, for example CG2&gt;</p> <p>Consolidation Unit: &lt;XXXX (for example 1010)&gt;</p> <p>File section:</p> <p>Upload method: <b>SRD2</b></p> <p>Physical file name: <b>UPLOAD_2016_11_CG2_CUXXXX_PU1710</b></p> <p>File format: <b>ASC</b></p> <p>Choose <a href="#">Execute</a>.</p> <p>Review the detailed log for the result.</p> <p>Choose the &lt; (<a href="#">Back</a>) button and repeat the previous two steps after selecting <a href="#">Update Run</a>.</p>  |   |                       |
| 19          | Data Monitor - Validation Universal Journal | There is no need to execute this task.  |   |                       |
| 20          | Data Monitor - Calculation Net Income       | Select the cell for your item in the <a href="#">Calc. Net Income</a> column and choose <a href="#">Update Run</a> , or right click your item and choose <a href="#">Update</a> .   | The task is executed successfully with detailed log about calculated net income result. |                       |
| 21          | Data Monitor - Validation Reported Data LC  | <p>Select the cell for your item in the <a href="#">Reported Data Validation</a> column and choose <a href="#">Update Run</a>, or right click your item and choose <a href="#">Update</a>.</p> <p>If the validation method for your cons unit is missing or wrong, you can maintain it as follows.</p> <p>Open the app <a href="#">Assign Validation Methods</a> (VECM) to synchronize the latest validation settings.</p> <p>Select <a href="#">Task ID 1080</a> and choose <a href="#">Change</a> to go to change mode.</p> <p>Select <a href="#">Version Y10</a> and <a href="#">Period Category 9 16 Periods</a>.</p> <p>Select consolidation unit to be assigned and select validation method <b>SRD1</b>.</p> <p>Choose <a href="#">Save</a>.</p> | The validation passes with one warning message.   |                       |
| 22          | Log On                                      | Log on to the SAP Fiori launchpad as a General Ledger Accountant - Intercompany.  |   |                       |
| 23          | Access the SAP Fiori App                    | Open <a href="#">Reconciliation Status Overview</a> (F3865).  |   |                       |



| Test Step # | Test Step Name                | Instruction   | Expected Result   | Pass / Fail / Comment |
|-------------|-------------------------------|---|---|-----------------------|
| 24          | Display Reconciliation Report | <p>To go to <a href="#">Reconciliation Balances</a> view, make the following entries and choose <a href="#">Go</a>:</p> <p><a href="#">Reconciliation Case: SGR01</a></p> <p><a href="#">Cons. Unit: &lt;the units that you use in testing (for example 1710)&gt;</a></p> <p><a href="#">Period/Year: 011/2016</a></p> <p><a href="#">Consolidation Version: Y10</a></p> <p><a href="#">Consolidation COA: Y1</a></p> <p>Hover over the Reconciliation status bar to show the detail of how many partner companies are reconciled, reconciled within tolerance or not reconciled.</p> <p>If new documents are posted, the <a href="#">New Postings</a> column shows <a href="#">Detected</a>.</p> <p>You can choose button <a href="#">Netting View</a> to view the report based on paired display groups.</p>  | Initial reconciliation status of selected company is displayed. |                       |
| 25          | On the Fly Translation        | In the dropdown list, choose your created converted measure to see the on the fly translation.  |   |                       |
| 26          | Manage Assignments            | <p>On the upper right above the chart, choose <a href="#">TSL (Amount in Transaction Currency)</a> or <a href="#">HSL (Amnt in Company Code CrCY)</a> or <a href="#">KSL (Amnt in Global Currency)</a>. Here, for example, we choose <a href="#">TSL (Amount in Transaction Currency)</a>.</p> <p>To manage assignments, choose the right arrow button &gt; for a reconciliation balance line item.</p> <p>Choose <a href="#">Show Filter Bar</a> on the upper right of the screen.</p> <p>The parameters are set as follows :</p> <p><a href="#">Reconciliation Case: SGR01</a></p> <p><a href="#">Display Group: All IC Accounts AR/AP</a></p> <p><a href="#">Cons. Unit: &lt;the units that you use in testing (for example 1710)&gt;</a></p> <p><a href="#">Period/Year: 011/2016</a></p> <p><a href="#">Amount/Quantity Field: &lt;keep current value, for example, TSL for transaction currency&gt;</a></p> <p><a href="#">Consolidation Version: Y10</a></p> | Details of reconciliation results are displayed.                |                       |

| Test Step # | Test Step Name                              | Instruction   | Expected Result                         | Pass / Fail / Comment |
|-------------|---|---|---|-----------------------|
|             |   | <p>Consolidation COA: <b>Y1</b></p> <p>Partner Unit: &lt;the partner units that you use in testing (for example 1010)&gt;</p> <p>Choose <b>Go</b>.</p> <p>In the <b>Manage Assignments</b> view, choose <b>Auto Match</b> to automatically assign reason codes.</p> <p>Manually reassign if needed. For example, select assignment reference <b>202030</b> and choose <b>Assign</b>.</p> <p>Enter <b>Reason Code S00</b> and <b>Comment</b>.</p> <p>Choose <b>Process</b>.</p>  |   |                       |
| 27          | Manage Assignments -Display Assigned Items  | <p>All the assigned items (by rule or by manual) are displayed in the lower part of the screen.</p> <p>From the <b>Change Layout</b> drop down menu, choose <b>Lower Area Only</b> mode. From the left filter bar, switch the filter to display the different group of assignments.</p> <p>Select a line and choose the right arrow button &gt;to display more details.</p> <p>Choose the rule link on the upper left of the screen to check the detail.</p> <p>Choose <b>Back</b>. Optionally, you can remove the assignment by selecting the assignment and choosing <b>Unassign</b>.</p> | Details of assigned items are displayed |                       |
| 28          | Manage Assignment - Manual Assign Documents | From the unassigned documents display, select documents to manually assign, then choose <b>Assign</b> .   | Documents are manually assigned.        |                       |
| 29          | Display Matching Items                      | <p>Choose <b>Back</b>.</p> <p>Right click an amount (for example <b>Leading Unit Amount</b>). Choose <b>Show Matching Items</b>.</p>  | Matching items are displayed properly.  |                       |
| 30          | Close Reconciliation Status                 | <p>In Fiori app <b>Manage Reconciliation Close</b> (F4774) ,</p> <p>Enter the parameters as follows, then choose <b>Go</b>.</p> <p><b>Reconciliation Case: SGR01</b></p> <p><b>Period/Year: 011/2016</b></p> <p><b>Consolidation Version: Y10</b></p> <p><b>Consolidation COA: Y1</b></p>   |   |                       |

| Test Step #        | Test Step Name                             | Instruction   | Expected Result   | Pass / Fail / Comment |               |     |        |        |  |  |
|--------------------|--|---|---|-----------------------|---------------|-----|--------|--------|--|--|
|                    |  | <p>Consolidation Unit: &lt;the units that you use in testing (for example 1710)&gt;</p> <p>Partner Unit: &lt;the units that you use in testing (for example 1010)&gt;</p> <p>Close reconciliation status for the items with Open status under the unit that you use.</p>  |   |                       |               |     |        |        |  |  |
| 31                 | Log On                                     | Log on to the SAP Fiori launchpad as a Group Accountant.  |   |                       |               |     |        |        |  |  |
| 32                 | Maintain Exchange Rate                     | <p>Open app <a href="#">Currency Exchange Rates</a> (F3616) .</p> <p>Verify the exchange rates for your transaction currency to group currency and local currency to group currency for 11/2016.</p> <p>On the <a href="#">Exchange Rate Type</a> field, enter <b>AVG</b> and choose <a href="#">Go</a>.</p> <p>If necessary, choose <a href="#">Create</a> to make an entry and choose <a href="#">Save</a>.</p> <p>Repeat for <a href="#">Exchange Rate Type</a>: <b>CLO</b></p> <p>Choose <a href="#">Exit</a>.</p> <p>Since the company code master data is customer dependent. The values in the following table are provided as examples only.</p> <table><tr><th>Currency (vs. EUR)</th><th>Average (AVG)</th><th>Closing (CLO)</th></tr><tr><td>USD</td><td>1,4706</td><td>1,3917</td></tr></table> | Currency (vs. EUR)  | Average (AVG)         | Closing (CLO) | USD | 1,4706 | 1,3917 |  |  |
| Currency (vs. EUR) | Average (AVG)                              | Closing (CLO)   |   |                       |               |     |        |        |  |  |
| USD                | 1,4706                                     | 1,3917  |   |                       |               |     |        |        |  |  |
| 33                 | Access the SAP Fiori App                   | Open <a href="#">Data Monitor - Missing translation in language EN</a> (CXCD) .   |   |                       |               |     |        |        |  |  |
| 34                 | Data Monitor - Currency Translation        | <p>Select the cell for your item in the <a href="#">Currency Translation</a> column and choose <a href="#">Update Run</a>, or right click your item and choose <a href="#">Update</a>.</p> <p>The task status is <a href="#">Not applicable</a> for the cons units where Local Currency = Global Currency.</p>  | More lines with posting level blank and translation indicator 1 and 4 are created based on amount in LC and rules in currency translation method. |                       |               |     |        |        |  |  |
| 35                 | Data Monitor - Validation Standard Data GC | <p>Select the cell for your item in the <a href="#">Standardized Data Validation</a> column and choose <a href="#">Update Run</a>, or right click your item and choose <a href="#">Update</a>.</p> <p>If the validation method for your cons unit is missing or wrong, you can maintain as follows:</p>   | The validation passes with one warning message.   |                       |               |     |        |        |  |  |

| Test Step # | Test Step Name   | Instruction  | Expected Result                          | Pass / Fail / Comment |
|-------------|--|--|--|-----------------------|
|             |  | <p>Access the app <a href="#">Assign Validation Methods</a> (VECM) to synchronize the latest validation settings.</p> <p>Select <a href="#">Task ID 1180</a> and choose <a href="#">Change</a> button.</p> <p>Select <a href="#">Version Y10</a> and <a href="#">Period Category 9</a>.</p> <p>Select consolidation unit to be assigned and select validation method <a href="#">SRD1</a>.</p> <p>Choose <a href="#">Save</a>.</p>   |  |                       |
| 36          | Access the SAP Fiori App   | Return to the Home view and open <a href="#">Consolidation Monitor - Missing translation in language EN</a> (CX20) .   | The Consolidation Monitor view displays. |                       |
| 37          | Consolidation Monitor - InterCompany Elimination -Balance Sheet (2042) | In the <a href="#">Consolidation Monitor</a> view, right-click the <a href="#">IC Elim Balance Sheet</a> and choose <a href="#">Update Run</a> .   | Automatic journal entries are generated. |                       |
| 38          | Consolidation Monitor - Consolidated Data Validation(2980)             | <p>In the <a href="#">Consolidation Monitor</a> view, update the <a href="#">Consolidated Data Validation</a> task.</p> <p>In the <a href="#">Consolidation Monitor</a> view, right-click the <a href="#">Consolidated Data Validation</a> task and choose <a href="#">Update Run</a>.</p> <p>If the validation method for your cons group is missing or wrong, you can maintain it as follows:</p> <p>Access the app <a href="#">Assign Validation Methods</a> (VECM) to synchronize the latest validation settings.</p> <p>Select <a href="#">Task ID 2980</a> and choose <a href="#">Change</a> to go to change mode.</p> <p>Select <a href="#">Version Y10</a> and <a href="#">Period Category 9</a>.</p> <p>Select consolidation unit to be assigned and select validation method <a href="#">SCD1</a>.</p> <p>Choose <a href="#">Save</a>.</p> |  |                       |
| 39          | Consolidation Monitor Exit   | Choose <a href="#">Exit</a> .  |  |                       |

## 4.2 Consolidation Scenario Actuals\_Rule Based COI

The following table displays the codification of the consolidation groups and consolidation units per tester.

You need to adjust the IDs of the consolidation group/consolidation units/partner units provided in this file to your own IDs (XX= assigned number).

Table 6: Consolidation Scenario Actuals\_Rule Based COI

| Cons. Group | consunit | LC  | % of share          | Periode / Year of First Consolidation | Period/year of Divestiture | Method Col |
|-------------|----------|-----|---------------------|---------------------------------------|----------------------------|------------|
| CGRXX       | MXX00    | EUR | -                   | 12/2015                               | 99/9999                    | Parent     |
|             | MXX02    | EUR | 80%                 | 12/2015                               | 99/9999                    | Purchase   |
|             | MXX03    | USD | 80%                 | 12/2015                               | 99/9999                    | Purchase   |
|             | MXX04    | USD | 0%=> 60% in 01/2016 | 01/2016                               | 99/9999                    | Purchase   |
|             | MXX05    | EUR | 13%                 | 12/2015                               | 99/9999                    | at Equity  |
|             | MXX06    | JPY | 90%=> 0% in 01/2016 | 12/2015                               | 01/2016                    | Purchase   |
|             | MXX07    | EUR | 90%->70%            | 12/2015                               | 99/9999                    | Purchase   |
|             | MXX08    | CNY | 60%->90%            | 12/2015                               | 99/9999                    | Purchase   |

It is optional that you can create your second consolidation group and check this closing.

In this scenario, you manage the following periods and activities:

- In 12/2015 you start with the first consolidation (initial consolidation for all units except MXX04).
- In 01/2016 you run the task carry forward and run the tasks as it happens in 12/2015. The following activities based on consolidation of investment will take place:
  - Consolidation unit MXX04 is an incoming unit of the group (60%). There will be the activity “first consolidation”.
  - Consolidation unit MXX06 is divested totally.
  - Consolidation unit MXX07 is partially divested without loss of control (capital decrease).
  - Parent entity MXX00 (as of 12/2015) acquires further interests in consolidation unit MXX08 (capital increase).
- In 02/2016 and 03/2016 you have to run the tasks as it is in 12/2015 with subsequent consolidation including calculation of minorities.

## 4.2.1 Review and Maintain Consolidation Units and Groups

### Test Administration

Customer project: Fill in the project-specific parts.

|                  |   |             |  |              |                    |
|------------------|---|-------------|--|--------------|--------------------|
| Test Case ID     | <X.XX>  | Tester Name |  | Testing Date | Enter a test date. |
| Business Role(s) |   |             |  |              |                    |
| Responsibility   | <State the Service Provider, Customer or Joint Service Provider and Customer> |             |  | Duration     | Enter a duration.  |

## Purpose

In this activity, you download a master data file of existing consolidation units and then maintain the data relevant for your test, and you upload the maintained file of the relevant consolidation units.

## Procedure

| Test Step # | Test Step Name           | Instruction  | Expected Result   | Pass / Fail / Comment |
|-------------|--------------------------|--|---|-----------------------|
| 1           | Log On                   | Log on to the SAP Fiori launchpad as a Group Accountant.   | The SAP Fiori launchpad is displayed.                                   |                       |
| 2           | Access the SAP Fiori App | Open <a href="#">Import Consolidation Master Data</a> (F3924) .  | The <a href="#">Import Consolidation Master Data</a> view is displayed. |                       |
| 3           | Navigate to Master Data  | On the <a href="#">Master Data Types</a> table, choose <a href="#">Actions &gt; Download Master Data</a> in the <a href="#">Consolidation Unit</a> row.  | A <a href="#">Download Master Data</a> dialog box is displayed.         |                       |
| 4           | Enter Criteria           | <p>Make the following entries:</p> <p><a href="#">Consolidation Version</a>: <b>Y20</b></p> <p><a href="#">Effective Fiscal Year and Period</a>: <b>001/2015</b></p> <p>Note The filter is entered in a user-dependent format. If you use the wrong format, a notification displays with the correct format for you to use.</p> <p><a href="#">Language</a>: <b>EN</b></p> | The <a href="#">Download</a> button becomes active.                     |                       |
| 5           | Download                 | Choose <a href="#">Download</a> .  | An xlsx file with consolidation unit master data is downloaded.         |                       |

| Test Step # | Test Step Name                  | Instruction   | Expected Result   | Pass / Fail / Comment |
|-------------|---------------------------------|---|---|-----------------------|
| 6           | Review and Maintain Master Data | <p>Open the downloaded file.</p> <p>Using the provided table, search the file for the relevant <b>MX</b> consolidation units.</p> <p>Remember Replace the XX with your ID.</p> <p>Verify that the units in the following table exist and the settings are the same as in the table.</p> <p>If <b>MX</b> consolidation units are not in the Master Data file, then choose <b>Actions &gt; Download Template</b> and manually maintain the consolidation units according to the <i>Consolidation Units Table</i> below.</p> | The downloaded file contains the correct data for the consolidation units relevant for your test. |                       |
| 7           | Upload                          | <p>In the <b>Import Consolidation Master Data</b> view, choose <b>Upload</b>.</p> <p>In the <b>Upload</b> dialog box, either drag and drop your file on to the dialog or select the <b>+</b> (Upload) button to navigate to the file.</p> <p>Choose <b>OK</b>.</p>  | The updated file is uploaded.   |                       |
| 8           | View Details                    | Double-click the <b>Consolidation Units</b> row on the <b>Import Consolidation Master Data</b> view.  | A details view appears.   |                       |
| 9           | Verify Upload                   | <p>Select the field help of the <b>Consolidated Unit</b> filter and in the dialog box, search for and select the multiple consolidation units that are relevant for your test.</p> <p>Choose <b>OK</b> and those consolidation units display in the table.</p> <p>In the <b>Status</b> column, choose <b>To Be Checked</b> for all rows and choose <b>Check</b> at the right of the table.</p>  | The status for your consolidation units updates.  |                       |
| 10          | Correct Errors                  | <p>Note If the <b>Check</b> run results in successful results, skip this step.</p> <p>When <b>Checked with Errors</b> status appears or other warnings display, it is necessary to correct the data before proceeding.</p> <p>Select the checkboxes for the rows with errors and choose the <b>Download</b> button.</p> <p>A spreadsheet downloads with the selected records.</p> <p>Open the file and correct the data.</p> <p>When the update is complete, choose <b>Upload</b>.</p>                                    | A successful check result for all of the consolidation units is displayed.                        |                       |

| Test Step # | Test Step Name             | Instruction   | Expected Result  | Pass / Fail / Comment |
|-------------|----------------------------|---|--|-----------------------|
|             |                            | In the <a href="#">Upload</a> dialog box, either drag and drop the file or choose the + (Upload) button to navigate to the file location and choose <a href="#">OK</a> .<br>Rerun the previous step and repeat until all units show a successful status.  |  |                       |
| 11          | Import Master Data         | Select all of the checkboxes for your relevant consolidation units.<br>Choose <a href="#">Import</a> .  | The master data of the relevant consolidation units is imported from your personal staging area to the master data tables of the consolidation. Master data of the consolidation units is now ready for testing. |                       |
| 12          | Create Consolidation Group | This step creates demo data. If you want project-specific settings, then adapt to your requirements.<br>Open <a href="#">Consolidation Groups - Create and Change</a> (CX1P) .<br>In the tile, input one name (for example, CGRXX) for Consolidation group and click <a href="#">Enter</a> .<br>Please replace the XX with your own tester ID.<br>In the <a href="#">Master Data</a> tab, input description for Cons Group and <a href="#">9</a> for <a href="#">Consolidation Frequency</a> .<br>Choose <a href="#">Save</a> . |  |                       |

## Consolidation Units Table

The following table contains the values to verify and maintain in the downloaded [Consolidation\\_Unit](#) file:

Note Adjust the IDs of the consolidation units provided in the file to your own IDs. You replace the XX with your own tester ID.

Please choose from dropdown lists instead of entering values manually.



| *Consolidation Unit (18) | Consolidation Unit Description (15) | Consolidation Unit Medium Description (30) | *Local Currency (5)         | Country (3)   | Consolidation Unit is Partner Unit Only (1) | Currency Translation Method (5)        | Tax Rate (8) | Deviating Fiscal Year Variant (2) | Universal Journal Integration (1) | Group Currency is Leading Currency (1) | Source for Local Currency Key Figure (1) | Source for Group Currency Key Figure (1) | Upload Method (5) | Link Title (255) | Link URL (1333) |
|--------------------------|-------------------------------------|--|-----------------------------|---------------|---|--|--------------|-----------------------------------|-----------------------------------|--|--|--|-------------------|------------------|-----------------|
| MXX00                    | Germany                             | Germany                                    | EUR -- European Euro        | DE -- Germany |   | S0903 -- Standard translation Periodic | 35           |                                   | U -- No Integration               |  |  |  |                   |                  |                 |
| MXX02                    | France                              | France                                     | EUR -- European Euro        | FR -- France  |   | S0903 -- Standard translation Periodic | 39           |                                   | U -- No Integration               |  |  |  |                   |                  |                 |
| MXX03                    | USA East                            | USA East                                   | USD -- United States Dollar | US -- USA     |   | S0903 -- Standard translation Periodic |              |                                   | U -- No Integration               |  |  |  |                   |                  |                 |
| MXX04                    | USA West                            | USA West                                   | USD -- United States Dollar | US -- USA     |   | S0904 -- Translation-FC@Incoming Unit  |              |                                   | U -- No Integration               |  |  |  |                   |                  |                 |
| MXX05                    | Belgium                             | Belgium                                    | EUR -- European Euro        | BE -- Belgium |   | S0903 -- Standard translation Periodic |              |                                   | U -- No Integration               |  |  |  |                   |                  |                 |
| MXX06                    | Japan                               | Japan                                      | JPY -- Japanese Yen         | JP -- Japan   |   | S0903 -- Standard translation Periodic |              |                                   | U -- No Integration               |  |  |  |                   |                  |                 |

| *Consolidation Unit (18) | Consolidation Unit Description (15) | Consolidation Unit Medium Description (30) | *Local Currency (5)          | Country (3)   | Consolidation Unit is Partner Unit Only (1) | Currency Translation Method (5)        | Tax Rate (8) | Deviating Fiscal Year Variant (2) | Universal Journal Integration (1) | Group Currency is Leading Currency (1) | Source for Local Currency Key Figure (1) | Source for Group Currency Key Figure (1) | Upload Method (5) | Link Title (255) | Link URL (1333) |
|--------------------------|-------------------------------------|--|------------------------------|---------------|---|--|--------------|-----------------------------------|-----------------------------------|--|--|--|-------------------|------------------|-----------------|
| MXX07                    | Austria                             | Austria                                    | EUR -- European Euro         | AT -- Austria |   | S0903 -- Standard translation Periodic |              |                                   | U -- No Integration               |  |  |  |                   |                  |                 |
| MXX08                    | China                               | China                                      | CNY -- Chinese Yuan Renminbi | CN -- China   |   | S0903 -- Standard translation Periodic |              |                                   | U -- No Integration               |  |  |  |                   |                  |                 |
| 999999                   | Company 999999                      | Company 999999                             | EUR -- European Euro         |               |   |  |              |                                   | U -- No Integration               |  |  |  |                   |                  |                 |

### 4.2.2 Set up Group Structure

#### Test Administration

Customer project: Fill in the project-specific parts.

|                  |   |             |  |              |                    |
|------------------|---|-------------|--|--------------|--------------------|
| Test Case ID     | <X.XX>  | Tester Name |  | Testing Date | Enter a test date. |
| Business Role(s) |   |             |  |              |                    |
| Responsibility   | <State the Service Provider, Customer or Joint Service Provider and Customer> |             |  | Duration     | Enter a duration.  |

## Purpose

In this activity, you verify and maintain consolidation group structure, that is, the assignment of consolidation units to consolidation groups and maintain consolidation group-specific settings of the consolidation units (such as period of first consolidation, consolidation method, and so on.).

The achieved result has the following group structure.

Note Adjust the IDs of the consolidation group/consolidation units provided in this file to your own IDs. Please replace XX with your own tester ID.

| Consolidation Group (18) | Consolidation Group Description (30) | Consolidation Unit (18) | Consolidation Unit Description (30) | Start of Assignment (YYYY/PPP) | End of Assignment (YYYY/PPP) | Period of First Consolidation (3) | Year of First Consolidation (4) | First Consolidation at End of Period (1) | Period of Divestiture (3) | Year of Divestiture (4) | Divestiture at Beginning of Period (1) | Divestiture due to Merger (1) | Consolidation Method (5)             |
|--------------------------|--------------------------------------|-------------------------|-------------------------------------|--------------------------------|------------------------------|-----------------------------------|---------------------------------|--|---------------------------|-------------------------|--|-------------------------------|--------------------------------------|
| CGRXX                    | CGRXX                                | MX00                    | Germany                             | 2015/012                       | 9999/999                     | 12                                | 2015                            |  | 999                       | 9999                    |  |                               | 00 -- Parent (Direct Shares)         |
| CGRXX                    | CGRXX                                | MX02                    | France                              | 2015/012                       | 9999/999                     | 12                                | 2015                            |  | 999                       | 9999                    |  |                               | 10 -- Purchase Meth. (Direct Shares) |
| CGRXX                    | CGRXX                                | MX03                    | USA East                            | 2015/012                       | 9999/999                     | 12                                | 2015                            |  | 999                       | 9999                    |  |                               | 10 -- Purchase Meth. (Direct Shares) |
| CGRXX                    | CGRXX                                | MX04                    | USA West                            | 2016/001                       | 9999/999                     | 1                                 | 2016                            |  | 999                       | 9999                    |  |                               | 10 -- Purchase Meth. (Direct Shares) |
| CGRXX                    | CGRXX                                | MX05                    | Belgium                             | 2015/012                       | 9999/999                     | 12                                | 2015                            |  | 999                       | 9999                    |  |                               | 20 -- Equity Method (Direct Shares)  |
| CGRXX                    | CGRXX                                | MX06                    | Japan                               | 2015/012                       | 2016/016                     | 12                                | 2015                            |  | 1                         | 2016                    |  |                               | 10 -- Purchase Meth.                 |

| Consolidation Group (18) | Consolidation Group Description (30) | Consolidation Unit (18) | Consolidation Unit Description (30) | Start of Assignment (YYYY/PPP) | End of Assignment (YYYY/PPP) | Period of First Consolidation (3) | Year of First Consolidation (4) | First Consolidation at End of Period (1) | Period of Divestiture (3) | Year of Divestiture (4) | Divestiture at Beginning of Period (1) | Divestiture due to Merger (1) | Consolidation Method (5)             |
|--------------------------|--------------------------------------|-------------------------|-------------------------------------|--------------------------------|------------------------------|-----------------------------------|---------------------------------|--|---------------------------|-------------------------|--|-------------------------------|--------------------------------------|
|                          |                                      |                         |                                     |                                |                              |                                   |                                 |  |                           |                         |  |                               | (Direct Shares)                      |
| CGRXX                    | CGRXX                                | MX07                    | Austria                             | 2015/012                       | 9999/999                     | 12                                | 2015                            |  | 999                       | 9999                    |  |                               | 10 -- Purchase Meth. (Direct Shares) |
| CGRXX                    | CGRXX                                | MX08                    | China                               | 2015/012                       | 9999/999                     | 12                                | 2015                            |  | 999                       | 9999                    |  |                               | 10 -- Purchase Meth. (Direct Shares) |

## Procedure Options

There are two procedure options for reviewing and maintaining the group structure.

The first option uses the [Import Consolidation Master Data](#) (F3924) SAP Fiori app.

The second option uses the [Manage Group Structure - Group View](#) (F3733) SAP Fiori app.

## Option 1 - Using the Import Consolidation Master Data SAP Fiori App

| Test Step # | Test Step Name | Instruction  | Expected Result                       | Pass / Fail / Comment |
|-------------|----------------|--|---------------------------------------|-----------------------|
| 1           | Log On         | Note There are two options for reviewing and maintaining the group structure. Review both before proceeding.<br>Log on to the SAP Fiori launchpad as a Group Accountant. | The SAP Fiori launchpad is displayed. |                       |

| Test Step # | Test Step Name                  | Instruction   | Expected Result   | Pass / Fail / Comment |
|-------------|---------------------------------|---|---|-----------------------|
| 2           | Access the SAP Fiori App        | Open <a href="#">Set Global Parameters</a> (CXGP) .   | The related app is launched and a <a href="#">Global parameters</a> dialog box displays.          |                       |
| 3           | Set Global Parameters           | Make the following entries and choose <a href="#">Continue</a> :<br><a href="#">Cons. Group: CGRXX</a><br>Remember replace the XX with your tester ID.<br><a href="#">Version: Y20</a><br><a href="#">Fiscal year: 2015</a><br><a href="#">Period: 12</a><br><a href="#">Cons. COA: Y1</a>  | The SAP Fiori launchpad is displayed.   |                       |
| 4           | Access the SAP Fiori App        | Open <a href="#">Import Consolidation Master Data</a> (F3924) .   | The <a href="#">Import Consolidation Master Data</a> view is displayed.                           |                       |
| 5           | Navigate to Master Data         | Under the <a href="#">Master Data Types</a> , on the <a href="#">Consolidation Group Structure</a> row, select <a href="#">Actions &gt; Download Master Data</a> .  | A <a href="#">Download Master Data</a> dialog box is displayed.                                   |                       |
| 6           | Enter Criteria                  | Enter the following values:<br><a href="#">Consolidation Version: Y20</a><br><a href="#">Start of Assignment: 001/2015</a><br>Note The filter is entered in a user-dependent format. If you use the wrong format, a notification displays with the correct format for you to use.<br><a href="#">Consolidation Group: CGRXX</a><br>Remember replace the XX with your tester ID. | The <a href="#">Download</a> button is active.  |                       |
| 7           | Download                        | Choose <a href="#">Download</a> .   | An xlsx file with consolidation unit master data is downloaded.                                   |                       |
| 8           | Review and Maintain Master Data | Open the downloaded file.<br>Verify that the consolidation unit assignments and settings shown are the same as in the table in the <i>Purpose</i> section.<br>If necessary, adjust the data in the downloaded file.<br>Save the file.   | The downloaded file contains the correct data for the consolidation units relevant for your test. |                       |

| Test Step # | Test Step Name     | Instruction   | Expected Result  | Pass / Fail / Comment |
|-------------|--------------------|---|--|-----------------------|
| 9           | Upload             | On the <a href="#">Import Consolidation Master Data</a> view, choose the <a href="#">Upload</a> button.<br>On the <a href="#">Upload</a> dialog box, either drag and drop your file on to the dialog or select the <a href="#">+ (Upload)</a> button to navigate to the file.<br>Choose <a href="#">OK</a> .  | The updated file is uploaded.  |                       |
| 10          | View Details       | Double-click the <a href="#">Consolidation Group Structure</a> row on the <a href="#">Import Consolidation Master Data</a> view.  | A details view appears.  |                       |
| 11          | Verify Upload      | Select the field help of the <a href="#">Consolidated Group</a> filter and in the dialog box, search for and select the multiple consolidation groups that are relevant for your test.<br>Choose the <a href="#">Check All</a> button at the right of the table.  | The status for your consolidation groups update.   |                       |
| 12          | Correct Errors     | Note If the <a href="#">Check All</a> run results in successful results, skip this step.<br>When <a href="#">Checked with Errors</a> status appears or other warnings display, it is necessary to correct the data before proceeding.<br>Select the checkboxes for the rows with errors and choose the <a href="#">Download</a> button.<br>A spreadsheet downloads with the selected records.<br>Open the file and correct the data.<br>When the update is complete, choose the <a href="#">Upload</a> button.<br>On the <a href="#">Upload</a> dialog box, either drag and drop the file or choose the <a href="#">+ (Upload)</a> button to navigate to the file location and choose <a href="#">OK</a> .<br>Rerun the previous step and repeat until all groups show a successful status. | A successful check result for all of the consolidation groups is displayed.  |                       |
| 13          | Import Master Data | Select all of the checkboxes for your relevant consolidation groups.<br>Choose the <a href="#">Import All</a> button.   | The master data of the relevant consolidation groups is imported from your personal staging area to the master data tables of the consolidation. Master data of the consolidation groups is now ready for testing. |                       |

## Option 2 - Using the Manage Group Structure - Group View SAP Fiori App

| Test Step # | Test Step Name                   | Instruction  | Expected Result  | Pass / Fail / Comment |
|-------------|----------------------------------|--|--|-----------------------|
| 1           | Log On                           | Log on to the SAP Fiori launchpad as a Group Accountant.   | The SAP Fiori launchpad is displayed.  |                       |
| 2           | Access the SAP Fiori App         | Open <a href="#">Set Global Parameters</a> (CXGP) .  | The related app is launched and a <a href="#">Global parameters</a> dialog box displays.   |                       |
| 3           | Set Global Parameters            | <p>Make the following entries and choose <a href="#">Continue</a>:</p> <p><a href="#">Cons. Group: CGRXX</a></p> <p>Remember replace the XX with your tester ID.</p> <p><a href="#">Version: Y20</a></p> <p><a href="#">Fiscal year: 2015</a></p> <p><a href="#">Period: 12</a></p> <p><a href="#">Cons. COA: Y1</a></p>   | The SAP Fiori launchpad is displayed.  |                       |
| 4           | Access the SAP Fiori App         | Open <a href="#">Manage Group Structure - Group View</a> (F3733) .   | The <a href="#">Manage Consolidation Group Structure - Group View</a> displays with a list of <a href="#">Assignments of Units to Groups</a> . |                       |
| 5           | Review Existing Unit Assignments | <p>Review if your consolidation unit assignments have already existed.</p> <p>If yes, leave unchanged of those assignments that are the same as what appears in the table in the <i>Purpose</i> section.</p> <p>For more assignments that are not part of the table in the Purpose section, select the checkboxes for the rows of those assignments and choose <a href="#">Remove</a>.</p> <p>For assignments that deviate in their settings from the table in the <i>Purpose</i> section, double-click the row of deviating assignments in the table, then choose <a href="#">Edit</a> and maintain the values of the assignment according to the table in the <i>Purpose</i> section.</p> <p>Choose <a href="#">Save</a>.</p> <p>If the assignments haven't been done, skip this step.</p> |  |                       |
| 6           | Create Missing Assignments       | Choose <a href="#">Assign</a> .  | The <a href="#">Assign Consolidation Units</a> dialog is displayed.  |                       |
| 7           | Select Units                     | Select all consolidation units with IDs starting with <a href="#">MX</a> .   | All relevant consolidation units are selected.   |                       |

| Test Step # | Test Step Name               | Instruction   | Expected Result   | Pass / Fail / Comment |
|-------------|------------------------------|---|---|-----------------------|
|             |                              | Remember Replace the XX with the group number.<br>Use search field to filter the value of the relevant consolidation units.                                 |   |                       |
| 8           | Next                         | Choose <a href="#">Next</a> .   | A different <a href="#">Assign Consolidation Units</a> dialog box is displayed. |                       |
| 9           | Adjust Assignments           | Enter or validate the appropriate values for <a href="#">First Consolidation</a> , <a href="#">Divestiture</a> , and <a href="#">Consolidation Method</a> . | The <a href="#">Assign</a> button is activated.                                 |                       |
| 10          |                              | Choose <a href="#">Assign</a> .   | The newly assigned consolidation units are displayed in the list report.        |                       |
| 11          | Create More Unit Assignments | If necessary, continue assigning other consolidation units.   | The consolidation group structure is ready for testing.                         |                       |

## 4.2.3 2015.12 Initial Consolidation

### Test Administration

Customer project: Fill in the project-specific parts.

|                  |   |             |  |              |                                    |
|------------------|---|-------------|--|--------------|------------------------------------|
| Test Case ID     | <X.XX>  | Tester Name |  | Testing Date | <a href="#">Enter a test date.</a> |
| Business Role(s) |   |             |  |              |                                    |
| Responsibility   | <a href="#">&lt;State the Service Provider, Customer or Joint Service Provider and Customer&gt;</a> |             |  | Duration     | <a href="#">Enter a duration.</a>  |



## Purpose

In this activity, you run the initial consolidation for 12/2015.

## Procedure - Data Monitor

| Test Step # | Test Step Name                       | Instruction  | Expected Result  | Pass / Fail / Comment |
|-------------|--------------------------------------|--|--|-----------------------|
| 1           | Log On                               | Log on to the SAP Fiori launchpad as a Group Accountant.   | The SAP Fiori launchpad is displayed.                            |                       |
| 2           | Set Global Parameters                | Open <a href="#">Set Global Parameters</a> (CXGP) .<br>Set the following parameters:<br><a href="#">Organizational Units</a> area:<br><a href="#">Cons Group</a> : <b>CGXX</b> , replace the XX with your assigned group<br><a href="#">Cons Unit</a> : <b>&lt;leave blank&gt;</b><br><a href="#">Version/Time period</a> area:<br><a href="#">Version</a> : <b>Y20</b><br><a href="#">Fiscal year</a> : <b>2015</b><br><a href="#">Period</a> : <b>12</b><br><a href="#">Further settings</a> area:<br><a href="#">Cons. COA</a> : <b>Y1</b><br>Choose <a href="#">Continue</a> . | The <a href="#">Global parameters</a> dialog box is displayed.   |                       |
| 5           | Access the SAP Fiori App             | On the SAP Fiori launchpad, open <a href="#">Define Consolidation Units</a> (F4685) .  | The <a href="#">Consolidation Unit Change</a> view is displayed. |                       |
| 6           | Tax Rates Assigned in Methods Change | Make the following entry for the tax rates of consolidation unit MXX00:<br><a href="#">Consolidation Unit</a> : <b>Mxx00</b><br>Choose >. In the <a href="#">Time- and Version-Dependent Attributes</a> tab, choose the <a href="#">Edit</a> button and enter <a href="#">Tax Rate</a> : <b>35.000</b> .   |  |                       |

| Test Step #               | Test Step Name             | Instruction   | Expected Result  | Pass / Fail / Comment |      |                           |      |                           |                           |                      |                                |                  |         |    |  |           |         |    |  |           |         |    |  |           |  |  |
|---------------------------|----------------------------|---|--|-----------------------|------|---------------------------|------|---------------------------|---------------------------|----------------------|--------------------------------|------------------|---------|----|--|-----------|---------|----|--|-----------|---------|----|--|-----------|--|--|
|                           |                            | <p>Choose <a href="#">Save</a>.</p> <p>Make the following entry for the tax rates of consolidation unit MXX02:</p> <p><a href="#">Consolidation Unit: Mxx02</a></p> <p>Choose <a href="#">&gt;</a>. In the <a href="#">Time- and Version-Dependent Attributes</a> tab, choose <a href="#">Edit</a> button and enter <a href="#">Tax Rate: 39 . 000</a></p> <p>Choose <a href="#">Save</a>.</p> <p>Return to your <a href="#">Home Dashboard</a>.</p>  |  |                       |      |                           |      |                           |                           |                      |                                |                  |         |    |  |           |         |    |  |           |         |    |  |           |  |  |
| 7                         | Access the SAP Fiori App   | Open <a href="#">Define Master Data for Consolidation Fields</a> (F3007) .  | The <a href="#">Define Master Data for Consolidation Fields</a> view is displayed. |                       |      |                           |      |                           |                           |                      |                                |                  |         |    |  |           |         |    |  |           |         |    |  |           |  |  |
| 8                         | Maintain Local Master Data | <p>Select <a href="#">Functional Area</a> and choose <a href="#">Create</a> and add the following local master data and choose <a href="#">Save</a> after each entry:</p> <p>In the <a href="#">Master Data</a> column of the table, choose the Functional Area <a href="#">&gt; (Details)</a> button.</p> <p>Choose the <a href="#">Create</a> button.</p> <p>Add the following <a href="#">Master Data</a> in the table below and choose <a href="#">Save</a>:</p> <table><tr><th>Master Data</th><th>Description</th></tr><tr><td>YD20</td><td>IC difference - operating</td></tr><tr><td>YD70</td><td>IC difference - financial</td></tr></table> <p>Note You can use another method to maintain local master data. Open the <a href="#">Import Consolidation Master Data</a> (F3924) SAP Fiori app and choose the <a href="#">Import Master Data for Consolidation Fields</a>. Download the import template and fill the local master data according to the information in the following table. Then upload the file:</p> <table><tr><th>*Master Data Type ID (30)</th><th>*Master Data ID (40)</th><th>Superordinate Field Value (40)</th><th>Description (60)</th></tr><tr><td>SEGMENT</td><td>S1</td><td></td><td>Segment 1</td></tr><tr><td>SEGMENT</td><td>S2</td><td></td><td>Segment 2</td></tr><tr><td>SEGMENT</td><td>S3</td><td></td><td>Segment 3</td></tr></table> | Master Data  | Description           | YD20 | IC difference - operating | YD70 | IC difference - financial | *Master Data Type ID (30) | *Master Data ID (40) | Superordinate Field Value (40) | Description (60) | SEGMENT | S1 |  | Segment 1 | SEGMENT | S2 |  | Segment 2 | SEGMENT | S3 |  | Segment 3 |  |  |
| Master Data               | Description                |   |  |                       |      |                           |      |                           |                           |                      |                                |                  |         |    |  |           |         |    |  |           |         |    |  |           |  |  |
| YD20                      | IC difference - operating  |   |  |                       |      |                           |      |                           |                           |                      |                                |                  |         |    |  |           |         |    |  |           |         |    |  |           |  |  |
| YD70                      | IC difference - financial  |   |  |                       |      |                           |      |                           |                           |                      |                                |                  |         |    |  |           |         |    |  |           |         |    |  |           |  |  |
| *Master Data Type ID (30) | *Master Data ID (40)       | Superordinate Field Value (40)  | Description (60)   |                       |      |                           |      |                           |                           |                      |                                |                  |         |    |  |           |         |    |  |           |         |    |  |           |  |  |
| SEGMENT                   | S1                         |   | Segment 1  |                       |      |                           |      |                           |                           |                      |                                |                  |         |    |  |           |         |    |  |           |         |    |  |           |  |  |
| SEGMENT                   | S2                         |   | Segment 2  |                       |      |                           |      |                           |                           |                      |                                |                  |         |    |  |           |         |    |  |           |         |    |  |           |  |  |
| SEGMENT                   | S3                         |   | Segment 3  |                       |      |                           |      |                           |                           |                      |                                |                  |         |    |  |           |         |    |  |           |         |    |  |           |  |  |

| Test Step # | Test Step Name                       | Instruction  |      |  |                           | Expected Result                                     | Pass / Fail / Comment |
|-------------|--------------------------------------|--|------|--|---------------------------|---|-----------------------|
|             |                                      | FunctionalArea   | YD20 |  | IC difference - operating |   |                       |
|             |                                      | FunctionalArea   | YD70 |  | IC difference - financial |   |                       |
|             |                                      | <p>Choose <a href="#">Import</a> and return to your <a href="#">Home Dashboard</a>.</p> <p>If the local master data already exist, you don't need to maintain them again.</p>  |      |  |                           |   |                       |
| 9           | Access the SAP Fiori App             | Open <a href="#">Assign Validation Methods</a> (VEOMA) SAP Fiori app.  |      |  |                           |   |                       |
| 10          | Assign Validation Method             | <p>Make the following entry and press <b>Enter</b>:</p> <p><b>Task ID: 1080</b></p> <p>Choose <a href="#">Change</a>.</p>  |      |  |                           | The <a href="#">Task: Change</a> view is displayed. |                       |
| 11          | Select Period Category               | <p>In the <a href="#">Assignment</a> tab, choose the <a href="#">Period Category</a> dropdown box and choose <b>9 16 Periods</b>.</p> <p>Choose <a href="#">click to add</a> to add your consolidation units.</p> <p>In the <a href="#">Validation Method</a> column, assign validation method SRD1 (for task 2980 method SCD1) for your newly created Consolidation Units and choose <a href="#">Save</a>.</p> <p>Return to <a href="#">Assign Validation Methods</a> view and repeat this step for <b>Task ID 1180</b> and <b>2980</b>.</p> <p>For 2980, add the Consolidation Groups you created and assign <a href="#">Validation Method</a> SCD1.</p> |      |  |                           |   |                       |
| 12          | Data Monitor                         | <p>Open <a href="#">Data Monitor - Missing translation in language EN</a> (CXCD) .</p> <p>In the <a href="#">Hierarchy</a> column, right-click the group CGRXX and choose <a href="#">Open period</a>.</p>   |      |  |                           | The <a href="#">Data Monitor</a> view is displayed. |                       |
| 13          | Data Monitor - Balance Carry Forward | Right-click the status icon for the <a href="#">Bal C fwd (Balance Carryforward)</a> task and choose <a href="#">Update</a> .  |      |  |                           |   |                       |
| 14          | Data Monitor - Data Collection       | <p>In the <a href="#">Data Monitor</a> view, right click the <a href="#">Data Coll. - Milestone:Data Collection</a> task and choose <a href="#">Update</a> or choose <a href="#">Update Run</a> in the toolbar.</p> <p>Download and edit the <a href="#">Sample file</a>.</p> <p>Replace XX in the file with your consolidation group.</p>   |      |  |                           |   |                       |

| Test Step # | Test Step Name                               | Instruction  | Expected Result        | Pass / Fail / Comment |
|-------------|--|--|------------------------|-----------------------|
|             |  | <p>Choose <a href="#">Flexible upload</a> to upload the edited file. In the <a href="#">Flexible Upload of : Reported financial data</a> view, enter the following entries:</p> <p>Consolidation group: <a href="#">CGRXX</a></p> <p>Consolidation unit: <a href="#">from MXX00 to MXX08</a></p> <p>Upload method: <a href="#">SRD2</a></p> <p>Physical file name: <a href="#">Upload_Y20_2015_12_CGRXX_SRD2_DT_00</a></p> <p>File format: <a href="#">ASC</a></p> <p>Choose <a href="#">Execute</a>.</p> <p>Download and edit the <a href="#">Sample file</a>.</p> <p>Replace XX in the file with your consolidation group.</p> <p>Choose <a href="#">Flexible upload</a> to upload the edited file. In the <a href="#">Flexible Upload of : Reported financial data</a> view, enter the following entries:</p> <p>Consolidation group: <a href="#">CGRXX</a></p> <p>Consolidation unit: <a href="#">from MXX00 to MXX08</a></p> <p>Upload method: <a href="#">SRD2</a></p> <p>Physical file name: <a href="#">Upload_Y20_2015_12_CGRXX_SRD2_DT_0B</a></p> <p>File format: <a href="#">ASC</a></p> <p>Choose <a href="#">Execute</a>.</p> <p>The file with document type 00 contains reported data with no control C/I data. The file with document type 0B contains additional C/I control data, such as activity, ownership, and so on.</p> <p>Note For any missing master data, please refer to step <i>Maintain Local Master Data</i> of this procedure to maintain missing master data as local master data and rerun your data collection task to continue the testing.</p> |                        |                       |
| 15          | Data Monitor - Validation Universal Journals | This task has not relevant status and is not executable.   | No expected results.   |                       |
| 16          | Data Monitor - Calculation Net Income        | In the <a href="#">Data monitor</a> view, right-click the <a href="#">Calc. Net Income</a> task and choose <a href="#">Update</a> or choose <a href="#">Update Run</a> from the toolbar.   | No warning / no error. |                       |

| Test Step # | Test Step Name                                  | Instruction   | Expected Result        | Pass / Fail / Comment |
|-------------|---|---|------------------------|-----------------------|
| 17          | Data Monitor - Validation for Reported Data     | In the <a href="#">Data monitor</a> view, right-click the <a href="#">Reported Data Validation</a> task and choose <a href="#">Update</a> or choose <a href="#">Update Run</a> from the toolbar.  | No warning / no error. |                       |
| 18          | Data Monitor - Manual Posting PL10              | Update task <a href="#">Manual Posting PL10</a> and post document. As an alternative, upload the manual journal entries using the <a href="#">Import Group Journal Entries</a> (F3073) app.<br>Download the <a href="#">template</a> and verify that the template has the same settings before you run the upload. For uploading the document, use the data rows in the template.<br>Replace the XX with your assigned consolidation group and save as an xlsx, like the downloaded template. |                        |                       |
| 19          | Data Monitor - Currency Translation             | In the <a href="#">Data monitor</a> view, right-click the <a href="#">Currency Translation</a> task and choose <a href="#">Update</a> or choose <a href="#">Update Run</a> from the toolbar.  | No warning / no error. |                       |
| 20          | Data Monitor - Validation for Standardized Data | In the <a href="#">Data monitor</a> view, right-click the <a href="#">Standardized Data Validation</a> task and choose <a href="#">Update</a> or choose <a href="#">Update Run</a> from the toolbar.  | No warning / no error. |                       |
| 21          | Block Tasks                                     | Block each task by choosing the <a href="#">Block</a> button.   |                        |                       |
| 22          | Exit  | Choose <a href="#">Exit</a> .   |                        |                       |

## Procedure - Consolidation Monitor

| Test Step # | Test Step Name           | Instruction  | Expected Result  | Pass / Fail / Comment |
|-------------|--------------------------|--|--|-----------------------|
| 1           | Log On                   | Log on to the SAP Fiori launchpad as a Group Accountant. | The SAP Fiori launchpad is displayed.                        |                       |
| 2           | Access the SAP Fiori App | Open <a href="#">Set Global Parameters</a> (CXGP) .      | A <a href="#">Global parameters</a> dialog box is displayed. |                       |

| Test Step # | Test Step Name   | Instruction   | Expected Result   | Pass / Fail / Comment |
|-------------|--|---|---|-----------------------|
| 3           | Set Global Parameters  | Make the following entries and choose <a href="#">Continue</a> :<br><a href="#">Cons Group: CGRXX</a><br><a href="#">Cons Unit: &lt;leave blank&gt;</a><br><a href="#">Version: Y20</a><br><a href="#">Fiscal year: 2015</a><br><a href="#">Period: 12</a><br><a href="#">Cons. COA: Y1</a>   | The SAP Fiori launchpad is displayed.                                   |                       |
| 4           | Access the SAP Fiori App   | Open <a href="#">Consolidation Monitor - Missing translation in language EN</a> (CX20) .<br>If you would like to use intercompany matching and reconciliation elimination for Balance Sheet InterCompany Elimination, you need to reference step 6 to step 10 in section 4.1.2 2016.11 Integrated Intercompany Matching & Reconciliation [page ] 20 and change task group from <a href="#">S20</a> to <a href="#">S24</a> from 2010.12. |   |                       |
| 5           | Consolidation Monitor  | In the <a href="#">Hierarchy</a> column, verify that the relevant group is CGRXX.   |   |                       |
| 6           | Consolidation Monitor - Intercompany Elimination - Sales (2011)                | In the <a href="#">Consolidation Monitor</a> view, right-click the <a href="#">IC Elim. Sales</a> task and choose <a href="#">Update Run</a> .  | The task log is displayed.  |                       |
| 7           | Consolidation Monitor - IPI (2015)   | In the <a href="#">Consolidation Monitor</a> view, right-click the <a href="#">IC Elim. Inventory Profit</a> task and choose <a href="#">Update Run</a> .   |   |                       |
| 8           | Consolidation Monitor - Intercompany Elimination - Other Income/Expense (2021) | In the <a href="#">Consolidation Monitor</a> view, right-click the <a href="#">IC Elim. Other Income/ Expense</a> task and choose <a href="#">Update Run</a> .  | The corresponding log of automatic journal entries posted is displayed. |                       |
| 9           | Consolidation Monitor - Dividends Elimination (2031)                           | In the <a href="#">Consolidation monitor</a> view, right-click the <a href="#">Dividends Elimination</a> task and choose <a href="#">Update</a> or choose <a href="#">Update Run</a> from the toolbar.  | No data found.  |                       |
| 10          | Consolidation Monitor - InterCompany Elimination - Balance Sheet (2041)        | In the <a href="#">Consolidation monitor</a> view, right-click the <a href="#">IC Elim Balance Sheet</a> task and choose <a href="#">Update</a> or choose <a href="#">Update Run</a> from the toolbar.  | The corresponding balance sheet is displayed.                           |                       |

| Test Step # | Test Step Name   | Instruction   | Expected Result   | Pass / Fail / Comment |
|-------------|--|---|---|-----------------------|
|             |  | If you use Intercompany Matching & Reconciliation elimination, the task would be InterCompany Elimination -Balance Sheet (2042).  |   |                       |
| 11          | Consolidation Monitor Manual Elimination PL20 (2050)                   | This task does not need to be executed.   |   |                       |
| 12          | Consolidation Monitor - Preparation Consolidation Group Changes (2060) | In the <a href="#">Consolidation monitor</a> view, right-click the <a href="#">Preparation Cons Group Change</a> task and choose <a href="#">Update</a> or choose <a href="#">Update Run</a> from the toolbar.  |   |                       |
| 13          | Consolidation Monitor - Calculate Group Shares (2141)                  | In the <a href="#">Consolidation monitor</a> view, right-click the <a href="#">Calculate Group Shares</a> task and choose <a href="#">Update</a> or choose <a href="#">Update Run</a> from the toolbar.   |   |                       |
| 14          | Consolidation Monitor - Enter Group Shares (2140)                      | This task has no need to be executed.   |   |                       |
| 15          | Consolidation Monitor - Investment/Equity Elimination (2100)           | In the <a href="#">Consolidation monitor</a> view, right-click the <a href="#">Investments/Equity elimin.</a> task and choose <a href="#">Update</a> or choose <a href="#">Update Run</a> from the toolbar.   | The task log is displayed.  |                       |
| 16          | Consolidation Monitor - Manual Elimination PL30 (2150)                 | In the <a href="#">Consolidation monitor</a> view, update the <a href="#">Manual Eliminations (PL30)</a> task and post documents manually. As an alternative, you can choose to upload the manual journal entries with the <a href="#">Import Group Journal Entries (F3073)</a> SAP Fiori app, using the <a href="#">template</a> . |   |                       |
| 17          | Consolidation Monitor - Total Divestiture (2180)                       | In the <a href="#">Consolidation monitor</a> view, right-click the <a href="#">Total Divestiture</a> task and choose <a href="#">Update</a> or choose <a href="#">Update Run</a> from the toolbar   | No expected result.   |                       |
| 18          | Consolidation Monitor - Consolidated Data Validation(2980)             | In the <a href="#">Consolidation monitor</a> view, right-click the <a href="#">Consolidated Data Validation</a> task and choose <a href="#">Update</a> or choose <a href="#">Update Run</a> from the toolbar.   | No warning / no error.  |                       |
| 19          | Consolidation Monitor Exit   | Choose <a href="#">Exit</a> .   |   |                       |
| 20          | Consolidation Reports  | Open <a href="#">Group Data Analysis (CCONS_FPM_OVP_MATRIX_ANALYSIS)</a> . Run the report to verify consolidated data with expected outcomes:<br><br>Note You use the views and tiles that you create for Consolidated Balance Sheet and Consolidated Income Statement for the following <i>Reporting</i> section.                  | The columns of "2015.12" in the outcome file display the expected results. This outcome file can be accessed <a href="#">here</a> . |                       |

| Test Step # | Test Step Name             | Instruction                   | Expected Result | Pass / Fail / Comment |
|-------------|----------------------------|-------------------------------|-----------------|-----------------------|
| 21          | Consolidation Reports Exit | Choose <a href="#">Exit</a> . |                 |                       |

## 4.2.4 2016.01 Full Consolidation

### Test Administration

Customer project: Fill in the project-specific parts.

|                  |   |             |  |              |                                    |
|------------------|---|-------------|--|--------------|------------------------------------|
| Test Case ID     | <X.XX>  | Tester Name |  | Testing Date | <a href="#">Enter a test date.</a> |
| Business Role(s) |   |             |  |              |                                    |
| Responsibility   | <a href="#">&lt;State the Service Provider, Customer or Joint Service Provider and Customer&gt;</a> |             |  | Duration     | <a href="#">Enter a duration.</a>  |

### Procedure - Data Monitor

| Test Step # | Test Step Name           | Instruction   | Expected Result                       | Pass / Fail / Comment |
|-------------|--------------------------|---|---------------------------------------|-----------------------|
| 1           | Log On                   | Log on to the SAP Fiori launchpad as a Group Accountant.  | The SAP Fiori launchpad is displayed. |                       |
| 2           | Access the SAP Fiori App | Open <a href="#">Set Global Parameters</a> (CXGP) .   | The related screen is displayed.      |                       |
| 3           | Set Global Parameters    | Make the following entries and choose <a href="#">Continue</a> :<br><a href="#">Cons Group: CGRXX</a> |                                       |                       |



| Test Step # | Test Step Name                                      | Instruction  | Expected Result | Pass / Fail / Comment |
|-------------|---|--|-----------------|-----------------------|
|             |   | <p>Remember Change the XX to your group number.</p> <p>Cons Unit: <b>NA</b></p> <p>Version: <b>Y20</b></p> <p>Fiscal year: <b>2016</b></p> <p>Period: <b>01</b></p> <p>Cons. COA: <b>Y1</b></p>  |                 |                       |
| 4           | Access the SAP Fiori App                            | Open <b>Manage Group Structure - Group View</b> (F3733) .  |                 |                       |
| 5           | Consolidation Investment Method Assignment - Change | <p>Check that the consolidation methods are not changed since period 12/2015.</p> <p>Remember Change the XX values to your consolidation method values.</p> <p>Mxx00 = 00 parent method</p> <p>Mxx02 = 10 purchase method</p> <p>Mxx03 = 10 purchase method</p> <p>Mxx04 = 10 purchase method</p> <p>Mxx05 = 20 equity method</p> <p>Mxx06 = 10 purchase method</p> <p>Mxx07 = 10 purchase method</p> <p>Mxx08 = 10 purchase method</p> <p>Choose <b>Exit</b>.</p>   |                 |                       |
| 6           | Access the SAP Fiori App                            | Open <b>Define Consolidation Units</b> (F4685) .   |                 |                       |
| 7           | Tax Rates Assigned in Methods Change                | <p>Enter the tax rates of consolidation units MXX00 and MXX02 as follows:</p> <p>Note If the tax rates are already set, you can skip this step.</p> <p><b>Consolidation Unit: MXX00</b> and press <b>Enter</b>.</p> <p>Choose the <b>Methods</b> tab.</p> <p>In the <b>Posting</b> section, enter the Tax rate: <b>35 . 000</b>, and then choose <b>Save</b>.</p> <p>Repeat for consolidation unit MXX02 and enter <b>39 . 000</b> in the <b>Tax Rate</b> field.</p> |                 |                       |

| Test Step # | Test Step Name                           | Instruction   | Expected Result        | Pass / Fail / Comment |
|-------------|--|---|------------------------|-----------------------|
| 8           | Access the SAP Fiori App                 | Open <a href="#">Data Monitor - Missing translation in language EN</a> (CXCD) .   |                        |                       |
| 9           | Data Monitor (Original)                  | Right-click subgroup CGRXX and choose <a href="#">Open period</a> .   |                        |                       |
| 10          | Data Monitor - Balance carry forward     | In the <a href="#">Data Monitor</a> view, right-click the <a href="#">Balance carry forward</a> task and select <a href="#">Update</a> or choose <a href="#">Update Run</a> from the toolbar.   | No warning / no error. |                       |
| 11          | Data Monitor - Release Universal Journal | This task does not require execution.   |                        |                       |
| 12          | Data Monitor - Data Collection           | <p>In the <a href="#">Data Monitor</a> view, right click the <a href="#">Data Coll. - Milestone:Data Collection</a> task and choose <a href="#">Update</a> or choose <a href="#">Update Run</a> in the toolbar.</p> <p>Download and edit the <a href="#">Sample file</a></p> <p>Replace XX in the file with your consolidation group.</p> <p>Choose <a href="#">Flexible upload</a> to upload the edited file. In the <a href="#">Flexible Upload of : Reported financial data</a> view, enter the following entries:</p> <p>Consolidation group: <b>CGRXX</b></p> <p>Consolidation unit: <b>from MXX00 to MXX08</b></p> <p>Upload method: <b>SRD2</b></p> <p>Physical file name: <b>UPLOAD_Y20_2016_01_CGRXX_SRD2_DT_00</b></p> <p>File format: <b>ASC</b></p> <p>Choose <a href="#">Execute</a>.</p> <p>Download and edit the <a href="#">Sample file</a>.</p> <p>Replace XX in the file with your consolidation group.</p> <p>Choose <a href="#">Flexible upload</a> to upload the edited file. In the <a href="#">Flexible Upload of : Reported financial data</a> view, enter the following entries:</p> <p>Consolidation group: <b>CGRXX</b></p> <p>Consolidation unit: <b>from MXX00 to MXX08</b></p> <p>Upload method: <b>SRD2</b></p> <p>Physical file name: <b>UPLOAD_Y20_2016_01_CGRXX_SRD2_DT_0B</b></p> <p>File format: <b>ASC</b></p> | No warning / no error. |                       |

| Test Step # | Test Step Name                                  | Instruction   | Expected Result  | Pass / Fail / Comment |
|-------------|---|---|--|-----------------------|
|             |   | Choose <a href="#">Execute</a> .<br>The file with document type 00 contains reported data with no control C/I data. The file with document type 0B contains additional C/I control data, such as activity, ownership, and so on.  |  |                       |
| 13          | Data Monitor - Validation Universal Journals    | This task does not require execution.   | No expected result.  |                       |
| 14          | Data Monitor - Calculation Net Income           | In the <a href="#">Data Monitor</a> view, right-click the <a href="#">Calc. Net Income</a> task and select <a href="#">Update</a> or choose <a href="#">Update Run</a> from the toolbar.  | The <a href="#">Item Substitution / Calculation of Retained Earnings</a> view displays.              |                       |
| 15          | Data Monitor - Validation for Reported Data     | In the <a href="#">Data Monitor</a> view, right-click the <a href="#">Reported Data Validation</a> task and choose <a href="#">Update</a> or choose <a href="#">Update Run</a> from the toolbar.  | No warning / no error.   |                       |
| 16          | Data Monitor - Manual Posting PL10              | In the <a href="#">Data Monitor</a> view, update the <a href="#">Manual Posting PL10</a> task and post documents. As an alternative, upload the manual journal entries using the <a href="#">Import Group Journal Entries (F3073)</a> SAP Fiori app.<br>Download the <a href="#">template</a> before uploading the file. Verify that the attached file has the same settings. For uploading the document rows, use the attached file.<br>Replace the XX with your assigned consolidation group and save as an xlsx, like the downloaded template. |  |                       |
| 17          | Data Monitor - Currency Translation             | In the <a href="#">Data Monitor</a> view, right-click the <a href="#">Currency translation</a> task and select <a href="#">Update</a> or choose <a href="#">Update Run</a> from the toolbar.  |  |                       |
| 18          | Data Monitor - Validation for Standardized Data | In the <a href="#">Data Monitor</a> view, right-click the <a href="#">Standardized Data Validation</a> task and select <a href="#">Update</a> or choose <a href="#">Update Run</a> from the toolbar.  | The <a href="#">Manage Data Validation Tasks - FINCS Standardized Data Validation</a> view displays. |                       |
| 19          | Data Monitor - Block                            | Select the row of each task and choose <a href="#">Block</a> to block each task.  |  |                       |
| 20          | Data Monitor - Exit                             | Choose <a href="#">Exit</a> .   |  |                       |

## Procedure - Consolidation Monitor

| Test Step # | Test Step Name   | Instruction   | Expected Result  | Pass / Fail / Comment |
|-------------|--|---|--|-----------------------|
| 1           | Log On   | Log on to the SAP Fiori launchpad as a Group Accountant.  | The SAP Fiori launchpad displays.                          |                       |
| 2           | Access the SAP Fiori App   | Open <a href="#">Set Global Parameters</a> (CXGP) .   | The related screen displays.                               |                       |
| 3           | Set Global Parameters  | Set the following global parameters:<br><a href="#">Cons. Group: CGRXX</a><br>Remember Change the XX for your values.<br><a href="#">Cons. Unit: NA</a><br><a href="#">Version: Y20</a><br><a href="#">Fiscal year: 2016</a><br><a href="#">Period:01</a><br><a href="#">Cons COA: Y1</a> |  |                       |
| 4           | Access the SAP Fiori App   | Open <a href="#">Consolidation Monitor - Missing translation in language EN</a> (CX20) .  |  |                       |
| 5           | Consolidation Monitor - Verify Group   | Verify that the relevant group is <a href="#">CGRXX</a> .<br>Remember Replace the XX in the group with your values.   |  |                       |
| 6           | Consolidation Monitor - Inter-company Elimination - Sales (2011)               | In the <a href="#">Consolidation monitor</a> view, update the <a href="#">IC Elim Sales</a> task by selecting <a href="#">Update Run</a> .  |  |                       |
| 7           | Consolidation Monitor - IPI (2015)   | In the <a href="#">Consolidation Monitor</a> view, right-click the <a href="#">IC Elim. Inventory Profit</a> task and choose <a href="#">Update Run</a> .   |  |                       |
| 8           | Consolidation Monitor - Inter-company Elimination -Other Income/Expense (2021) | In the <a href="#">Consolidation monitor</a> view, update the <a href="#">IC Elim. Other Income/Expense</a> task by selecting <a href="#">Update Run</a> in the toolbar.  |  |                       |
| 9           | Consolidation Monitor - Dividends Elimination (2031)                           | In the <a href="#">Consolidation monitor</a> view, update the <a href="#">Dividends Elimination</a> task by choosing <a href="#">Update Run</a> in the toolbar.   | The corresponding automatic journal entries are displayed. |                       |

| Test Step # | Test Step Name  | Instruction  | Expected Result   | Pass / Fail / Comment |
|-------------|---|--|---|-----------------------|
| 10          | Consolidation Monitor - Inter-Company Elimination -Balance Sheet (2041) | In the <a href="#">Consolidation monitor</a> view, update the <a href="#">IC Elim. Balance Sheet</a> task by selecting <a href="#">Update Run</a> in the toolbar.<br>If you use Intercompany Matching & Reconciliation elimination, the task would be Inter-Company Elimination -Balance Sheet (2042).             |   |                       |
| 11          | Consolidation Monitor Manual Elimination PL20 (2050)                    | No task execution is required.   |   |                       |
| 12          | Consolidation Monitor - Preparation Consolidation Group Changes (2060)  | In the <a href="#">Consolidation monitor</a> view, update the <a href="#">Prep Cons. Group Changes</a> task by selecting <a href="#">Update Run</a> in the toolbar.  |   |                       |
| 13          | Consolidation Monitor - Calculate Group Shares (2141)                   | In the <a href="#">Consolidation monitor</a> view, update the <a href="#">Calculate Group Shares</a> task by selecting <a href="#">Update Run</a> in the toolbar.  |   |                       |
| 14          | Consolidation Monitor - Enter Group (2140)                              | This task does not need to be executed.  |   |                       |
| 15          | Consolidation Monitor - Investment/Equity Elimination (2100)            | In the <a href="#">Consolidation monitor</a> view, update the task <a href="#">Investments / Equity elim.</a> task by selecting <a href="#">Update Run</a> in the toolbar.   | A dropdown list indicating various corresponding values displays.   |                       |
| 16          | Consolidation Monitor - Manual Elimination PL30 (2150)                  | In the <a href="#">Consolidation monitor</a> view, update the <a href="#">Manual Eliminations Posting Level (PL 30)</a> task and post documents. As an alternative, upload the manual journal entries using the <a href="#">Import Group Journal Entries</a> (F3073) SAP Fiori app and this <a href="#">file</a> . |   |                       |
| 17          | Consolidation Monitor - Total Divestiture (2180)                        | In the <a href="#">Consolidation monitor</a> view, update the <a href="#">Total Divestiture</a> task by selecting <a href="#">Update Run</a> in the toolbar.   | The task log is displayed.  |                       |
| 18          | Consolidation Monitor - Validation of Consolidated Data (2190)          | In the <a href="#">Consolidation monitor</a> view, update the <a href="#">Consolidated Data Validation</a> task by selecting <a href="#">Update Run</a> in the toolbar.  | The task log is displayed.  |                       |
| 19          | Consolidation Monitor Exit  | In the <a href="#">Consolidation monitor</a> view, choose <a href="#">Back</a> .   |   |                       |
| 20          | Consolidation Reports   | Open app <a href="#">Group Data Analysis</a> (CCONS_FPM_OVP_MATRIX_ANALYSIS) . Run the report to check consolidated data with expected outcomes.   | The columns of "2016.01" in the outcome file display the expected results. This outcome file can be accessed <a href="#">here</a> . |                       |

| Test Step # | Test Step Name             | Instruction   | Expected Result | Pass / Fail / Comment |
|-------------|----------------------------|---|-----------------|-----------------------|
|             |                            | Note Use the views and tiles that you create for Consolidated Balance Sheet and Consolidated Income Statement in the following <a href="#">Reporting</a> section. |                 |                       |
| 21          | Consolidation Reports Exit | Choose <a href="#">Exit</a> .   |                 |                       |

## 4.2.5 2016.02 Subsequent Consolidation

### Test Administration

Customer project: Fill in the project-specific parts.

|                  |   |             |  |              |                                    |
|------------------|---|-------------|--|--------------|------------------------------------|
| Test Case ID     | <X.XX>  | Tester Name |  | Testing Date | <a href="#">Enter a test date.</a> |
| Business Role(s) |   |             |  |              |                                    |
| Responsibility   | <a href="#">&lt;State the Service Provider, Customer or Joint Service Provider and Customer&gt;</a> |             |  | Duration     | <a href="#">Enter a duration.</a>  |

### Procedure - Data Monitor

| Test Step # | Test Step Name           | Instruction  | Expected Result                       | Pass / Fail / Comment |
|-------------|--------------------------|--|---------------------------------------|-----------------------|
| 1           | Log On                   | Log on to the SAP Fiori launchpad as a Group Accountant. | The SAP Fiori launchpad is displayed. |                       |
| 2           | Access the SAP Fiori App | Open <a href="#">Set Global Parameters</a> (CXGP) .      | The related view is displayed.        |                       |

| Test Step # | Test Step Name                                      | Instruction  | Expected Result | Pass / Fail / Comment |
|-------------|---|--|-----------------|-----------------------|
| 3           | Set Global Parameters                               | <p>Set the following global parameters and choose <a href="#">Continue</a>:</p> <p><a href="#">Cons Group</a>: <b>CGRXX</b></p> <p>Remember Change the XX for your group values.</p> <p><a href="#">Cons Unit</a>: <b>NA</b></p> <p><a href="#">Version</a>: <b>Y20</b></p> <p><a href="#">Fiscal year</a>: <b>2016</b></p> <p><a href="#">Period</a>: <b>02</b></p> <p><a href="#">Cons Chart of accounts</a>: <b>Y1</b></p>  |                 |                       |
| 4           | Access the SAP Fiori App                            | In the consolidation master data, open <a href="#">Manage Group Structure - Group View</a> (F3733) .   |                 |                       |
| 5           | Consolidation Investment Method Assignment - Change | <p>Verify that the consolidation methods are equivalent to the expected result, which has not changed since period 01/2016.</p> <p>Remember Replace the XX with your values using the values you created for consolidation units in the <i>Set Up Group Structure</i> procedure.</p> <p>MXX00 = 00 parent method</p> <p>MXX02 = 10 purchase method</p> <p>MXX03 = 10 purchase method</p> <p>MXX04 = 10 purchase method</p> <p>MXX05 = 20 equity method</p> <p>MXX06 = 10 purchase method</p> <p>MXX07 = 10 purchase method</p> <p>MXX08 = 10 purchase method</p> <p>Choose <a href="#">Exit</a>.</p> |                 |                       |
| 6           | Access the SAP Fiori App                            | Open <a href="#">Define Consolidation Units</a> (F4685) .  |                 |                       |
| 7           | Tax Rates Assigned in Methods - Change              | <p>Enter the tax rates of consolidation units MXX00 and MXX02 as follows:</p> <p>Note If the tax rates are already set, you can skip this step.</p> <p><a href="#">Consolidation Unit</a>: <b>MXX00</b></p>  |                 |                       |

| Test Step # | Test Step Name                               | Instruction  | Expected Result        | Pass / Fail / Comment |
|-------------|--|--|------------------------|-----------------------|
|             |  | <p>and Enter.</p> <p>Select the <b>Methods</b> tab.</p> <p>In the <b>Posting</b> section, enter the <b>Tax rate: 35 . 000</b> and then choose <b>Save</b>.</p> <p>Repeat for consolidation unit MXX02 and enter <b>39 . 000</b> in the <b>Tax Rate</b> field and <b>Save</b>.</p>  |                        |                       |
| 8           | Access the SAP Fiori App                     | Open <b>Data Monitor - Missing translation in language EN</b> (CXCD) .   |                        |                       |
| 9           | Data Monitor                                 | Right-click subgroup <b>CGRXX</b> and choose <b>Open Period</b> .  |                        |                       |
| 10          | Data Monitor - Release Universal Journal     | This task does not require execution.  |                        |                       |
| 11          | Data Monitor - Data Collection               | <p>In the <b>Data Monitor</b> view, right click the <b>Data Coll. - Milestone:Data Collection</b> task and choose <b>Update</b> or choose <b>Update Run</b> in the toolbar.</p> <p>Download and edit the <u>sample file</u>.</p> <p>Replace XX in the file with your consolidation group.</p> <p>Choose <b>Flexible upload</b> to upload the edited file. In the <b>Flexible Upload of : Reported financial data</b> view, enter the following entries:</p> <p><b>Consolidation Group: CGRXX</b></p> <p><b>Consolidation Unit: from MXX00 to MXX08</b></p> <p><b>Upload method: SRD2</b></p> <p><b>Physical file name: UPLOAD_Y20_2016_02_CGRXX_SRD2_DT_00</b></p> <p><b>File format: ASC</b></p> <p>Choose <b>Execute</b>.</p> <p>The file with document type 00 contains reported data with no control C/I data.</p> | No warning / no error. |                       |
| 12          | Data Monitor - Validation Universal Journals | This task does not require execution.  | No expected result.    |                       |



| Test Step # | Test Step Name                                  | Instruction  | Expected Result                  | Pass / Fail / Comment |
|-------------|---|--|----------------------------------|-----------------------|
| 13          | Data Monitor - Calculation Net Income           | In the <a href="#">Data monitor</a> view, right-click the <a href="#">Calculation Net Income</a> task and choose <a href="#">Update</a> or choose <a href="#">Update Run</a> from the toolbar.       | A table of results is displayed. |                       |
| 14          | Data Monitor - Validation for Reported Data     | In the <a href="#">Data monitor</a> view, right-click the <a href="#">Reported Data Validation</a> task and choose <a href="#">Update</a> or choose <a href="#">Update Run</a> from the toolbar.     | No warning / no error.           |                       |
| 15          | Data Monitor - Manual Posting PL10              | No task execution is required.   |                                  |                       |
| 16          | Data Monitor - Currency Translation             | In the <a href="#">Data monitor</a> view, right-click the <a href="#">Currency Translation</a> task and choose <a href="#">Update</a> or choose <a href="#">Update Run</a> from the toolbar.         |                                  |                       |
| 17          | Data Monitor - Validation for Standardized Data | In the <a href="#">Data monitor</a> view, right-click the <a href="#">Standardized Data Validation</a> task and choose <a href="#">Update</a> or choose <a href="#">Update Run</a> from the toolbar. | No warning / no error.           |                       |
| 18          | Data Monitor                                    | Block each task.   |                                  |                       |
| 19          | Exit Data Monitor                               | Choose <a href="#">Exit</a> .  |                                  |                       |

## Procedure - Consolidation Monitor

| Test Step # | Test Step Name           | Instruction   | Expected Result                       | Pass / Fail / Comment |
|-------------|--------------------------|---|---------------------------------------|-----------------------|
| 1           | Log On                   | Log on to the SAP Fiori launchpad as a Group Accountant.  | The SAP Fiori launchpad is displayed. |                       |
| 2           | Access the SAP Fiori App | Open <a href="#">Set Global Parameters</a> (CXGP) .   | The related view is displayed.        |                       |
| 3           | Set Global Parameters    | Set global parameters and choose <a href="#">Continue</a> :<br><a href="#">Cons Group: CGRXX</a><br><a href="#">Cons Unit: NA</a> |                                       |                       |

| Test Step # | Test Step Name  | Instruction   | Expected Result  | Pass / Fail / Comment |
|-------------|---|---|--|-----------------------|
|             |   | Version: <b>Y20</b><br>Fiscal year: <b>2016</b><br>Period: <b>02</b><br>Cons COA: <b>Y1</b>   |  |                       |
| 4           | Access the SAP Fiori App  | Choose <b>Consolidation Monitor - Missing translation in language EN</b> (CX20) .   |  | Select                |
| 5           | Consolidation Monitor   | Check that it is the relevant CGRXX group.  |  |                       |
| 6           | Consolidation Monitor - Inter-company Elimination - Sales (2011)                | In the <b>Consolidation Monitor</b> view, right-click the <b>IC Elim. Sales</b> task and choose <b>Update</b> or choose <b>Update Run</b> from the toolbar.   | The corresponding automatic journal entries are displayed. |                       |
| 7           | Consolidation Monitor - IPI (2015)  | In the <b>Consolidation Monitor</b> view, right-click the <b>IC Elim. Inventory Profit</b> task and choose <b>Update Run</b> .  |  |                       |
| 8           | Consolidation Monitor - inter-company Elimination - Other Income/Expense (2021) | In the <b>Consolidation Monitor</b> view, right-click the <b>IC Elim. Other Income/Expense</b> task and choose <b>Update</b> or choose <b>Update Run</b> from the toolbar.  | The corresponding automatic journal entries are displayed. |                       |
| 9           | Consolidation Monitor - Dividends elimination (2031)                            | In the <b>Consolidation Monitor</b> view, right-click the <b>Dividends Elimination</b> task and choose <b>Update</b> or choose <b>Update Run</b> from the toolbar.  | The corresponding automatic journal entries are displayed. |                       |
| 10          | Consolidation Monitor - Inter-company Elimination -Balance Sheet (2041)         | In the <b>Consolidation Monitor</b> view, right-click the <b>IC Elim. Balance Sheet</b> task and choose <b>Update</b> .<br>If you use Intercompany Matching & Reconciliation elimination, the task would be <b>InterCompany Elimination -Balance Sheet (2042)</b> . | The corresponding balance sheet is displayed.              |                       |
| 11          | Consolidation Monitor Manual Elimination PL20 (2050)                            | No task execution is required.  |  |                       |
| 12          | Consolidation Monitor - Preparation Consolidation Group Changes (2060)          | In the <b>Consolidation monitor</b> view, update the task <b>Preparation for Consolidation Group Changes - Missing translation in language EN</b> (CX24) .  | No document is posted.                                     |                       |
| 13          | Consolidation Monitor - Calculate Group Shares (2141)                           | In the <b>Consolidation monitor</b> view, right-click the <b>Calculate Group Shares</b> task and choose <b>Update</b> or choose <b>Update Run</b> from the toolbar.   |  |                       |

| Test Step # | Test Step Name   | Instruction   | Expected Result   | Pass / Fail / Comment |
|-------------|--|---|---|-----------------------|
| 14          | Consolidation Monitor - Enter Group Shares (2140)            | No task execution is required.  |   |                       |
| 15          | Consolidation Monitor - Investment/Equity Elimination (2100) | In the <a href="#">Consolidation monitor</a> view, right-click the <a href="#">Investments/equity elimination</a> task and choose <a href="#">Update</a> or choose <a href="#">Update Run</a> from the toolbar.   | A dropdown list indicating various corresponding values is displayed.   |                       |
| 16          | Consolidation Monitor - Manual Elimination PL30 (2150)       | In the <a href="#">Consolidation monitor</a> view, update the task <a href="#">Manual eliminations posting level 30</a> and post documents. As an alternative, you can upload the manual journal entries with app <a href="#">Import Group Journal Entries</a> (F3073).<br><br>Download the <a href="#">template</a> optional and check if the attached file has the same settings. For uploading the document, use the attached file.<br><br>Replace the XX with your assigned consolidation group and save as xlsx, like the downloaded template. |   |                       |
| 17          | Consolidation Monitor - Total Divestiture (2180)             | In the <a href="#">Consolidation monitor</a> view, right-click the <a href="#">Total Divestiture</a> task and choose <a href="#">Update Run</a> .   | The task log is displayed.  |                       |
| 18          | Consolidation Monitor - Consolidated Data Validation (2980)  | In the <a href="#">Consolidation monitor</a> view, right-click the <a href="#">Consolidated Data Validation</a> task and choose <a href="#">Update Run</a> or choose <a href="#">Update Run</a> from the toolbar.   | The task log is displayed.  |                       |
| 19          | Exit Consolidation Monitor                                   | Choose <a href="#">Exit</a> .   |   |                       |
| 20          | Consolidation Reports  | Open app <a href="#">Group Data Analysis</a> (CCONS_FPM_OVP_MATRIX_ANALYSIS). Run the report to check consolidated data with expected outcomes.<br><br>Note Use the views and tiles that you create for Consolidated Balance Sheet and Consolidated Income Statement with the following <i>Reporting</i> section.   | The columns of "2016.02" in the outcome file display the expected results. This outcome file can be accessed <a href="#">here</a> . |                       |
| 21          | Consolidation Reports Exit                                   | Choose <a href="#">Exit</a> .   |   |                       |

## 4.2.6 2016.03 Subsequent Consolidation

### Test Administration

Customer project: Fill in the project-specific parts.

|                  |   |             |  |              |                    |
|------------------|---|-------------|--|--------------|--------------------|
| Test Case ID     | <X.XX>  | Tester Name |  | Testing Date | Enter a test date. |
| Business Role(s) |   |             |  |              |                    |
| Responsibility   | <State the Service Provider, Customer or Joint Service Provider and Customer> |             |  | Duration     | Enter a duration.  |

## Procedure - Data Monitor

| Test Step # | Test Step Name                 | Instruction  | Expected Result                                | Pass / Fail / Comment |
|-------------|--------------------------------|--|--|-----------------------|
| 1           | Log On                         | Log on to the SAP Fiori launchpad as a Group Accountant.   | The SAP Fiori launchpad is displayed.          |                       |
| 2           | Access the App                 | Open <a href="#">Set Global Parameters</a> (CXGP) .  | The Global parameters dialog box is displayed. |                       |
| 3           | Set Global Parameters          | Set Global parameters and choose <a href="#">Continue</a> :<br>Cons Group: <b>CGRXX</b><br>Cons Unit: <b>&lt;leave blank&gt;</b><br>Version: <b>Y20</b><br>Fiscal year: <b>2016</b><br>Period: <b>3</b><br>Cons Chart of accounts: <b>Y1</b> | The SAP Fiori launchpad is displayed.          |                       |
| 4           | Access the SAP Fiori App       | Open <a href="#">Manage Group Structure - Group View</a> (F3733) .   |  |                       |
| 5           | C/I Method Assignment - Change | Verify that the consolidation methods are not changed since period 02/2016.<br>MXX00 = 00 parent method<br>MXX02 = 10 purchase method<br>MXX03 = 10 purchase method<br>MXX04 = 10 purchase method<br>MXX05 = 20 equity method                |  |                       |

| Test Step # | Test Step Name                            | Instruction  | Expected Result  | Pass / Fail / Comment |
|-------------|---|--|--|-----------------------|
|             |   | MXX06 = 10 purchase method<br>MXX07 = 10 purchase method<br>MXX08 = 10 purchase method<br>Choose <a href="#">Exit</a> .  |  |                       |
| 6           | Access the SAP Fiori App                  | Open <a href="#">Define Consolidation Units</a> (F4685) .  | The corresponding automatic journal entries are displayed. |                       |
| 7           | Tax Rates Assigned in Methods - Change    | Enter the tax rates of consolidation units MXX00 and MXX02 as follows:<br><a href="#">Consolidation Unit: MXX00</a> and press <a href="#">Enter</a> . Choose the <a href="#">Methods</a> tab.<br>In the <a href="#">Posting</a> section, enter the Tax rate: <a href="#">35 . 000</a> then choose <a href="#">Save</a> .<br>Repeat for Consolidation unit SXX02 and enter <a href="#">39 . 000</a> in the <a href="#">Tax Rate</a> field.  |  |                       |
| 8           | Access the SAP Fiori App                  | Open <a href="#">Data Monitor - Missing translation in language EN</a> (CXCD) .  |  |                       |
| 9           | Data Monitor                              | Right-choose subgroup CGRXX and choose <a href="#">Open Period</a> .   |  |                       |
| 10          | Data Monitor - Release Universal Journals | This task does not require execution.  |  |                       |
| 11          | Data Monitor - Data Collection            | In the <a href="#">Data Monitor</a> view, right click the <a href="#">Data Coll. - Milestone:Data Collection</a> task and choose <a href="#">Update</a> or choose <a href="#">Update Run</a> in the toolbar.<br>Download and edit the <a href="#">sample file</a> .<br>Replace XX in the file with your consolidation group.<br>Choose <a href="#">Flexible upload</a> to upload the edited file. In the <a href="#">Flexible Upload of : Reported financial data</a> view, enter the following entries:<br><a href="#">Consolidation Group: CGRXX</a><br><a href="#">Consolidation Unit: from MXX00 to MXX08</a><br><a href="#">Upload method: SRD2</a><br><a href="#">Physical file name: UPLOAD_Y20_2016_03_CGRXX_SRD2_DT_00</a><br><a href="#">File format: ASC</a><br>Choose <a href="#">Execute</a> .<br>The file with document type 00 contains reported data with no control C/I data. | No warning / no error.                                     |                       |

| Test Step # | Test Step Name                                  | Instruction  | Expected Result                   | Pass / Fail / Comment |
|-------------|---|--|-----------------------------------|-----------------------|
| 12          | Data Monitor - Validation Universal Journals    | This task does not require execution.  | No expected result.               |                       |
| 13          | Data Monitor - Calculation Net Income           | In the <a href="#">Data monitor</a> view, right-click the <a href="#">Calculation Net Income</a> task and choose <a href="#">Update</a> or choose <a href="#">Update Run</a> from the toolbar.       | A table of results are displayed. |                       |
| 14          | Data Monitor - Validation for Reported Data     | In the <a href="#">Data monitor</a> view, right-click the <a href="#">Reported Data Validation</a> task and choose <a href="#">Update</a> or choose <a href="#">Update Run</a> from the toolbar.     | No warning / no error.            |                       |
| 15          | Data Monitor - Manual Posting PL10              | No task execution is required.   |                                   |                       |
| 16          | Data Monitor - Currency Translation             | In the <a href="#">Data monitor</a> view, right-click the <a href="#">Currency Translation</a> task and choose <a href="#">Updat</a> or choose <a href="#">Update Run</a> from the toolbar.          |                                   |                       |
| 17          | Data Monitor - Validation for Standardized Data | In the <a href="#">Data monitor</a> view, right-click the <a href="#">Standardized Data Validation</a> task and choose <a href="#">Update</a> or choose <a href="#">Update Run</a> from the toolbar. | No warning / no error.            |                       |
| 18          | Data Monitor                                    | Block each task.   |                                   |                       |
| 19          | Exit Data Monitor                               | Choose <a href="#">Exit</a> .  |                                   |                       |

## Procedure - Consolidation Monitor

| Test Step # | Test Step Name           | Instruction  | Expected Result  | Pass / Fail / Comment |
|-------------|--------------------------|--|--|-----------------------|
| 1           | Log On                   | Log on to the SAP Fiori launchpad as a Group Accountant.   | The SAP Fiori launchpad is displayed.                          |                       |
| 2           | Access the SAP Fiori App | Open <a href="#">Set Global Parameters</a> (CXGP) .  | The <a href="#">Global parameters</a> dialog box is displayed. |                       |
| 3           | Set Global Parameters    | Make the following entries and choose <a href="#">Continue</a> :<br><a href="#">Cons Group: CGRXX</a><br><a href="#">Cons Unit: NA</a><br><a href="#">Version: Y20</a> | The SAP Fiori launchpad is displayed.                          |                       |

| Test Step # | Test Step Name  | Instruction   | Expected Result  | Pass / Fail / Comment |
|-------------|---|---|--|-----------------------|
|             |   | <b>Fiscal year: 2016</b><br><b>Period: 03</b><br><b>Cons COA: Y1</b>  |  |                       |
| 4           | Access the SAP Fiori App  | Open <b>Consolidation Monitor - Missing translation in language EN</b> (CX20) .   |  |                       |
| 5           | Consolidation Monitor   | Right-click subgroup <b>CGRXX</b> and open <b>Cons. monitor</b> .   |  |                       |
| 6           | Consolidation Monitor - Inter-company Elimination - Sales (2011)                | In the <b>Consolidation Monitor</b> view, right-click the <b>Intercompany Eliminations Sales</b> task and choose <b>Update</b> or choose <b>Update Run</b> from the toolbar.  | The corresponding automatic journal entries are displayed. |                       |
| 7           | Consolidation Monitor - IPI (2015)  | In the <b>Consolidation Monitor</b> view, right-click the <b>IC Elim. Inventory Profit</b> task and choose <b>Update Run</b> .  |  |                       |
| 8           | Consolidation Monitor - inter-company Elimination - Other Income/Expense (2021) | In the <b>Consolidation Monitor</b> view, right-click the <b>Intercompany Eliminations Other Income/Expense</b> task and choose <b>Update</b> or choose <b>Update Run</b> from the toolbar.   | The corresponding automatic journal entries are displayed. |                       |
| 9           | Consolidation Monitor - Dividends elimination (2031)                            | In the <b>Consolidation Monitor</b> view, right-click the <b>Dividends Elimination</b> task and choose <b>Update</b> or choose <b>Update Run</b> from the toolbar.  | The corresponding automatic journal entries are displayed. |                       |
| 10          | Consolidation Monitor - Inter-Company Elimination -Balance Sheet (2041)         | In the <b>Consolidation Monitor</b> view, right-click the <b>Intercompany Eliminations Balance Sheet</b> task and choose <b>Update</b> or choose <b>Update Run</b> from the toolbar.<br><br>If you use Intercompany Matching & Reconciliation elimination, the task would be Inter-Company Elimination -Balance Sheet (2042). | The corresponding balance sheet is displayed.              |                       |
| 11          | Consolidation Monitor Manual Elimination PL20 (2050)                            | No task execution is required.  |  |                       |
| 12          | Consolidation Monitor - Preparation Consolidation Group Changes (2060)          | In the <b>Consolidation Monitor</b> view, right-click the <b>Preparation Consolidation Group Change</b> task and choose <b>Update</b> or choose <b>Update Run</b> from the toolbar.   | No document is posted.                                     |                       |
| 13          | Consolidation Monitor - Calculate Group Shares (2141)                           | In the <b>Consolidation Monitor</b> view, right-click the <b>Calculate Group Shares</b> task and choose <b>Update</b> or choose <b>Update Run</b> from the toolbar.   |  |                       |
| 14          | Consolidation Monitor - Enter Group Shares (2140)                               | No task execution is required.  |  |                       |

| Test Step # | Test Step Name   | Instruction  | Expected Result   | Pass / Fail / Comment |
|-------------|--|--|---|-----------------------|
| 15          | Consolidation Monitor - Investment/Equity Elimination (2100) | In the <a href="#">Consolidation Monitor</a> view, right-click the <a href="#">Investments/Equity elimination</a> task and choose <a href="#">Update</a> or choose <a href="#">Update Run</a> from the toolbar.  | A dropdown list indicating various corresponding values is displayed.   |                       |
| 16          | Consolidation Monitor - Manual Elimination PL30 (2150)       | In the consolidation monitor, update the <a href="#">Manual Eliminations posting level 30</a> task and then post documents. As an alternative, you can choose to upload the manual journal entries using the <a href="#">Import Group Journal Entries</a> (F3073) SAP Fiori app.<br><br>Download the <a href="#">template</a> before and check if the file attached has the same settings. For uploading the document, you can use the file attached.<br><br>Replace the XX with your assigned consolidation group and save as .xlsx like the downloaded template. |   |                       |
| 17          | Consolidation Monitor - Total Divestiture (2180)             | In the <a href="#">Consolidation Monitor</a> view, right-click the <a href="#">Total divestiture</a> task and choose <a href="#">Update</a> or choose <a href="#">Update Run</a> from the toolbar.   | No document is posted.  |                       |
| 18          | Consolidation Monitor - Consolidated Data Validation (2980)  | In the <a href="#">Consolidation Monitor</a> view, right-click the <a href="#">Consolidation data validation</a> task and choose <a href="#">Update</a> or choose <a href="#">Update Run</a> from the toolbar.   | The task log is displayed.  |                       |
| 19          | Exit Consolidation Monitor                                   | Choose <a href="#">Exit</a> .  |   |                       |
| 20          | Consolidation Reports  | Open app <a href="#">Group Data Analysis</a> (CCONS_FPM_OVP_MATRIX_ANALYSIS) . Run the report to check consolidated data with expected outcomes.<br><br>Note Use the views and tiles that you create for Consolidated Balance Sheet and Consolidated Income Statement with the following <i>Reporting</i> section.   | The columns of "2016.03" in the outcome file display the expected results. This outcome file can be accessed <a href="#">here</a> . |                       |
| 21          | Consolidation Reports Exit                                   | Choose <a href="#">Exit</a> .  |   |                       |

### 4.3 Consolidation Scenario Actuals\_Activity Based COI

The following table displays the codification of the consolidation groups and consolidation units per tester.

You need to adjust the IDs of the consolidation group/consolidation units/partner units provided in this file to your own IDs (XX= assigned number).



Table 7: Consolidation Scenario Actuals\_Activity Based COI

| Cons. Group | consunit | LC  | % of share          | Periode / Year of First Consolidation | Period/year of Divestiture | Method Col |
|-------------|----------|-----|---------------------|---------------------------------------|----------------------------|------------|
| CGAXX       | MXX00    | EUR | -                   | 12/2018                               | 99/9999                    | Parent     |
|             | MXX02    | EUR | 80%                 | 12/2018                               | 99/9999                    | Purchase   |
|             | MXX03    | USD | 80%                 | 12/2018                               | 99/9999                    | Purchase   |
|             | MXX04    | USD | 0%=> 60% in 01/2019 | 01/2019                               | 99/9999                    | Purchase   |
|             | MXX05    | EUR | 13%                 | 12/2018                               | 99/9999                    | at Equity  |
|             | MXX06    | JPY | 90%=> 0% in 01/2019 | 12/2018                               | 01/2019                    | Purchase   |
|             | MXX07    | EUR | 90%->70%            | 12/2018                               | 99/9999                    | Purchase   |
|             | MXX08    | CNY | 60%->90%            | 12/2018                               | 99/9999                    | Purchase   |

In this scenario, you manage the following periods and activities:

- In 12/2018 you start with the first consolidation (initial consolidation for all units except MXX04).
- In 01/2019 you run the task carry forward and run the tasks as it happens in 12/2018. The following activities based on consolidation of investment will take place:
  - Consolidation unit MXX04 is an incoming unit of the group (60%). There will be the activity “first consolidation”.
  - Consolidation unit MXX06 is divested totally.
  - Consolidation unit MXX07 is partially divested without loss of control (capital decrease).
  - Parent entity MXX00 (as of 12/2018) acquires further interests in consolidation unit MXX08 (capital increase).
- In 02/2019 and 03/2019 you have to run the tasks as it is in 12/2018 with subsequent consolidation including calculation of minorities.

In this test scripts, you do not need to create new Consolidation Units since this scenario is just to test the function of activity based COI. In a real business scenario, you can only choose to use either rule based COI or activity based COI. If you haven't created Consolidation Units before, you can refer to the step Review and Maintain Consolidation Units and Groups [page ] 29. If you would like to create new Consolidation Units, you can refer to the step Organization Structure Creation [page ] 102.

### 4.3.1 Set Up Group Structure

#### Test Administration

Customer project: Fill in the project-specific parts.

|                  |   |             |  |              |                    |
|------------------|---|-------------|--|--------------|--------------------|
| Test Case ID     | <X.XX>  | Tester Name |  | Testing Date | Enter a test date. |
| Business Role(s) |   |             |  |              |                    |
| Responsibility   | <State the Service Provider, Customer or Joint Service Provider and Customer> |             |  | Duration     | Enter a duration.  |

## Purpose

In this activity, you verify and maintain consolidation group structure that is the assignment of consolidation units to consolidation groups and maintain consolidation group-specific settings of the consolidation units (such as period of first consolidation, consolidation method, and so on.).

The achieved result has the following group structure.

Adjust the IDs of the consolidation group/consolidation units provided in this file to your own IDs. Please replace XX with your own tester ID.

| Consolidation Group (18) | Consolidation Group Description (30) | Consolidation Unit (18) | Consolidation Unit Description (30) | Start of Assignment (YYYY/PPP) | End of Assignment (YYYY/PPP) | Period of First Consolidation (3) | Year of First Consolidation (4) | First Consolidation at End of Period (1) | Period of Divestiture (3) | Year of Divestiture (4) | Divestiture at Beginning of Period (1) | Divestiture due to Merger (1) | *Consolidation Method (5)            |
|--------------------------|--------------------------------------|-------------------------|-------------------------------------|--------------------------------|------------------------------|-----------------------------------|---------------------------------|--|---------------------------|-------------------------|--|-------------------------------|--------------------------------------|
| CGAXX                    | CGAXX                                | MXX00                   | Germany                             | 2018/012                       | 9999/999                     | 12                                | 2018                            |  | 999                       | 9999                    |  |                               | 00 -- Parent (Direct Shares)         |
| CGAXX                    | CGAXX                                | MXX02                   | France                              | 2018/012                       | 9999/999                     | 12                                | 2018                            |  | 999                       | 9999                    |  |                               | 10 -- Purchase Meth. (Direct Shares) |
| CGAXX                    | CGAXX                                | MXX03                   | USA East                            | 2018/012                       | 9999/999                     | 12                                | 2018                            |  | 999                       | 9999                    |  |                               | 10 -- Purchase Meth. (Direct Shares) |
| CGAXX                    | CGAXX                                | MXX04                   | USA West                            | 2019/001                       | 9999/999                     | 1                                 | 2019                            |  | 999                       | 9999                    |  |                               | 10 -- Purchase Meth. (Direct Shares) |

| Consolidation Group (18) | Consolidation Group Description (30) | Consolidation Unit (18) | Consolidation Unit Description (30) | Start of Assignment (YYYY/PPP) | End of Assignment (YYYY/PPP) | Period of First Consolidation (3) | Year of First Consolidation (4) | First Consolidation at End of Period (1) | Period of Divestiture (3) | Year of Divestiture (4) | Divestiture at Beginning of Period (1) | Divestiture due to Merger (1) | *Consolidation Method (5)            |
|--------------------------|--------------------------------------|-------------------------|-------------------------------------|--------------------------------|------------------------------|-----------------------------------|---------------------------------|--|---------------------------|-------------------------|--|-------------------------------|--------------------------------------|
| CGAXX                    | CGAXX                                | MXX05                   | Belgium                             | 2018/012                       | 9999/999                     | 12                                | 2018                            |  | 999                       | 9999                    |  |                               | 20 -- Equity Method (Direct Shares)  |
| CGAXX                    | CGAXX                                | MXX06                   | Japan                               | 2018/012                       | 2019/016                     | 12                                | 2018                            |  | 1                         | 2019                    |  |                               | 10 -- Purchase Meth. (Direct Shares) |
| CGAXX                    | CGAXX                                | MXX07                   | Austria                             | 2018/012                       | 9999/999                     | 12                                | 2018                            |  | 999                       | 9999                    |  |                               | 10 -- Purchase Meth. (Direct Shares) |
| CGAXX                    | CGAXX                                | MXX08                   | China                               | 2018/012                       | 9999/999                     | 12                                | 2018                            |  | 999                       | 9999                    |  |                               | 10 -- Purchase Meth. (Direct Shares) |

## Procedure Options

There are two procedure options for reviewing and maintaining the group structure.

The first option uses the [Import Consolidation Master Data](#) (F3924) SAP Fiori app.

The second option uses the [Manage Group Structure - Group View](#) (F3733) SAP Fiori app.

## Option 1 - Using the Import Consolidation Master Data SAP Fiori App

| Test Step # | Test Step Name             | Instruction  | Expected Result   | Pass / Fail / Comment |
|-------------|----------------------------|--|---|-----------------------|
| 1           | Log On                     | There are two options for reviewing and maintaining the group structure. Review both before proceeding.<br>Log on to the SAP Fiori launchpad as a Group Accountant.  | The SAP Fiori launchpad is displayed.                               |                       |
| 2           | Access the SAP Fiori App   | Open <a href="#">Set Global Parameters</a> (CXGP) .  | The Global parameters dialog box appears.                           |                       |
| 3           | Set Global Parameters      | Set Global parameters:<br><a href="#">Version: Y20</a><br><a href="#">Fiscal year: 2018</a><br><a href="#">Period: 12</a><br>Choose <a href="#">Continue</a> .   | The SAP Fiori launchpad is displayed.                               |                       |
| 4           | Access the SAP Fiori App   | This step creates demo data, if you want project-specific settings, then adapt to your requirements.<br>Open <a href="#">Consolidation Groups - Create and Change</a> (CX1P) .   | The <a href="#">Consolidation Group Change</a> view displays.       |                       |
| 5           | Create Consolidation Group | Make an entry for your Consolidation Group (for example, CGAXX) and press <a href="#">Enter</a> .<br>In the <a href="#">Master Data</a> tab, input descriptions for Consolidation Group and <a href="#">9</a> for <a href="#">Consolidation Frequency</a> .<br>Choose <a href="#">Save</a> . |   |                       |
| 6           | Access the SAP Fiori App   | Open <a href="#">Import Consolidation Master Data</a> (F3924) .  | The <a href="#">Import Consolidation Master Data</a> view displays. |                       |
| 7           | Navigate to Master Data    | Under the <a href="#">Master Data Types</a> , on the <a href="#">Consolidation Group Structure</a> row, select <a href="#">Actions &gt; Download Master Data</a> .   | A <a href="#">Download Master Data</a> dialog box displays.         |                       |
| 8           | Enter Criteria             | Enter the following values:<br><a href="#">Consolidation Version: Y20</a><br><a href="#">Start of Assignment: 001/2018</a>   | The <a href="#">Download</a> button is active.                      |                       |

| Test Step # | Test Step Name                  | Instruction   | Expected Result   | Pass / Fail / Comment |
|-------------|---------------------------------|---|---|-----------------------|
|             |                                 | <p>The filter is entered in a user-dependent format. If you use the wrong format, a notification displays with the correct format for you to use.</p> <p>Consolidation Group: <b>CGAXX</b></p> <p>Replace the XX with your tester ID.</p>   |   |                       |
| 9           | Download                        | Choose <a href="#">Download</a> .   | An xlsx file with consolidation unit master data downloads.                                       |                       |
| 10          | Review and Maintain Master Data | <p>Open the downloaded file.</p> <p>Verify that the consolidation unit assignments and settings shown are the same as in the table in the <i>Purpose</i> section.</p> <p>If necessary, adjust the data in the downloaded file.</p> <p>Save the file.</p>  | The downloaded file contains the correct data for the consolidation units relevant for your test. |                       |
| 11          | Upload                          | <p>On the <a href="#">Import Consolidation Master Data</a> view, choose the <a href="#">Upload</a> button.</p> <p>On the <a href="#">Upload</a> dialog box, either drag and drop your file on to the dialog or select the <a href="#">Upload</a> button to navigate to the file.</p> <p>Choose <a href="#">OK</a>.</p>  | The updated file uploads.   |                       |
| 12          | View Details                    | Double-click the <a href="#">Consolidation Group Structure</a> row on the <a href="#">Import Consolidation Master Data</a> view.  | A details view appears.   |                       |
| 13          | Verify Upload                   | <p>Select the field help of the <a href="#">Consolidated Group</a> filter and in the dialog box, search for and select the multiple consolidation groups that are relevant for your test.</p> <p>Choose the <a href="#">Check All</a> button at the right of the table.</p>   | The status for your consolidation groups update.  |                       |
| 14          | Correct Errors                  | <p>If the <a href="#">Check All</a> run results in successful results, skip this step.</p> <p>When <a href="#">Checked with Errors</a> status appears or other warnings display, it is necessary to correct the data before proceeding.</p> <p>Select the checkboxes for the rows with errors and choose the <a href="#">Download</a> button.</p> <p>A spreadsheet is downloaded with the selected records.</p> | A successful check result for all of the consolidation groups display.                            |                       |

| Test Step # | Test Step Name     | Instruction   | Expected Result  | Pass / Fail / Comment |
|-------------|--------------------|---|--|-----------------------|
|             |                    | <p>Open the file and correct the data.</p> <p>When the update is complete, choose the <a href="#">Upload</a> button.</p> <p>On the <a href="#">Upload</a> dialog box, either drag and drop the file or choose the <a href="#">Upload</a> button to navigate to the file location and choose <a href="#">OK</a>.</p> <p>Rerun the previous steps and repeat until all groups show a <a href="#">Checked Successfully</a> status.</p> |  |                       |
| 15          | Import Master Data | <p>Select all of the checkboxes for your relevant consolidation groups.</p> <p>Choose the <a href="#">Import All</a> button.</p>  | The master data of the relevant consolidation groups is imported from your personal staging area to the master data tables of the consolidation. Master data of the consolidation groups is now ready for testing. |                       |

## Option 2 - Using the Manage Group Structure - Group View SAP Fiori App

| Test Step # | Test Step Name             | Instruction  | Expected Result   | Pass / Fail / Comment |
|-------------|----------------------------|--|---|-----------------------|
| 1           | Log On                     | Log on to the SAP Fiori launchpad as a Group Accountant.   | The SAP Fiori launchpad is displayed.                         |                       |
| 2           | Access the SAP Fiori App   | <p>This step creates demo data. For project-specific settings, please adapt data to your specific requirements</p> <p>Open <a href="#">Consolidation Groups - Create and Change</a> (CX1P) .</p>   | The <a href="#">Consolidation Group Change</a> view displays. |                       |
| 3           | Create Consolidation Group | <p>Make an entry for your Consolidation Group (for example, CGAXX) and press <a href="#">Enter</a>.</p> <p>In the <a href="#">Master Data</a> tab, input descriptions for Consolidation Group and <a href="#">9</a> for <a href="#">Consolidation Frequency</a>.</p> <p>Choose <a href="#">Save</a>.</p> |   |                       |
| 4           | Access the SAP Fiori App   | Open <a href="#">Set Global Parameters</a> (CXGP) .  | The Global parameters dialog box appears.                     |                       |

| Test Step # | Test Step Name                   | Instruction  | Expected Result  | Pass / Fail / Comment |
|-------------|----------------------------------|--|--|-----------------------|
| 5           | Set Global Parameters            | <p>Set Global parameters:</p> <p>Cons. Group: <b>CGAXX</b></p> <p>Remember replace the XX with your tester ID.</p> <p>Version: <b>Y20</b></p> <p>Fiscal year: <b>2018</b></p> <p>Period: <b>12</b></p> <p>Choose <b>Continue</b>.</p>  | The SAP Fiori launchpad is displayed.  |                       |
| 6           | Access the SAP Fiori App         | <p>Open <b>Manage Group Structure - Group View</b> (F3733) .</p> <p>Enter the following, then choose <b>Go</b>.</p> <p>Consolidation Version: <b>Y20</b></p> <p>Consolidation Group: <b>&lt;your consolidation group, for example, CGAXX&gt;</b></p>   | The <b>Manage Consolidation Group Structure - Group View</b> displays with a list of <b>Assignments of Units to Groups</b> . |                       |
| 7           | Review Existing Unit Assignments | <p>Review if your consolidation unit assignments have already existed.</p> <p>If yes, leave unchanged of those assignments that are the same as what appears in the table in the <i>Purpose</i> section.</p> <p>For more assignments that are not part of the table in the <i>Purpose</i> section, select the checkboxes for the rows of those assignments and choose <b>Remove</b>.</p> <p>For assignments that deviate in their settings from the table in the <i>Purpose</i> section, double-click the row of deviating assignments in the table, then choose <b>Edit</b> and maintain the values of the assignment according to the table in the <i>Purpose</i> section.</p> <p>Choose <b>Save</b>.</p> <p>If the assignments haven't been done, skip this step.</p> |  |                       |
| 8           | Create Missing Assignments       | In the <b>Assignments of Units to Group</b> area, choose <b>Assign</b> .   | The <b>Assign Consolidation Units</b> dialog box displays.   |                       |
| 9           | Select Units                     | <p>Select all consolidation units with IDs starting with <b>MXX</b></p> <p>Remember Replace the XX with the group number.</p> <p>Use search field to filter the value of the relevant consolidation units.</p>   | All relevant consolidation units are selected.   |                       |
| 10          | Next                             | Choose <b>Next</b> .   | A different <b>Assign Consolidation Units</b> dialog box displays.   |                       |

| Test Step # | Test Step Name               | Instruction  | Expected Result  | Pass / Fail / Comment |
|-------------|------------------------------|--|--|-----------------------|
| 11          | Adjust Assignments           | Enter or validate the appropriate values for <b>First Consolidation, Divestiture, and Consolidation Method</b> . | The <b>Assign</b> button is activated.                             |                       |
| 12          | Assign Consolidation Method  | Choose <b>Assign</b> .   | The newly assigned consolidation units display in the list report. |                       |
| 13          | Create More Unit Assignments | If necessary, continue assigning other consolidation units.  | The consolidation group structure is ready for testing.            |                       |

## 4.3.2 2018.12 Initial Consolidation

### Test Administration

Customer project: Fill in the project-specific parts.

|                  |   |             |  |              |                    |
|------------------|---|-------------|--|--------------|--------------------|
| Test Case ID     | <X.XX>  | Tester Name |  | Testing Date | Enter a test date. |
| Business Role(s) |   |             |  |              |                    |
| Responsibility   | <State the Service Provider, Customer or Joint Service Provider and Customer> |             |  | Duration     | Enter a duration.  |

### Purpose

In this activity, you run the initial consolidation for 12/2018.



## Procedure - Data Monitor

| Test Step # | Test Step Name             | Instruction   | Expected Result                                   | Pass / Fail / Comment |
|-------------|----------------------------|---|---|-----------------------|
| 1           | Log On                     | Log onto the SAP GUI backend system.  |   |                       |
| 2           | Assign Monitor Task Groups | <p>To assign monitor task groups, execute transaction <b>CXP1</b>.</p> <p>Assign the cons monitor task group for Activity-Based COI S21 by creating a new entry.</p> <p>Make the following entries and choose <b>Save</b>:</p> <p>Start Year: <b>2017</b></p> <p>Period eff: <b>12</b></p> <p>Period cat.: <b>9</b></p> <p>Data mon. task group: <b>S11</b></p> <p>Cons mon. task group: <b>S21</b></p> <p>If you would like to use Intercompany Matching and Reconciliation elimination for InterCompany Balance Sheet Elimination, please change task group <b>S21</b> to <b>S25</b>.</p> |   |                       |
| 3           | Log on                     | Log on to the SAP Fiori launchpad as a Group Accountant.  |   |                       |
| 4           | Set Global Parameters      | <p>Open <b>Set Global Parameters</b> (CXGP) .</p> <p>Set the following parameters:</p> <p><b>Organizational Units</b> area:</p> <p>Cons Group: <b>CGAXX</b>, replace the XX with your assigned group</p> <p>Cons Unit: <b>&lt;leave blank&gt;</b></p> <p><b>Version/Time period</b> area:</p> <p>Version: <b>Y20</b></p> <p>Fiscal year: <b>2018</b></p> <p>Period: <b>12</b></p> <p><b>Further settings</b> area:</p> <p>Cons. COA: <b>Y1</b></p> <p>Choose <b>Continue</b>.</p>   | The <b>Global parameters</b> dialog box displays. |                       |

| Test Step # | Test Step Name                       | Instruction  | Expected Result  | Pass / Fail / Comment |      |                           |      |                           |  |  |
|-------------|--------------------------------------|--|--|-----------------------|------|---------------------------|------|---------------------------|--|--|
| 5           | Access the SAP Fiori App             | On the SAP Fiori launchpad, open <a href="#">Define Consolidation Units</a> (F4685).   | The <a href="#">Consolidation Unit Change</a> view displays.                   |                       |      |                           |      |                           |  |  |
| 6           | Change Currency Translation Method   | Choose > and <a href="#">Edit</a> to replace the Currency Translation Method.<br>For consolidation units MXX00, MXX02, MXX03, MXX05, MXX06, MXX07, MXX08, replace currency translation method S0903 to S0905.<br>For consolidation units MXX04, replace currency translation method S0904 to S0906.  |  |                       |      |                           |      |                           |  |  |
| 7           | Tax Rates Assigned in Methods Change | Enter the tax rates of consolidation units MXX00 and MXX02 as follows and choose <a href="#">Save</a> :<br>Note If the tax rates are already set, you can skip this step.<br><a href="#">Consolidation Unit</a> : <b>MXX00</b><br>and press <a href="#">Enter</a> .<br>In the <a href="#">Basic Data</a> area, enter <a href="#">Local Currency</a> : <b>&lt;for example, EU&gt;</b><br>In the <a href="#">Time- and Version-Dependent Attributes</a> area, enter <a href="#">Tax rate</a> : <b>35 . 000</b> .<br>And then choose <a href="#">Save</a> .<br>Repeat for <a href="#">Consolidation Unit</a> MXX02 and enter <b>39 . 000</b> in the <a href="#">Tax Rate</a> field and <a href="#">Save</a> . |  |                       |      |                           |      |                           |  |  |
| 8           | Access the SAP Fiori App             | Open <a href="#">Define Master Data for Consolidation Fields</a> (F3007).  | The <a href="#">Define Master Data for Consolidation Fields</a> view displays. |                       |      |                           |      |                           |  |  |
| 9           | Maintain Local Master Data           | Select <a href="#">Functional Area</a> . In the <a href="#">Master Data Definition</a> view, choose <a href="#">Create</a> and add the following local master data. Choose <a href="#">Save</a> after each entry:<br>In the <a href="#">Master Data</a> column of the table, choose > button of the <a href="#">Functional Area</a> row.<br>Choose the <a href="#">Create</a> button.<br>Add the following <a href="#">Master Data</a> in the table below and choose <a href="#">Save</a> :<br><table><tr><th>Master Data</th><th>Description</th></tr><tr><td>YD20</td><td>IC difference - operating</td></tr><tr><td>YD70</td><td>IC difference - financial</td></tr></table>                            | Master Data  | Description           | YD20 | IC difference - operating | YD70 | IC difference - financial |  |  |
| Master Data | Description                          |  |  |                       |      |                           |      |                           |  |  |
| YD20        | IC difference - operating            |  |  |                       |      |                           |      |                           |  |  |
| YD70        | IC difference - financial            |  |  |                       |      |                           |      |                           |  |  |

| Test Step #               | Test Step Name           | Instruction  | Expected Result                        | Pass / Fail / Comment |                                |                  |         |    |  |           |         |    |  |           |         |    |  |           |                |      |  |                           |                |      |  |                           |  |  |
|---------------------------|--------------------------|--|--|-----------------------|--------------------------------|------------------|---------|----|--|-----------|---------|----|--|-----------|---------|----|--|-----------|----------------|------|--|---------------------------|----------------|------|--|---------------------------|--|--|
|                           |                          | <p>Note Open the <a href="#">Import Consolidation Master Data</a> (F3924) SAP Fiori app and choose the <a href="#">Import Master Data for Consolidation Fields</a> to upload local master data according to the information in the following table:</p> <table><tr><th>*Master Data Type ID (30)</th><th>*Master Data ID (40)</th><th>Superordinate Field Value (40)</th><th>Description (60)</th></tr><tr><td>SEGMENT</td><td>S1</td><td></td><td>Segment 1</td></tr><tr><td>SEGMENT</td><td>S2</td><td></td><td>Segment 2</td></tr><tr><td>SEGMENT</td><td>S3</td><td></td><td>Segment 3</td></tr><tr><td>FunctionalArea</td><td>YD20</td><td></td><td>IC difference - operating</td></tr><tr><td>FunctionalArea</td><td>YD70</td><td></td><td>IC difference - financial</td></tr></table> <p>Choose <a href="#">Import</a> and return to your <a href="#">Home Dashboard</a>.</p> <p>If the local master data already exist, you don't need to maintain them again.</p> | *Master Data Type ID (30)              | *Master Data ID (40)  | Superordinate Field Value (40) | Description (60) | SEGMENT | S1 |  | Segment 1 | SEGMENT | S2 |  | Segment 2 | SEGMENT | S3 |  | Segment 3 | FunctionalArea | YD20 |  | IC difference - operating | FunctionalArea | YD70 |  | IC difference - financial |  |  |
| *Master Data Type ID (30) | *Master Data ID (40)     | Superordinate Field Value (40)   | Description (60)                       |                       |                                |                  |         |    |  |           |         |    |  |           |         |    |  |           |                |      |  |                           |                |      |  |                           |  |  |
| SEGMENT                   | S1                       |  | Segment 1                              |                       |                                |                  |         |    |  |           |         |    |  |           |         |    |  |           |                |      |  |                           |                |      |  |                           |  |  |
| SEGMENT                   | S2                       |  | Segment 2                              |                       |                                |                  |         |    |  |           |         |    |  |           |         |    |  |           |                |      |  |                           |                |      |  |                           |  |  |
| SEGMENT                   | S3                       |  | Segment 3                              |                       |                                |                  |         |    |  |           |         |    |  |           |         |    |  |           |                |      |  |                           |                |      |  |                           |  |  |
| FunctionalArea            | YD20                     |  | IC difference - operating              |                       |                                |                  |         |    |  |           |         |    |  |           |         |    |  |           |                |      |  |                           |                |      |  |                           |  |  |
| FunctionalArea            | YD70                     |  | IC difference - financial              |                       |                                |                  |         |    |  |           |         |    |  |           |         |    |  |           |                |      |  |                           |                |      |  |                           |  |  |
| 10                        | Access the SAP Fiori App | Open <a href="#">Assign Validation Methods</a> (VECMA) SAP Fiori app.  |  |                       |                                |                  |         |    |  |           |         |    |  |           |         |    |  |           |                |      |  |                           |                |      |  |                           |  |  |
| 11                        | Assign Validation Method | <p>Make the following entry and press <b>Enter</b>:</p> <p><b>Task ID: 1080</b></p> <p>Choose <a href="#">Change</a>.</p>  | The <b>Task: Change</b> view displays. |                       |                                |                  |         |    |  |           |         |    |  |           |         |    |  |           |                |      |  |                           |                |      |  |                           |  |  |
| 12                        | Select Period Category   | <p>In the <a href="#">Assignment</a> tab, choose the <a href="#">Period Category</a> dropdown box and choose <b>9 16 Periods</b>.</p> <p>In the <a href="#">Validation Method</a> column, assign validation method SRD1 (for task 2980 method SCD1) and choose <a href="#">Save</a>.</p> <p>Repeat this step for <b>Task ID 1180</b> and <b>2980</b>.</p> <p>For 2980, take the consolidation groups you are assigned to and the method.</p>   |  |                       |                                |                  |         |    |  |           |         |    |  |           |         |    |  |           |                |      |  |                           |                |      |  |                           |  |  |
| 13                        | Data Monitor             | <p>Open <a href="#">Data Monitor - Missing translation in language EN</a> (CXCD) .</p> <p>In the <a href="#">Hierarchy</a> column, select the group <b>CGAXX</b> and choose <a href="#">More &gt; Edit &gt; Open period</a> .</p>  | The <b>Data Monitor</b> view displays. |                       |                                |                  |         |    |  |           |         |    |  |           |         |    |  |           |                |      |  |                           |                |      |  |                           |  |  |

| Test Step # | Test Step Name   | Instruction  | Expected Result  | Pass / Fail / Comment |
|-------------|--|--|--|-----------------------|
| 14          | Data Monitor - Balance Carry Forward                             | Right-click the status icon for the <b>Bal. Cfwd (Balance Carryforward)</b> task and select <b>Update</b> or choose <b>Update Run</b> from the toolbar. .  |  |                       |
| 15          | Data Monitor - Rpt. Data - Milestone:Data Collection - Rp (1021) | <p>In the <b>Data Monitor</b> view, right click the <b>Rpt. Data - Milestone:Data Collection - Rp</b> task and choose <b>Update</b> or choose <b>Update Run</b> in the toolbar.</p> <p>Download and edit the <b>Sample file</b>.</p> <p>Replace XX in the file with your consolidation group.</p> <p>Choose <b>Flexible upload</b> to upload the edited file. In the <b>Flexible Upload of : Reported financial data</b> view, enter the following entries:</p> <p><b>Consolidation group: CGAXX</b></p> <p><b>Consolidation unit: from MXX00 to MXX08</b></p> <p><b>Upload method: SRD2</b></p> <p><b>Physical file name: UPLOAD_Y20_2018_12_CGXX_SRD2_DT_00</b></p> <p><b>File format: ASC</b></p> <p>Choose <b>Execute</b>.</p> <p>The file with document type 00 contains reported data with no control C/I data.</p> <p>For any missing master data, please refer to step <i>Maintain Local Master Data</i> of this procedure to maintain missing master data as local master data and rerun your data collection task to continue the testing.</p> |  |                       |
| 16          | Data Monitor - Validation Universal Journals                     | This task has not relevant status and is not executable.   | No expected results.   |                       |
| 17          | Data Monitor - Calculation Net Income                            | In the <b>Data Monitor</b> view, right-click the <b>Calc. Net Income</b> task for your item and choose <b>Update</b> or choose <b>Update Run</b> from the toolbar.   | No warning / no error.   |                       |
| 18          | Data Monitor - Validation for Reported Data                      | In the <b>Data Monitor</b> view, right-click the <b>Reported Data Validation</b> task for your item and choose <b>Update</b> or choose <b>Update Run</b> from the toolbar.   | No warning / no error.   |                       |
| 19          | Data Monitor - Manual Posting PL10                               | <p>Right-click the status icon for your item in the <b>Man.Std. 10 - Milestone:Manual Posting(PL10)</b> task and choose <b>Update</b> to post document. As an alternative, upload the manual journal entries using the <b>Import Group Journal Entries (F3073)</b> app.</p> <p>Download the <b>template</b> and verify that the template has the same settings before you run the upload. For uploading the document, use the data rows in the template.</p>   | The Journal Entry dialog box displays. The document is posted. |                       |

| Test Step # | Test Step Name   | Instruction   | Expected Result        | Pass / Fail / Comment |
|-------------|--|---|------------------------|-----------------------|
|             |  | <p>Replace the XX with your assigned consolidation group and save as an xlsx, like the downloaded template.</p> <p>Check all of your entries and choose <a href="#">Post</a>.</p>   |                        |                       |
| 20          | Data Monitor - Addl.Data - Milestone:Data Collection - Ad (1022) | <p>In the Data Monitor view, right click the <a href="#">Addl.Data -Milestone:Data Collection - Ad</a> task and choose Update or choose Update Run on the toolbar.</p> <p>Download and edit the <a href="#">Sample file</a>.</p> <p>Replace XX in the file with your consolidation group.</p> <p>Choose <a href="#">Flexible upload</a> to upload the edited file. In the <a href="#">Flexible Upload of : Reported financial data</a> view, enter the following entries:</p> <p><a href="#">Consolidation group: CGAXX</a></p> <p><a href="#">Consolidation unit: from MXX00 to MXX08</a></p> <p><a href="#">Upload method: SRD2</a></p> <p><a href="#">Physical file name: UPLOAD_Y20_2018_12_CGXX_SRD2_DT_0B</a></p> <p><a href="#">File format: ASC</a></p> <p>Choose <a href="#">Execute</a>.</p> <p>The file with document type 0B contains additional C/I control data, such as activity, ownership, and so on.</p> <p>For any missing master data, please refer to step <i>Maintain Local Master Data</i> of this procedure to maintain missing master data as local master data and rerun your data collection task to continue the testing.</p> |                        |                       |
| 21          | Data Monitor - Currency Translation                              | In the <a href="#">Data Monitor</a> view, right-click the <a href="#">Currency Translation</a> task for your item and choose <a href="#">Update</a> or choose <a href="#">Update Run</a> from the toolbar.  | No warning / no error. |                       |
| 22          | Data Monitor - Validation for Standardized Data                  | In the <a href="#">Data Monitor</a> view, right-click the <a href="#">Standardized Data Validation</a> task for your item and choose <a href="#">Update</a> or choose <a href="#">Update Run</a> from the toolbar.  | No warning / no error. |                       |
| 23          | Block Tasks  | Block each task by choosing the <a href="#">Block</a> button.   |                        |                       |
| 24          | Exit   | Choose <a href="#">Exit</a> .   |                        |                       |

## Procedure - Consolidation Monitor

| Test Step # | Test Step Name   | Instruction  | Expected Result   | Pass / Fail / Comment |
|-------------|--|--|---|-----------------------|
| 1           | Log On   | Log on to the SAP Fiori launchpad as a Group Accountant.   | The SAP Fiori launchpad displays.                                       |                       |
| 2           | Access the SAP Fiori App   | Open <a href="#">Set Global Parameters</a> (CXGP) .  | A <a href="#">Global parameters</a> dialog box displays.                |                       |
| 3           | Set Global Parameters  | Make the following entries and choose <a href="#">Continue</a> :<br><a href="#">Cons Group: CGAXX</a><br><a href="#">Cons Unit: &lt;leave blank&gt;</a><br><a href="#">Version: Y20</a><br><a href="#">Fiscal year: 2018</a><br><a href="#">Period: 12</a><br><a href="#">Cons. COA: Y1</a>  | The SAP Fiori launchpad displays.                                       |                       |
| 4           | Access the SAP Fiori App   | Open <a href="#">Consolidation Monitor - Missing translation in language EN</a> (CX20) .   |   |                       |
| 5           | Consolidation Monitor  | In the <a href="#">Hierarchy</a> column, verify that the relevant group is CGXX.   |   |                       |
| 6           | Consolidation Monitor - Inter-company Elimination - Sales (2011)               | In the <a href="#">Consolidation Monitor</a> view, right-click the <a href="#">IC Elim Sales</a> task and choose <a href="#">Update Run</a> .  | The task log is displayed.  |                       |
| 7           | Consolidation Monitor - IPI (2015)   | In the <a href="#">Consolidation Monitor</a> view, right-click the <a href="#">IC Elim. Inventory Profit</a> task and choose <a href="#">Update Run</a> .  |   |                       |
| 8           | Consolidation Monitor - Inter-company Elimination -Other Income/Expense (2021) | In the <a href="#">Consolidation Monitor</a> view, right-click the <a href="#">IC Elim Other Income/ Expense</a> task and choose <a href="#">Update Run</a> .  | The corresponding log of automatic journal entries posted is displayed. |                       |
| 9           | Consolidation Monitor - Dividends Elimination (2031)                           | In the <a href="#">Consolidation Monitor</a> view, right-click the <a href="#">Dividends Elimination</a> task and choose <a href="#">Update</a> or choose <a href="#">Update Run</a> from the toolbar.   |   |                       |
| 10          | Consolidation Monitor - Inter-Company Elimination -Balance Sheet (2041)        | In the <a href="#">Consolidation Monitor</a> view, right-click the <a href="#">IC Elim Balance Sheet</a> task and choose <a href="#">Update</a> or choose <a href="#">Update Run</a> from the toolbar.<br>If you use Intercompany Matching & Reconciliation elimination, the task would be InterCompany Elimination -Balance Sheet (2042). | The corresponding balance sheet displays.                               |                       |

| Test Step # | Test Step Name   | Instruction  | Expected Result   | Pass / Fail / Comment |
|-------------|--|--|---|-----------------------|
| 11          | Consolidation Monitor Manual Elimination PL20 (2050)                   | No task execution is required.   |   |                       |
| 12          | Consolidation Monitor - Preparation Consolidation Group Changes (2060) | In the <a href="#">Consolidation Monitor</a> view, right-click the <a href="#">Preparation Cons Group Change</a> task and choose <a href="#">Update</a> or choose <a href="#">Update Run</a> from the toolbar.   | No expected result.   |                       |
| 13          | Consolidation Monitor - Calculate Group Shares (2141)                  | In the <a href="#">Consolidation Monitor</a> view, right-click the <a href="#">Calculate Grp Shares</a> task and choose <a href="#">Update</a> or choose <a href="#">Update Run</a> from the toolbar.  |   |                       |
| 14          | Consolidation Monitor - Activity-Based COI (2101)                      | In the <a href="#">Consolidation Monitor</a> view, right-click the <a href="#">Cons. of Invest. (Activity-Based COI)</a> task and choose <a href="#">Update</a> or choose <a href="#">Update Run</a> from the toolbar.   | The task log is displayed.  |                       |
| 15          | Consolidation Monitor - Manual Elimination PL30 (2150)                 | In the <a href="#">Consolidation Monitor</a> view, update the <a href="#">Manual Eliminations (PL30)</a> task and post documents manually. As an alternative, you can choose to upload the manual journal entries with the <a href="#">Import Group Journal Entries (F3073)</a> SAP Fiori app, using the <a href="#">template</a> .<br>Check all of your entries and choose <a href="#">Post</a> . |   |                       |
| 16          | Consolidation Monitor - Consolidated Data Validation(2980)             | In the <a href="#">Consolidation Monitor</a> view, right-click the <a href="#">Consolidated Data Validation</a> task and choose <a href="#">Update</a> or choose <a href="#">Update Run</a> from the toolbar.  | No warning / no error.  |                       |
| 17          | Consolidation Monitor Exit   | Choose <a href="#">Exit</a> .  |   |                       |
| 18          | Consolidation Reports  | Open <a href="#">Group Data Analysis (CCONS_FPM_OVP_MATRIX_ANALYSIS)</a> . Run the report to verify consolidated data with expected outcomes:<br>Note You use the views and tiles that you create for Consolidated Balance Sheet and Consolidated Income Statement for the following <i>Reporting</i> section.   | The columns of "2018.12" in the outcome file display the expected results. This outcome file can be accessed <a href="#">here</a> . |                       |
| 19          | Consolidation Reports Exit   | Choose <a href="#">Exit</a> .  |   |                       |

### 4.3.3 2019.01 Full Consolidation

#### Test Administration

Customer project: Fill in the project-specific parts.

|                  |   |             |  |              |                    |
|------------------|---|-------------|--|--------------|--------------------|
| Test Case ID     | <X.XX>  | Tester Name |  | Testing Date | Enter a test date. |
| Business Role(s) |   |             |  |              |                    |
| Responsibility   | <State the Service Provider, Customer or Joint Service Provider and Customer> |             |  | Duration     | Enter a duration.  |

## Procedure - Data Monitor

| Test Step # | Test Step Name                                      | Instruction  | Expected Result                                | Pass / Fail / Comment |
|-------------|---|--|--|-----------------------|
| 1           | Log On  | Log on to the SAP Fiori launchpad as a Group Accountant.   | The SAP Fiori launchpad is displayed.          |                       |
| 2           | Access the SAP Fiori App                            | Open <a href="#">Set Global Parameters</a> (CXGP) .  | The Global parameters dialog box is displayed. |                       |
| 3           | Set Global Parameters                               | Make the following entries and choose <a href="#">Continue</a> :<br>Cons Group: <b>CGAXX</b><br>Remember Change the XX to your group number.<br>Cons Unit: <b>NA</b><br>Version: <b>Y20</b><br>Fiscal year: <b>2019</b><br>Period: <b>01</b><br>Cons. COA: <b>Y1</b> |  |                       |
| 4           | Access the SAP Fiori App                            | Open <a href="#">Manage Group Structure - Group View</a> (F3733) .   |  |                       |
| 5           | Consolidation Investment Method Assignment - Change | Check that the consolidation methods are not changed since period 12/2018.<br>Remember Change the XX values to your consolidation method values.<br>MXX00 = parent, no method<br>MXX02 = 10 purchase method  |  |                       |



| Test Step # | Test Step Name   | Instruction   | Expected Result        | Pass / Fail / Comment |
|-------------|--|---|------------------------|-----------------------|
|             |  | MXX03 = 10 purchase method<br>MXX04 = 10 purchase method<br>MXX05 = 20 equity method<br>MXX06 = 10 purchase method<br>MXX07 = 10 purchase method<br>MXX08 = 10 purchase method<br>Choose <a href="#">Exit</a> .   |                        |                       |
| 6           | Access the SAP Fiori App                                       | Open <a href="#">Define Consolidation Units</a> (F4685) .   |                        |                       |
| 7           | Tax Rates Assigned in Methods Change                           | Choose <a href="#">Create</a> to enter the tax rates of consolidation units MXX00 and MXX02 as follows:<br>Note If the tax rates are already set, you can skip this step.<br><a href="#">Consolidation Unit: MXX00</a><br>and press <a href="#">Enter</a> .<br>In the <a href="#">Basic Data</a> area, enter <a href="#">Local Currency: &lt;for example, EU&gt;</a><br>In the <a href="#">Time- and Version-Dependent Attributes</a> area, enter <a href="#">Tax rate: 35.000</a><br>and then choose <a href="#">Save</a> .<br>Repeat for <a href="#">Consolidation Unit MXX02</a> and enter <a href="#">39.000</a> in the <a href="#">Tax Rate</a> field and <a href="#">Save</a> . |                        |                       |
| 8           | Access the SAP Fiori App                                       | Open <a href="#">Data Monitor - Missing translation in language EN</a> (CXCD) .   |                        |                       |
| 9           | Data Monitor (Original) (Original)                             | Right-click subgroup CGAXX and choose <a href="#">Open period</a> .   |                        |                       |
| 10          | Data Monitor - Balance Carry Forward                           | In the <a href="#">Data Monitor</a> , right-click the <a href="#">Balance carry forward</a> task and choose <a href="#">Update</a> or choose <a href="#">Update Run</a> from the toolbar.   | No warning / no error. |                       |
| 11          | Data Monitor - Release Universal Journal                       | This task does not require execution.   |                        |                       |
| 12          | Data Monitor - Rpt. Data-Milestone:Data Collection - Rp (1021) | In the <a href="#">Data Monitor</a> view, right click the <a href="#">Rpt. Data - Milestone:Data Collection - Rp</a> task and choose <a href="#">Update</a> or choose <a href="#">Update Run</a> on the task bar.<br>Download and edit the <a href="#">sample file</a> .<br>Replace XX in the file with your consolidation group.   | No warning / no error. |                       |

| Test Step # | Test Step Name  | Instruction  | Expected Result   | Pass / Fail / Comment |
|-------------|---|--|---|-----------------------|
|             |   | <p>Choose <a href="#">Flexible upload</a> to upload the edited file. In the <a href="#">Flexible Upload of : Reported financial data</a> view, enter the following entries:</p> <p>Cons. Group: <b>CGAXX</b></p> <p>Consolidation Unit: <b>from MXX00 to MXX08</b></p> <p>Upload method: <b>SRD2</b></p> <p>Physical file name: <b>UPLOAD_Y20_2019_01_CGAXX_SRD2_DT_00</b></p> <p>File format: <b>ASC</b></p> <p>Choose <a href="#">Execute</a>.</p>   |   |                       |
| 13          | Data Monitor - Validation Universal Journals                    | This task does not require execution.  | No expected result.   |                       |
| 14          | Data Monitor - Calculation Net Income                           | In the <a href="#">Data monitor</a> view, right-click the <a href="#">Calc. Net Income</a> task and choose <a href="#">Update</a> or choose <a href="#">Update Run</a> from the toolbar.   | The <a href="#">Item Substitution / Calculation of Retained Earnings</a> view displays. |                       |
| 15          | Data Monitor - Validation for Reported Data                     | In the <a href="#">Data monitor</a> view, right-click the <a href="#">Reported Data Validation</a> task and choose <a href="#">Update</a> or choose <a href="#">Update Run</a> from the toolbar.   | No warning / no error.  |                       |
| 16          | Data Monitor - Manual Posting PL10                              | <p>Right-click the status icon for your item in the <a href="#">Man.Std. 10 - Milestone:Manual Posting(PL10</a> task and choose <a href="#">Update</a> to post document. As an alternative, upload the manual journal entries using the <a href="#">Import Group Journal Entries (F3073)</a> SAP Fiori app.</p> <p>Download the <a href="#">template</a> before uploading the file. Verify that the attached file has the same settings. For uploading the document rows, use the attached file.</p> <p>Replace the XX with your assigned consolidation group and save as an xlsx, like the downloaded template.</p> |   |                       |
| 17          | Data Monitor - Addl.Data- Milestone:Data Collection - Ad (1022) | <p>In the <a href="#">Data Monitor</a> view, right click the <a href="#">Addl.Data -Milestone:Data Collection - Ad</a> task and choose <a href="#">Update</a> or choose <a href="#">Update Run</a> on the task bar.</p> <p>Download and edit the <a href="#">sample file</a>.</p> <p>Replace XX in the file with your consolidation group.</p> <p>Choose <a href="#">Flexible upload</a> to upload the edited file. In the <a href="#">Flexible Upload of : Reported financial data</a> view, enter the following entries:</p> <p>Consolidation Group: <b>CGAXX</b></p>  |   |                       |

| Test Step # | Test Step Name                                  | Instruction  | Expected Result   | Pass / Fail / Comment |
|-------------|---|--|---|-----------------------|
|             |   | Consolidation Unit: <b>from MXX00 to MXX08</b><br>Upload method: <b>SRD2</b><br>Physical file name: <b>UPLOAD_Y20_2019_01_CGAXX_SRD2_DT_0B</b><br>File format: <b>ASC</b><br>Choose <b>Execute</b> . |   |                       |
| 18          | Data Monitor - Currency Translation             | In the <b>Data monitor</b> view, right-click the <b>Currency Translation</b> task and choose <b>Update</b> or choose <b>Update Run</b> from the toolbar.   |   |                       |
| 19          | Data Monitor - Validation for Standardized Data | In the <b>Data monitor</b> view, right-click the <b>Standardized Data Validation</b> task and choose <b>Update</b> or choose <b>Update Run</b> from the toolbar.                                     | The <b>Manage Data Validation Tasks - FINCS Standardized Data Validation</b> view displays. |                       |
| 20          | Data Monitor - Block                            | Select the row of each task and choose <b>Block</b> to block each task.  |   |                       |
| 21          | Data Monitor - Exit                             | Choose <b>Exit</b> .   |   |                       |

## Procedure - Consolidation Monitor

| Test Step # | Test Step Name           | Instruction  | Expected Result                            | Pass / Fail / Comment |
|-------------|--------------------------|--|--|-----------------------|
| 1           | Log On                   | Log on to the SAP Fiori launchpad as a Group Accountant.   | The SAP Fiori launchpad displays.          |                       |
| 2           | Access the SAP Fiori App | Open <b>Set Global Parameters</b> (CXGP) .   | The Global parameters dialog box displays. |                       |
| 3           | Set Global Parameters    | Set the following global parameters:<br><b>Cons. Group: CGAXX</b><br>Remember Change the XX for your values.<br><b>Cons. Unit: NA</b><br><b>Version: Y20</b> |  |                       |

| Test Step # | Test Step Name   | Instruction  | Expected Result  | Pass / Fail / Comment |
|-------------|--|--|--|-----------------------|
|             |  | Fiscal year: 2019<br>Period:01<br>Cons COA: Y1   |  |                       |
| 4           | Access the SAP Fiori App   | Open Consolidation Monitor - Missing translation in language EN (CX20) .   |  |                       |
| 5           | Consolidation Monitor - Verify Group   | Verify that the relevant group is CGAXX.<br>Remember Replace the XX in the group with your values.   |  |                       |
| 6           | Consolidation Monitor - Inter-company Elimination - Sales (2011)               | In the Consolidation Monitor view, right click the IC Elim Sales task and choose Update.   |  |                       |
| 7           | Consolidation Monitor - IPI (2015)   | In the Consolidation Monitor view, right-click the IC Elim. Inventory Profit task and choose Update Run.   |  |                       |
| 8           | Consolidation Monitor - Inter-company Elimination -Other Income/Expense (2021) | In the Consolidation Monitor view, right click the IC Elim. Other Income/Expense task and choose Update.   |  |                       |
| 9           | Consolidation Monitor - Dividends Elimination (2031)                           | In the Consolidation Monitor view, right click the Dividends Elimination task and choose Update or choose Update Run from the toolbar.   | The corresponding automatic journal entries are displayed. |                       |
| 10          | Consolidation Monitor - Inter-Company Elimination -Balance Sheet (2041)        | In the Consolidation Monitor view, right click the IC Elim. Balance Sheet task and choose Update or choose Update Run from the toolbar.<br>If you use Intercompany Matching & Reconciliation elimination, the task would be Inter-Company Elimination -Balance Sheet (2042). |  |                       |
| 11          | Consolidation Monitor Manual Elimination PL20 (2050)                           | No task execution is required.   |  |                       |
| 12          | Consolidation Monitor - Preparation Consolidation Group Changes (2060)         | In the Consolidation Monitor view, right click the Preparation Cons Group Change task and choose Update or choose Update Run from the toolbar.   | The task log is displayed.                                 |                       |
| 13          | Consolidation Monitor - Calculate Group Shares (2141)                          | In the Consolidation Monitor view, right click the Calculate Grp Shares % (PL30) task and choose Update or choose Update Run from the toolbar.   |  |                       |

| Test Step # | Test Step Name   | Instruction  | Expected Result   | Pass / Fail / Comment |
|-------------|--|--|---|-----------------------|
| 14          | Consolidation Monitor - Activity-Based COI (2101)              | In the <a href="#">Consolidation Monitor</a> view, right click the task <a href="#">Cons. of Invest. (Activity-Based)</a> task and choose <a href="#">Update</a> or choose <a href="#">Update Run</a> from the toolbar.  | A dropdown list indicating various corresponding values is displayed.   |                       |
| 15          | Consolidation Monitor - Manual Elimination PL30 (2150)         | In the <a href="#">Consolidation monitor</a> view, update the <a href="#">Manual Eliminations (PL 30)</a> task and post documents. As an alternative, upload the manual journal entries using the <a href="#">Import Group Journal Entries</a> (F3073) SAP Fiori app and this <a href="#">file</a> .             |   |                       |
| 16          | Consolidation Monitor - Validation of Consolidated Data (2190) | In the <a href="#">Consolidation Monitor</a> view, right click the <a href="#">Consolidated Data Validation</a> task and choose <a href="#">Update</a> or choose <a href="#">Update Run</a> from the toolbar.  | The task log is displayed.  |                       |
| 17          | Consolidation Monitor exit                                     | In the <a href="#">Consolidation Monitor</a> view, select <a href="#">Exit</a> .   |   |                       |
| 18          | Consolidation Reports  | Open app <a href="#">Group Data Analysis</a> (CCONS_FPM_OVP_MATRIX_ANALYSIS) . Run the report to check consolidated data with expected outcomes.<br><br>Note Use the views and tiles that you create for Consolidated Balance Sheet and Consolidated Income Statement in the following <i>Reporting</i> section. | The columns of "2019.01" in the outcome file display the expected results. This outcome file can be accessed <a href="#">here</a> . |                       |
| 19          | Consolidation Reports Exit                                     | Choose <a href="#">Exit</a> .  |   |                       |

#### 4.3.4 2019.02 Subsequent Consolidation

##### Test Administration

Customer project: Fill in the project-specific parts.

|                  |   |             |  |              |                                    |
|------------------|---|-------------|--|--------------|------------------------------------|
| Test Case ID     | <X.XX>  | Tester Name |  | Testing Date | <a href="#">Enter a test date.</a> |
| Business Role(s) |   |             |  |              |                                    |
| Responsibility   | <a href="#">&lt;State the Service Provider, Customer or Joint Service Provider and Customer&gt;</a> |             |  | Duration     | <a href="#">Enter a duration.</a>  |

## Procedure - Data Monitor

| Test Step # | Test Step Name                                      | Instruction   | Expected Result                            | Pass / Fail / Comment |
|-------------|---|---|--|-----------------------|
| 1           | Log On  | Log on to the SAP Fiori launchpad as a Group Accountant.  | The SAP Fiori launchpad displays.          |                       |
| 2           | Access the SAP Fiori App                            | Open <a href="#">Set Global Parameters</a> (CXGP) .   | The Global parameters dialog box displays. |                       |
| 3           | Set Global Parameters                               | <p>Set the following global parameters and choose <a href="#">Continue</a>:</p> <p><a href="#">Cons. Group: CGAXX</a></p> <p>Remember Change the XX for your group values.</p> <p><a href="#">Cons. Unit: NA</a></p> <p><a href="#">Version: Y20</a></p> <p><a href="#">Fiscal year: 2019</a></p> <p><a href="#">Period:02</a></p> <p><a href="#">Cons. COA: Y1</a></p>   |  |                       |
| 4           | Access the SAP Fiori App                            | In the consolidation master data, open <a href="#">Manage Group Structure - Group View</a> (F3733) .  |  |                       |
| 5           | Consolidation Investment Method Assignment - Change | <p>Verify that the consolidation methods are equivalent to the expected result, which has not changed since period 01/2018.</p> <p>Remember Replace the XX with your values using the values you created for consolidation units in the <i>Set Up Group Structure</i> procedure.</p> <p>MXX00 = parent, no method</p> <p>MXX02 = 10 purchase method</p> <p>MXX03 = 10 purchase method</p> <p>MXX04 = 10 purchase method</p> <p>MXX05 = 20 equity method</p> <p>MXX06 = 10 purchase method</p> <p>MXX07 = 10 purchase method</p> <p>MXX08 = 10 purchase method</p> <p>Choose <a href="#">Exit</a>.</p> |  |                       |

| Test Step # | Test Step Name   | Instruction  | Expected Result                   | Pass / Fail / Comment |
|-------------|--|--|-----------------------------------|-----------------------|
| 6           | Access the SAP Fiori App   | Open <a href="#">Define Consolidation Units</a> (F4685) .  |                                   |                       |
| 7           | Tax Rates Assigned in Methods - Change                           | <p>Choose <a href="#">Create</a> to enter the tax rates of consolidation units MXX00 and MXX02 as follows:<br/> Note If the tax rates are already set, you can skip this step.</p> <p><a href="#">Consolidation Unit: MXX00</a><br/> and press <a href="#">Enter</a>.</p> <p>In the <a href="#">Basic Data</a> area, enter <a href="#">Local Currency: &lt;for example, EU&gt;</a></p> <p>In the <a href="#">Time- and Version-Dependent Attributes</a> area, enter <a href="#">Tax rate: 35 . 000</a><br/> and then choose <a href="#">Save</a>.</p> <p>Repeat for <a href="#">Consolidation Unit MXX02</a> and enter <a href="#">39 . 000</a> in the <a href="#">Tax Rate</a> field and <a href="#">Save</a>.</p>  |                                   |                       |
| 8           | Access the SAP Fiori App   | Open <a href="#">Data Monitor - Missing translation in language EN</a> (CXCD) .  |                                   |                       |
| 9           | Data Monitor   | Choose subgroup <a href="#">CGAXX</a> . In the toolbar, choose <a href="#">More &gt; Edit &gt; Open Period</a> .   |                                   |                       |
| 10          | Data Monitor - Release Universal Journal                         | This task does not require execution.  |                                   |                       |
| 11          | Data Monitor - Rpt. Data - Milestone:Data Collection - Rp (1021) | <p>In the <a href="#">Data Monitor</a> view, right click the <a href="#">Rpt. Data - Milestone:Data Collection - Rp</a> task and choose <a href="#">Update</a> or choose <a href="#">Update Run</a> in the toolbar.</p> <p>Download and edit the <a href="#">Sample file</a>.</p> <p>Replace XX in the file with your consolidation group.</p> <p>Choose <a href="#">Flexible upload</a> to upload the edited file. In the <a href="#">Flexible Upload of : Reported financial data</a> view, enter the following entries:</p> <p><a href="#">Consolidation Group: CGAXX</a></p> <p><a href="#">Consolidation Unit: from MXX00 to MXX08</a></p> <p><a href="#">Upload method: SRD2</a></p> <p><a href="#">Physical file name: UPLOAD_Y20_2019_02_CGAXX_SRD2_DT_00</a></p> <p>Choose <a href="#">Execute</a>.</p> | No warning / no error.            |                       |
| 12          | Data Monitor - Validation Universal Journals                     | This task does not require execution.  | No expected result.               |                       |
| 13          | Data Monitor - Calculation Net Income                            | In the <a href="#">Data Monitor</a> view, select your item in the <a href="#">Calc. Net Income</a> task and choose <a href="#">Update Run</a> in the toolbar.  | A table of results are displayed. |                       |

| Test Step # | Test Step Name  | Instruction   | Expected Result        | Pass / Fail / Comment |
|-------------|---|---|------------------------|-----------------------|
| 14          | Data Monitor - Validation for Reported Data                     | In the <a href="#">Data Monitor</a> view, select your item in the <a href="#">Reported Data Validation</a> task and choose <a href="#">Update Run</a> in the toolbar.   | No warning/ no error.  |                       |
| 15          | Data Monitor - Manual Posting PL10                              | This task does not require execution.   |                        |                       |
| 16          | Data Monitor - Addl.Data -Milestone:Data Collection - Ad (1022) | <p>In the Data Monitor view, right click the <a href="#">Addl.Data -Milestone:Data Collection - Ad</a> task and choose Update or choose Update Run on the toolbar.</p> <p>Download and edit the <a href="#">Sample file</a>.</p> <p>Replace XX in the file with your consolidation group.</p> <p>Choose <a href="#">Flexible upload</a> to upload the edited file. In the <a href="#">Flexible Upload of : Reported financial data</a> view, enter the following entries:</p> <p><a href="#">Consolidation Group: CGAXX</a></p> <p><a href="#">Consolidation Unit: from MXX00 to MXX08</a></p> <p><a href="#">Upload method: SRD2</a></p> <p><a href="#">Physical file name: UPLOAD_Y20_2019_02_CGAXX_SRD2_DT_0B</a></p> <p>Choose <a href="#">Execute</a>.</p> |                        |                       |
| 17          | Data Monitor - Currency Translation                             | In the <a href="#">Data Monitor</a> view, select your item in the <a href="#">Currency Translation</a> task and choose <a href="#">Update Run</a> in the task bar.  |                        |                       |
| 18          | Data Monitor - Validation for Standardized Data                 | In the <a href="#">Data Monitor</a> view, select your item in the <a href="#">Standardized Data Validation</a> task and choose <a href="#">Update Run</a> in the task bar.  | No warning / no error. |                       |
| 19          | Data Monitor  | Block each task.  |                        |                       |
| 20          | Exit Data Monitor   | Choose <a href="#">Exit</a> .   |                        |                       |

## Procedure - Consolidation Monitor

| Test Step # | Test Step Name | Instruction  | Expected Result                   | Pass / Fail / Comment |
|-------------|----------------|--|-----------------------------------|-----------------------|
| 1           | Log On         | Log on to the SAP Fiori launchpad as a Group Accountant. | The SAP Fiori launchpad displays. |                       |



| Test Step # | Test Step Name  | Instruction   | Expected Result                                      | Pass / Fail / Comment |
|-------------|---|---|--|-----------------------|
| 2           | Access the SAP Fiori App  | Open <a href="#">Set Global Parameters</a> (CXGP) .   | The Global parameters dialog box displays.           |                       |
| 3           | Set Global Parameters   | Set global parameters and choose <a href="#">Continue</a> :<br><a href="#">Cons Group: CGAXX</a><br><a href="#">Cons Unit: NA</a><br><a href="#">Version: Y20</a><br><a href="#">Fiscal year: 2019</a><br><a href="#">Period: 02</a><br><a href="#">Cons COA: Y1</a>  |  |                       |
| 4           | Access the App  | Open <a href="#">Consolidation Monitor - Missing translation in language EN</a> (CX20) .  |  |                       |
| 5           | Consolidation Monitor   | Check that it is the relevant CGAXX group.  |  |                       |
| 6           | Consolidation Monitor - Inter-company Elimination - Sales (2011)                  | In the <a href="#">Consolidation Monitor</a> view, right-click the <a href="#">IC Elim. Sales</a> task and task and choose <a href="#">Update</a> or choose <a href="#">Update Run</a> from the toolbar.  | The corresponding automatic journal entries display. |                       |
| 7           | Consolidation Monitor - IPI (2015)  | In the <a href="#">Consolidation Monitor</a> view, right-click the <a href="#">IC Elim. Inventory Profit</a> task and choose <a href="#">Update Run</a> .   |  |                       |
| 8           | Consolidation Monitor - inter-company Elimination - Other Income/Expense (2021)   | In the <a href="#">Consolidation Monitor</a> view, right-click the <a href="#">IC Elim. Other Income/Expense</a> task and choose <a href="#">Update</a> or choose <a href="#">Update Run</a> from the toolbar.  | The corresponding automatic journal entries display. | choose                |
| 9           | Consolidation Monitor - Dividends elimination (2031)IC Elim. Other Income/Expense | In the <a href="#">Consolidation Monitor</a> view, right-click the <a href="#">Dividends Elimination</a> task and choose <a href="#">Update</a> or choose <a href="#">Update Run</a> from the toolbar.  | The corresponding automatic journal entries display. |                       |
| 10          | Consolidation Monitor - Inter-company Elimination -Balance Sheet (2041)           | In the <a href="#">Consolidation monitor</a> view, right-click the <a href="#">IC Elim. Balance Sheet</a> task and choose <a href="#">Update</a> or choose <a href="#">Update Run</a> from the toolbar.<br>If you use Intercmpany Matching & Reconciliation elimination, the task would be Inter-Company Elimination -Balance Sheet (2042). | The corresponding balance sheet displays.            |                       |
| 11          | Consolidation Monitor Manual Elimination PL20 (2050)                              | No task execution is required.  |  | IC Elim.<br>Other     |

| Test Step # | Test Step Name   | Instruction   | Expected Result   | Pass / Fail / Comment |
|-------------|--|---|---|-----------------------|
| 12          | Consolidation Monitor - Preparation Consolidation Group Changes (2060) | In the <a href="#">Consolidation Monitor</a> view, select your item in the task <a href="#">Preparation Cons Group Change</a> task and choose <a href="#">Update Run</a> in the toolbar.  | No document is posted.  |                       |
| 13          | Consolidation Monitor - Calculate Group Shares (2141)                  | In the <a href="#">Consolidation Monitor</a> view, select your item in the the <a href="#">Calculate Grp Shares % (PL30)</a> task and choose <a href="#">Update Run</a> in the toolbar.   |   |                       |
| 14          | Consolidation Monitor - Activity-Based COI (2101)                      | In the <a href="#">Consolidation Monitor</a> view, select your item in the <a href="#">Cons. of Invest. (Act.-Based)</a> task and choose <a href="#">Update Run</a> in the toolbar.   | A dropdown list indicating various corresponding values displays.   |                       |
| 15          | Consolidation Monitor - Manual Elimination PL30 (2150)                 | In the <a href="#">Consolidation monitor</a> view, update the task <a href="#">Manual Eliminations (PL30)</a> task, check the journal entries and post documents. As an alternative, you can upload the manual journal entries with app <a href="#">Import Group Journal Entries</a> (F3073).<br><br>Download the <a href="#">template</a> optional and check if the attached file has the same settings. For uploading the document, use the attached file.<br><br>Replace the XX with your assigned consolidation group and save as xlsx, like the downloaded template. |   |                       |
| 16          | Consolidation Monitor - Consolidated Data Validation (2980)            | In the <a href="#">Consolidation Monitor</a> view, select your item in the <a href="#">Consolidated Data Validation</a> task and choose <a href="#">Update Run</a> in the toolbar.  | The task log is displayed.  |                       |
| 17          | Consolidation Monitor Exit   | Choose <a href="#">Exit</a> .   |   |                       |
| 18          | Consolidation Reports  | Open app <a href="#">Group Data Analysis</a> (CCONS_FPM_OVP_MATRIX_ANALYSIS) . Run the report to check consolidated data with expected outcomes.<br><br>Note You create the views and tiles for Consolidated Balance Sheet and Consolidated Income Statement in following <a href="#">Reporting</a> section.  | The columns of "2019.02" in the outcome file display the expected results. This outcome file can be accessed <a href="#">here</a> . |                       |
| 19          | Consolidation Reports Exit   | Choose <a href="#">Exit</a> .   |   |                       |

## 4.3.5 2019.03 Subsequent Consolidation

### Test Administration

Customer project: Fill in the project-specific parts.

|                  |   |             |  |              |                    |
|------------------|---|-------------|--|--------------|--------------------|
| Test Case ID     | <X.XX>  | Tester Name |  | Testing Date | Enter a test date. |
| Business Role(s) |   |             |  |              |                    |
| Responsibility   | <State the Service Provider, Customer or Joint Service Provider and Customer> |             |  | Duration     | Enter a duration.  |

## Procedure - Data Monitor

| Test Step # | Test Step Name                 | Instruction   | Expected Result   | Pass / Fail / Comment |
|-------------|--------------------------------|---|---|-----------------------|
| 1           | Log On                         | Log on to the SAP Fiori launchpad as a Group Accountant.  | The SAP Fiori launchpad is displayed.   |                       |
| 2           | Access the App                 | Open <a href="#">Set Global Parameters</a> (CXGP).  | The Global parameters dialog box is displayed.                                  |                       |
| 3           | Set Global Parameters          | Set Global parameters and choose <a href="#">Continue</a> :<br><a href="#">Cons Group: CGAXX</a><br><a href="#">Cons Unit: &lt;leave blank&gt;</a><br><a href="#">Version: Y20</a><br><a href="#">Fiscal year: 2019</a><br><a href="#">Period: 3</a><br><a href="#">Cons. COA: Y1</a> | The SAP Fiori launchpad is displayed.   |                       |
| 4           | Access the SAP Fiori App       | Open <a href="#">Manage Group Structure - Group View</a> (F3733).   | The <a href="#">Manage Consolidation Group Structure - Group View</a> displays. |                       |
| 5           | C/I Method Assignment - Change | Verify that the consolidation methods are not changed since period 02/2019. You may choose the > in any row to edit.<br>MXX00 = parent, no method<br>MXX02 = 10 purchase method<br>MXX03 = 10 purchase method   |   |                       |

| Test Step # | Test Step Name   | Instruction   | Expected Result        | Pass / Fail / Comment |
|-------------|--|---|------------------------|-----------------------|
|             |  | MXX04 = 10 purchase method<br>MXX05 = 20 equity method<br>MXX06 = 10 purchase method<br>MXX07 = 10 purchase method<br>MXX08 = 10 purchase method<br>Choose <a href="#">Exit</a> .   |                        |                       |
| 6           | Access the SAP Fiori App   | Open <a href="#">Define Consolidation Units</a> (F4685) .   |                        |                       |
| 7           | Tax Rates Assigned in Methods - Change                           | Choose <a href="#">Create</a> to enter the tax rates of consolidation units MXX00 and MXX02 as follows:<br>Note If the tax rates are already set, you can skip this step.<br><a href="#">Consolidation Unit: MXX00</a><br>and press <a href="#">Enter</a> .<br>In the <a href="#">Basic Data</a> area, enter <a href="#">Local Currency: &lt;for example, EU&gt;</a><br>In the <a href="#">Time- and Version-Dependent Attributes</a> area, enter <a href="#">Tax rate: 35 . 000</a><br>and then choose <a href="#">Save</a> .<br>Repeat for <a href="#">Consolidation Unit</a> MXX02 and enter <a href="#">39 . 000</a> in the <a href="#">Tax Rate</a> field and <a href="#">Save</a> . |                        |                       |
| 8           | Access the SAP Fiori App   | Open <a href="#">Data Monitor - Missing translation in language EN</a> (CXCD) .   |                        |                       |
| 9           | Data Monitor   | Right-choose subgroup CGAXX and choose <a href="#">Open Period</a> .  |                        |                       |
| 10          | Data Monitor - Release Universal Journal                         | This task does not require execution.   |                        |                       |
| 11          | Data Monitor - Rpt. Data - Milestone:Data Collection - Rp (1021) | In the <a href="#">Data Monitor</a> view, right click the <a href="#">Rpt. Data - Milestone:Data Collection - Rp</a> task and choose <a href="#">Update</a> or choose <a href="#">Update Run</a> on the task bar.<br>Download and edit the <a href="#">sample file</a> .<br>Replace XX in the file with your consolidation group.<br>Choose <a href="#">Flexible upload</a> to upload the edited file. In the <a href="#">Flexible Upload of : Reported financial data</a> view, enter the following entries:<br><a href="#">Consolidation Group: CGAXX</a><br><a href="#">Consolidation Unit: from MXX00 to MXX08</a><br><a href="#">Upload method: SRD2</a>                             | No warning / no error. |                       |

| Test Step # | Test Step Name  | Instruction  | Expected Result                   | Pass / Fail / Comment |
|-------------|---|--|-----------------------------------|-----------------------|
|             |   | Physical file name: <b>UPLOAD_Y20_2019_03_CGAXX_SRD2_DT_00</b><br>Choose <b>Execute</b> .                                |                                   |                       |
| 12          | Data Monitor - Validation Universal Journals                    | This task does not require execution.  | No expected result.               |                       |
| 13          | Data Monitor - Calculation Net Income                           | In the <b>Data Monitor</b> view, right-click the <b>Calc. Net Income</b> task and choose <b>Update Run</b> .             | A table of results are displayed. |                       |
| 14          | Data Monitor - Validation for Reported Data                     | In the <b>Data Monitor</b> view, right-click the <b>Reported Data Validation</b> task and choose <b>Update Run</b> .     | No warning / no error.            |                       |
| 15          | Data Monitor - Manual Posting PL10                              | This task does not require execution.  |                                   |                       |
| 16          | Data Monitor - Addl.Data -Milestone:Data Collection - Ad (1022) | This task does not require execution.  |                                   |                       |
| 17          | Data Monitor - Currency Translation                             | In the <b>Data Monitor</b> view, right-click the <b>Currency Translation</b> task and choose <b>Update Run</b> .         |                                   |                       |
| 18          | Data Monitor - Validation for Standardized Data                 | In the <b>Data Monitor</b> view, right-click the <b>Standardized Data Validation</b> task and choose <b>Update Run</b> . | No warning/ no error.             |                       |
| 19          | Data Monitor  | Block each task.   |                                   |                       |
| 20          | Exit Data Monitor   | Choose <b>Exit</b> .   |                                   |                       |

## Procedure - Consolidation Monitor

| Test Step # | Test Step Name           | Instruction  | Expected Result                                       | Pass / Fail / Comment |
|-------------|--------------------------|--|---|-----------------------|
| 1           | Log On                   | Log on to the SAP Fiori launchpad as a Group Accountant. | The SAP Fiori launchpad is displayed.                 |                       |
| 2           | Access the SAP Fiori App | Open <b>Set Global Parameters</b> (CXGP) .               | The <b>Global parameters</b> dialog box is displayed. |                       |

| Test Step # | Test Step Name  | Instruction  | Expected Result  | Pass / Fail / Comment |
|-------------|---|--|--|-----------------------|
| 3           | Set Global Parameters   | Make the following entries and choose <a href="#">Continue</a> :<br><a href="#">Cons Group: CGAXX</a><br><a href="#">Cons Unit: NA</a><br><a href="#">Version: Y20</a><br><a href="#">Fiscal year: 2019</a><br><a href="#">Period: 03</a><br><a href="#">Cons COA: Y1</a>                  | The SAP Fiori launchpad displays.                          |                       |
| 4           | Access the SAP Fiori App  | Open <a href="#">Consolidation Monitor - Missing translation in language EN</a> (CX20) .   |  |                       |
| 5           | Consolidation Monitor   | Right-choose subgroup CGAXX and choose <a href="#">Open Period</a> .   |  |                       |
| 6           | Consolidation Monitor - Inter-company Elimination Sales - (2011)                | In the <a href="#">Consolidation Monitor</a> view, right-click the <a href="#">IC Elim. Sales</a> task and choose <a href="#">Update Run</a> .   | The corresponding automatic journal entries are displayed. |                       |
| 7           | Consolidation Monitor - IPI (2015)  | In the <a href="#">Consolidation Monitor</a> view, right-click the <a href="#">IC Elim. Inventory Profit</a> task and choose <a href="#">Update Run</a> .  |  |                       |
| 8           | Consolidation Monitor - Inter-company Elimination - Other Income/Expense (2021) | In the <a href="#">Consolidation Monitor</a> view, right-click the <a href="#">IC Elim. Other Income/Expense</a> task and choose <a href="#">Update Run</a> .  | The corresponding automatic journal entries are displayed. |                       |
| 9           | Consolidation Monitor - Dividends Elimination (2031)                            | In the <a href="#">Consolidation Monitor</a> view, right-click the <a href="#">Dividends Elimination</a> task and choose <a href="#">Update Run</a> .  | The corresponding automatic journal entries are displayed. |                       |
| 10          | Consolidation Monitor - Inter-Company Elimination -Balance Sheet (2041)         | In the <a href="#">Consolidation monitor</a> view, right-click the <a href="#">IC Elim. Balance Sheet</a> task and choose <a href="#">Update Run</a> .<br>If you use Intercompany Matching & Reconciliation elimination, the task would be InterCompany Elimination -Balance Sheet (2042). | The corresponding balance sheet is displayed.              |                       |
| 11          | Consolidation Monitor Manual Elimination PL20 (2050)                            | No task execution is required.   |  |                       |
| 12          | Consolidation Monitor - Preparation Consolidation Group Changes (2060)          | In the <a href="#">Consolidation Monitor</a> view, right-click the <a href="#">Preparation Cons Group Change</a> task and choose <a href="#">Update Run</a> .  | No document is posted.                                     |                       |

| Test Step # | Test Step Name  | Instruction   | Expected Result   | Pass / Fail / Comment |
|-------------|---|---|---|-----------------------|
| 13          | Consolidation Monitor - Calculate Group Shares (2141)       | In the <a href="#">Consolidation Monitor</a> view, update the <a href="#">Calculate Grp Shares % (PL30)</a> task.   |   |                       |
| 14          | Consolidation Monitor - Activity Based COI (2101)           | In the <a href="#">Consolidation Monitor</a> view, right-click the <a href="#">Cons. of Invest. (Act.-Based)</a> task and choose <a href="#">Update Run</a> .   | A dropdown list indicating various corresponding values is displayed.   |                       |
| 15          | Consolidation Monitor - Manual Elimination PL30 (2150)      | In the consolidation monitor, update the <a href="#">Manual Eliminations (PL30)</a> task, check the journal entries and then post documents. As an alternative, you can choose to upload the manual journal entries using the <a href="#">Import Group Journal Entries (F3073)</a> SAP Fiori app.<br><br>Download the <a href="#">template</a> before and check if the file attached has the same settings. For uploading the document, you can use the file attached.<br><br>Replace the XX with your assigned consolidation group and save as .x/sx like the downloaded template. |   |                       |
| 16          | Consolidation Monitor - Consolidated Data Validation (2980) | In the <a href="#">Consolidation Monitor</a> view, right-click the <a href="#">Consolidation Data Validation</a> task and choose <a href="#">Update Run</a> .   | The task log is displayed.  |                       |
| 17          | Exit Consolidation Monitor                                  | Choose <a href="#">Exit</a> .   |   |                       |
| 18          | Consolidation Reports                                       | Open app <a href="#">Group Data Analysis (CCONS_FPM_OVP_MATRIX_ANALYSIS)</a> . Run the report to check consolidated data with expected outcomes.<br><br>Note Use the views and tiles that you create for Consolidated Balance Sheet and Consolidated Income Statement with the following <i>Reporting</i> section.  | The columns of "2019.03" in the outcome file display the expected results. This outcome file can be accessed <a href="#">here</a> . |                       |
| 19          | Consolidation Reports Exit                                  | Choose <a href="#">Exit</a> .   |   |                       |

## 4.4 Reporting

The following section provides procedures for testing reports. The procedures provided are only a small, select number of test cases to execute. To test reporting, we recommend that you consider creating other test cases and perform additional testing.

## 4.4.1 Balance Sheet (B/S) Reports

### Test Administration

Customer project: Fill in the project-specific parts.

|                  |   |             |  |              |                    |
|------------------|---|-------------|--|--------------|--------------------|
| Test Case ID     | <X.XX>  | Tester Name |  | Testing Date | Enter a test date. |
| Business Role(s) |   |             |  |              |                    |
| Responsibility   | <State the Service Provider, Customer or Joint Service Provider and Customer> |             |  | Duration     | Enter a duration.  |

### Purpose

In this activity, you view the balance sheet reports. The following balance sheet reports are provided in the local reports tile:

- Group Data Analysis

### Procedure

| Test Step # | Test Step Name             | Instruction  | Expected Result                       | Pass / Fail / Comment |
|-------------|----------------------------|--|---------------------------------------|-----------------------|
| 1           | Log On                     | Log on to the SAP Fiori launchpad as a Group Accountant.   | The SAP Fiori launchpad is displayed. |                       |
| 2           | Access the SAP Fiori App   | Open <a href="#">Group Data Analysis</a> (W0135) .<br>You may use the <a href="#">Search</a> function to search for <a href="#">Group Data Analysis</a> and select the title that shows <a href="#">Accessible</a> . |                                       |                       |
| 3           | Consolidated Balance Sheet | Make the following entries and choose <a href="#">Go</a> :<br><a href="#">Version: Y20</a><br><a href="#">Consolidation COA: Y1</a>  |                                       |                       |



| Test Step # | Test Step Name                                      | Instruction  | Expected Result   | Pass / Fail / Comment |
|-------------|---|--|---|-----------------------|
|             |   | <p>Fiscal Year Period: 001/2016</p> <p>Consolidation Group: CGRXX</p> <p>Period Mode: YTD</p> <p>Key Date: 01/31/2016</p> <p>Consolidation Unit Hierarchy: \$</p> <p>Profit Center Hierarchy: \$</p> <p>Segment Hierarchy: \$</p>  |   |                       |
| 4           | Set Item Hierarchy                                  | Right-click the FS Item fields in Rows in the Navigation Panel and choose Hierarchy > Select Hierarchy . Choose item hierarchy Balance Sheet and choose OK.  |   |                       |
| 5           | Review Balance Sheet                                | <p>Drag a dimension listed in the Dimension fields on the left side of the report to the Columns or Rows in the Navigation Panel to change the display of the report.</p> <p>To obtain the consolidated balance sheet, only the FS Item dimension is included in the Rows area, and the Fiscal Year, Posting Period, Period Mode dimensions and Measures in the Columns area.</p> <p>To hide irrelevant measures (for example, TC (Transaction Currency) Amount , LC (Local Currency) Amount, and Quantity), select the column, right-click, and then choose Remove field from rows/ columns axis.</p> <p>Note To save the layout you create as your default view, choose Select View above the report body. Enter a name, and save as a default view. Activate the Public box to allow other users to use this view.</p> <p>Running the report in this view allows you to add this view as a tile in a Group. Choose Action on the right in the menu bar and choose Save as Tile. Optionally, add this tile to the Group reports group, instead of as the default value for Home.</p> | <p>The report displays the balance sheet for the group.</p> <p>Review the amounts with the outcome of period 2016.01 (Step 19 in from the previous 2016.01 Full Consolidation [page ] 48 procedure under the Consolidation Scenario Actual section.</p> |                       |
| 6           | Consolidate Balance Sheet by the Consolidation Unit | Now drag the Consolidation Unit dimension to the column axis. Verify that all of the consolidation units selected are displayed in group currency.   | The report displays consolidation units in columns and FS items on rows.  |                       |
| 7           | Drill Down to Original Documents                    | Right-click the amounts in the reports display view and choose Jump to > Display Group Journal Entries with Reporting Logic .  | Journal entries list is displayed.  |                       |

## 4.4.2 P&L by Nature of Expense

### Test Administration

Customer project: Fill in the project-specific parts.

|                  |   |             |  |              |                    |
|------------------|---|-------------|--|--------------|--------------------|
| Test Case ID     | <X.XX>  | Tester Name |  | Testing Date | Enter a test date. |
| Business Role(s) |   |             |  |              |                    |
| Responsibility   | <State the Service Provider, Customer or Joint Service Provider and Customer> |             |  | Duration     | Enter a duration.  |

### Purpose

In this activity, you view the P&L by nature of expense. In the group reports tile:

- Group Data Analysis

### Procedure

| Test Step # | Test Step Name                       | Instruction  | Expected Result                       | Pass / Fail / Comment |
|-------------|--------------------------------------|--|---------------------------------------|-----------------------|
| 1           | Log On                               | Log on to the SAP Fiori launchpad as a Group Accountant.   | The SAP Fiori launchpad is displayed. |                       |
| 2           | Access the SAP Fiori App             | Open <a href="#">Group Data Analysis</a> (W0135) .<br>You may use the <a href="#">Search</a> function to search for <a href="#">Group Data Analysis</a> and select the title that shows <a href="#">Accessible</a> . |                                       |                       |
| 3           | Consolidate P&L by Nature of Expense | Make the following entries and choose <a href="#">Go</a> :<br><a href="#">Version: Y20</a><br><a href="#">Consolidation COA: Y1</a>  |                                       |                       |

| Test Step # | Test Step Name                       | Instruction  | Expected Result                    | Pass / Fail / Comment |
|-------------|--------------------------------------|--|------------------------------------|-----------------------|
|             |                                      | Fiscal Year Period: <b>001/2016</b><br>Consolidation Group: <b>CGRXX</b><br>Period Mode: <b>YTD</b><br>Key Date: <b>&lt;today&gt;</b><br>Consolidation Unit Hierarchy: <b>\$</b><br>Profit Center Hierarchy: <b>\$</b><br>Segment Hierarchy: <b>\$</b>                   |                                    |                       |
| 4           | Set Item Hierarchy                   | Right-click the FS item and choose <b>Hierarchy &gt; Select Hierarchy</b> .<br>Choose <b>Item Hierarchy PL</b> and choose <b>OK</b> .<br>You can create view and save as a tile as mentioned in Scenario 4.4.1 Balance Sheet (B/S) Reports [page ] 96.                   |                                    |                       |
| 5           | Consolidate P&L by Nature of Expense | Use drag and drop to keep only the dimensions <b>FS items</b> in <b>Rows</b> . And keep <b>Fiscal year, Reporting Period, Period Mode</b> , and <b>Measures</b> in <b>Columns</b> .<br>Remove measures <b>Transaction Currency, Local Currency</b> and <b>Quantity</b> . |                                    |                       |
| 6           | Drill Down to Original Documents     | Right-click on the amounts in the reports display screen and choose <b>Jump to &gt; Display Group Journal Entries with Reporting Logic</b> .   | Journal entries list is displayed. |                       |

### 4.4.3 Cash Flow Statement

#### Test Administration

Customer project: Fill in the project-specific parts.

|                  |        |             |  |              |                           |
|------------------|--------|-------------|--|--------------|---------------------------|
| Test Case ID     | <X.XX> | Tester Name |  | Testing Date | <b>Enter a test date.</b> |
| Business Role(s) |        |             |  |              |                           |

|                |   |          |                   |
|----------------|---|----------|-------------------|
| Responsibility | <State the Service Provider, Customer or Joint Service Provider and Customer> | Duration | Enter a duration. |
|----------------|---|----------|-------------------|

## Purpose

In this activity, you can generate a cash flow statement in the group reports tile:

- Group Data Analysis – With Reporting Rules

## Procedure

| Test Step # | Test Step Name           | Instruction   | Expected Result   | Pass / Fail / Comment |
|-------------|--------------------------|---|---|-----------------------|
| 1           | Log On                   | Log on to the SAP Fiori launchpad as a Group Accountant.  | The SAP Fiori launchpad displays.   |                       |
| 2           | Access the SAP Fiori App | Choose <a href="#">Group Data Analysis - With Reporting Rules</a> (W0136) .<br>You may use the <a href="#">Search</a> function to search for <a href="#">Group Data Analysis with Reporting Rules</a> and select the title that shows <a href="#">Accessible</a> .  | A <a href="#">Group Data Analysis - With Reporting Rules</a> view displays. |                       |
| 3           | Enter Criteria           | Make the following entries. Press <a href="#">Enter</a> after each entry and choose <a href="#">Go</a> :<br><a href="#">Version: Y20</a><br><a href="#">Consolidation COA: Y1</a><br><a href="#">Fiscal Year Period: 001/2016</a><br><a href="#">Consolidation Group: CGRXX</a><br><a href="#">Period Mode: YTD</a><br><a href="#">Key Date: &lt;today&gt;</a><br><a href="#">Consolidation Unit Hierarchy: \$</a><br><a href="#">Profit Center Hierarchy: \$</a><br><a href="#">Segment Hierarchy: \$</a><br><a href="#">Rep. Item Hierarchy: X2</a><br><a href="#">Reporting Rule Var.: Y10</a> |   |                       |

| Test Step # | Test Step Name               | Instruction   | Expected Result                | Pass / Fail / Comment |
|-------------|------------------------------|---|--------------------------------|-----------------------|
| 4           | Select Dimensions and Filter | <p>Use drag and drop so only the <a href="#">Reporting Item</a> dimension is in <a href="#">Rows</a>.</p> <p>Only the following dimensions should appear in <a href="#">Columns</a>:</p> <p><a href="#">Fiscal Year</a></p> <p><a href="#">Reporting Period</a></p> <p><a href="#">Period Mode</a></p> <p><a href="#">Consolidation Unit</a></p> <p><a href="#">Measures</a></p> <p>If necessary, remove <a href="#">Transaction Currency</a>, <a href="#">Local Currency</a>, and <a href="#">Quantity</a> measures.</p> <p>Using the navigation panel, filter the <a href="#">Consolidation Unit</a> for <a href="#">MXX04</a>.</p> <p>In the <a href="#">Data Analysis</a> area, expand the hierarchy to display the reporting item <a href="#">SCF442</a> - Purchase of intangible assets (under SCF400).</p> <p>In the <a href="#">Navigation Panel</a>, right-click <a href="#">Reporting Item</a>, and choose <a href="#">Filter &gt; Select Filter Value</a> . Then search the value <a href="#">SCF442</a> and choose <a href="#">OK</a>.</p> <p>Right-click the <a href="#">Reporting Item SCF442</a> in the <a href="#">Data Analysis</a> area, and choose <a href="#">Drill down &gt; Add drill down</a> . In <a href="#">Available Fields</a>, choose <a href="#">FS Item</a> to display the FS Item in the column.</p> <p>In the <a href="#">Navigation Panel</a>, add <a href="#">Subitem</a> to the column.</p> <p>The report displays the FS items <i>164200 Computer software</i> and Subitems <i>920</i> used to calculate the reporting item Purchase of intangible assets.</p> |                                |                       |
| 5           | Analyze Data                 | <p>To verify the values used to calculate the reporting item <a href="#">SCF442</a> - Purchase of intangible assets, run the <a href="#">Group Data Analysis</a> report for your group CGRXX.</p> <p>In the <a href="#">Navigation Panel</a>, filter the consolidation unit <a href="#">MXX04</a> and the posting level <a href="#">00</a>.</p> <p>In the <a href="#">Data Analysis</a> area, filter the FS item <a href="#">164200</a> and display the subitems in the column.</p> <p>Note To verify the configuration of the SCF442 reporting item, use the <a href="#">Define Reporting Rules (FINCS_RRULE)</a> SAP Fiori app.</p> <p>Remember The Assignment for reporting items view displays the source FS items (in the B/S or P&amp;L) and source subitems used to calculate the reporting item.</p>  |                                |                       |
| 6           | Display Journal Entries      | <p>Right-click the amounts in the reports display view, and choose <a href="#">Jump to &gt; Display Group Journal Entries with Reporting Logic</a> .</p>  | Journal entries list displays. |                       |

## 4.5 Configuration App

The main purpose of this section is to demonstrate the configuration capability within the cloud consolidation solution. Most of the activities described in this section are optional, as long as there are no particular customizing points necessary. With the following procedures, you test the configuration options that exist. Use cautiously. Any change could affect the system processes.

### 4.5.1 Organization Structure Creation

#### Test Administration

Customer project: Fill in the project-specific parts.

|                  |   |             |  |              |                    |
|------------------|---|-------------|--|--------------|--------------------|
| Test Case ID     | <X.XX>  | Tester Name |  | Testing Date | Enter a test date. |
| Business Role(s) |   |             |  |              |                    |
| Responsibility   | <State the Service Provider, Customer or Joint Service Provider and Customer> |             |  | Duration     | Enter a duration.  |

#### Purpose

In this activity, you create consolidation units and groups.

#### Procedure

| Test Step # | Test Step Name | Instruction  | Expected Result                   | Pass / Fail / Comment |
|-------------|----------------|--|-----------------------------------|-----------------------|
| 1           | Log On         | Log on to the SAP Fiori launchpad as a Group Accountant. | The SAP Fiori launchpad displays. |                       |

| Test Step # | Test Step Name                    | Instruction  | Expected Result   | Pass / Fail / Comment |
|-------------|-----------------------------------|--|---|-----------------------|
| 2           | Access the SAP Fiori App          | Open <a href="#">Set Global Parameters</a> (CXGP) .  | The <a href="#">Global parameters</a> dialog box displays.    |                       |
| 3           | Set Global Parameters             | Make the following entries and choose <a href="#">Continue</a> :<br><a href="#">Cons. Group: &lt;leave empty&gt;</a><br><a href="#">Cons. Unit: &lt;leave empty&gt;</a><br><a href="#">Version: Y10</a><br><a href="#">Fiscal Year: 2015 &lt;The year you are testing&gt;</a><br><a href="#">Period: 12 &lt;The period you are testing&gt;</a><br><a href="#">Cons. COA: Y1</a>  | The SAP Fiori launchpad displays.                             |                       |
| 4           | Access the SAP Fiori App          | Open <a href="#">Define Consolidation Units</a> (F4685) .  | The <a href="#">Define Consolidation Units</a> view displays. |                       |
| 5           | Create Units for Data Integration | In this step, you create units for Data Integration for use with the previous procedure.<br>Note This step creates demo data. If you want project-specific settings, you must adapt your requirements.<br>The unit is used for accounting integration, select a company that exists in the system and type the same name for unit name.<br>Choose <a href="#">Create</a> and enter a Consolidation Unit in the <a href="#">Create Consolidation Unit</a> dialog box. Press <a href="#">Enter</a> and choose <a href="#">Create</a> .<br>In the tab <a href="#">General Information</a> , input <a href="#">Consolidation Unit Description</a> and <a href="#">Local currency</a> (for example Palo Alto, USD).<br>In the tab <a href="#">Time- and Version-Dependent Attributes</a> , input <a href="#">S0903</a> for field <a href="#">Currency Translation Method</a> .<br>Choose <a href="#">Transfer from Universal Journal</a> for <a href="#">Universal Journal Integration</a> and enter the integrated company code.<br>Choose <a href="#">H (Local Currency)</a> for <a href="#">Source for Local Currency Key Figure</a> .<br>Ignore the warning and choose <a href="#">Save</a> . |   |                       |
| 6           | Create Units for Flexible Upload  | In this step, you create units for <a href="#">Flexible Upload</a> for use with the previous <i>Consolidation Scenario Actuals</i> section.  |   |                       |

| Test Step # | Test Step Name                                 | Instruction   | Expected Result | Pass / Fail / Comment |
|-------------|--|---|-----------------|-----------------------|
|             |  | <p>Note This step creates demo data. If you want project-specific settings, you must adapt your requirements.</p> <p>To run the test, you create the following eight units:</p> <p>Mxx00 EUR Germany</p> <p>Mxx04 USD USA West</p> <p>Mxx05 EUR Belgium</p> <p>Mxx06 JPY Japan</p> <p>Mxx07 EUR Austria</p> <p>Mxx08 CNY China</p> <p>Mxx02 EUR France</p> <p>Mxx03 USD USA East</p> <p>Choose <a href="#">Create</a> and enter a Consolidation Unit. Press <a href="#">Enter</a> and choose <a href="#">Create</a>.</p> <p>In the tab <a href="#">General Information</a>, input <a href="#">Consolidation Unit Description</a> and <a href="#">Local currency</a> (for example Mxx00, Germany).</p> <p>In the tab <a href="#">Time- and Version-Dependent Attributes</a>, input <a href="#">S0903</a> for field <a href="#">Currency Translation Method</a>.</p> <p>Choose <a href="#">No integration</a> for <a href="#">Universal Journal Integration</a>.</p> <p>Ignore the warning and choose <a href="#">Save</a>.</p> |                 |                       |
| 7           | Create Consolidation Group                     | <p>Note This step creates demo data. If you want project-specific settings, you must adapt your requirements.</p> <p>Open <a href="#">Consolidation Groups - Create and Change</a> (CX1P) .</p> <p>In the tile, input one name (for example, <a href="#">CG2</a>) for Consolidation group and press <a href="#">Enter</a>.</p> <p>In the <a href="#">Short Text</a> and <a href="#">Medium Text</a> tab, input descriptions.</p> <p>In the <a href="#">Master Data</a> tab, input <a href="#">9</a> for <a href="#">Consolidation Frequency</a>.</p> <p>Choose <a href="#">Save</a>.</p> <p>Repeat the previous steps to create other groups, for example, CGAXX.</p>   |                 |                       |
| 8           | Assign Units to Group (Accounting Integration) | <p>Note This step creates demo data. If you want project-specific settings, you must adapt your requirements.</p>   |                 |                       |



| Test Step # | Test Step Name                          | Instruction   | Expected Result | Pass / Fail / Comment |
|-------------|---|---|-----------------|-----------------------|
|             |   | <p>Open <a href="#">Manage Group Structure - Group View</a> (F3733) .</p> <p>Input one name (for example, <a href="#">CG2</a>) for <a href="#">Consolidation Group</a> and choose <a href="#">Go</a>.</p> <p>Choose <a href="#">Assign</a> and assign the unit you created for flexible upload.</p> <p>In the <a href="#">Assign Consolidation Units</a> dialog box, make following entries:</p> <p><a href="#">Period of First Consolidation</a>: <a href="#">012</a></p> <p><a href="#">Year of First Consolidation</a>: <a href="#">2015</a></p> <p><a href="#">Period of Divesture</a>: <a href="#">999</a></p> <p><a href="#">Year of Divesture</a>: <a href="#">9999</a></p> <p>Choose <a href="#">10</a> for <a href="#">Consolidation Method</a> and choose <a href="#">Assign</a>.</p> |                 |                       |
| 9           | Assign Units to Group (Flexible Upload) | <p>Note This step creates demo data. If you want project-specific settings, you must adapt your requirements.</p> <p>Open <a href="#">Manage Group Structure - Group View</a> (F3733) .</p> <p>Input one name (for example, <a href="#">CGRXX</a>) for <a href="#">Consolidation group</a> and choose <a href="#">Go</a>.</p> <p>Choose <a href="#">Assign</a> and assign the unit you created for flexible upload.</p> <p>All the Sxx0x created should be assigned:</p> <p>Mxx00 2015.12-9999.999 00</p> <p>Mxx02 2015.12-9999.999 10</p> <p>Mxx03 2015.12-9999.999 10</p> <p>Mxx04 2016.01-9999.999 10</p> <p>Mxx05 2015.12-9999.999 20</p> <p>Mxx06 2015.12-2016.01 10</p> <p>Mxx07 2015.12-9999.999 10</p> <p>Mxx08 2015.12-9999.999 10</p> <p>Choose <a href="#">Save</a>.</p>             |                 |                       |

## 4.5.2 Master Data Configuration with SAP Fiori UI

## Test Administration

Customer project: Fill in the project-specific parts.

|                  |   |             |  |              |                    |
|------------------|---|-------------|--|--------------|--------------------|
| Test Case ID     | <X.XX>  | Tester Name |  | Testing Date | Enter a test date. |
| Business Role(s) |   |             |  |              |                    |
| Responsibility   | <State the Service Provider, Customer or Joint Service Provider and Customer> |             |  | Duration     | Enter a duration.  |

## Purpose

In this activity, you define and update financial statement item Master Data.

## Procedure

| Test Step # | Test Step Name           | Instruction   | Expected Result  | Pass / Fail / Comment |
|-------------|--------------------------|---|--|-----------------------|
| 1           | Log On                   | Log on to the SAP Fiori launchpad as a Group Accountant.  | The SAP Fiori launchpad displays.  |                       |
| 2           | Access the SAP Fiori App | Open <a href="#">Set Global Parameters</a> (CXGP) .   | A <a href="#">Global Parameters</a> dialog box displays.                     |                       |
| 3           | Enter Data               | Make the following entries and choose <a href="#">Continue</a> :<br><a href="#">Cons. Group</a> : <blank><br><a href="#">Cons. Unit</a> : <blank><br><a href="#">Version</a> : Y10<br><a href="#">Fiscal Year</a> : For example, 2016 <The year you are testing><br><a href="#">Period</a> : For example, 12 <The period you are testing><br><a href="#">Cons. COA</a> : Y1 | The dialog box closes and SAP Fiori launchpad displays.                      |                       |
| 4           | Export FS Items          | Open <a href="#">Import Consolidation Master Data</a> (F3924) , find the row <a href="#">Financial Statement Item</a> , choose <a href="#">Actions</a> > <a href="#">Download Master Data</a> .   | The FS item displays in the <a href="#">Download Master Data</a> dialog box. |                       |

| Test Step # | Test Step Name                       | Instruction  | Expected Result  | Pass / Fail / Comment |
|-------------|--------------------------------------|--|--|-----------------------|
| 5           | Import FS Item Master Data           | Open <a href="#">Import Consolidation Master Data</a> (F3924) , choose <a href="#">Upload</a> and then upload the correct file. After that, choose the row <a href="#">Financial Statement Item</a> and then select the necessary rows. Choose <a href="#">Check</a> and <a href="#">Import</a> .<br><br>To check the imported FS Item, Open <a href="#">Define FS Items</a> (F3297) to check the FS item detailed definition.   | The FS items are imported.   |                       |
| 6           | Access the SAP Fiori App             | Open <a href="#">Manage Global Hierarchies</a> (F2918) .   |  |                       |
| 7           | Update FS Item Hierarchy             | Choose <a href="#">Consolidation Financial Statement Item</a> for <a href="#">Type</a> and choose <a href="#">Go</a> .<br>In the hierarchy list, choose one hierarchy and choose <a href="#">Export/Import</a> .<br>Export the hierarchy.<br>In the exported hierarchy, maintain the spreadsheet and then import the hierarchy.  | FS Item hierarchy is imported.   |                       |
| 8           | Access the SAP Fiori App             | Open <a href="#">Map FS Items with G/L Accounts</a> (F3333) .  |  |                       |
| 9           | Maintain FS Item Mapping Data        | Choose <a href="#">G/L Chart of Accounts = YCOA</a> and <a href="#">Consolidation COA = Y1</a> and choose <a href="#">Go</a> .<br>The existing mapping between the chart of accounts displays.<br>Select an existing mapping between chart of accounts and choose <a href="#">Export</a> .<br>You can review the mapping in local file.<br>Maintain the local file and choose <a href="#">Import</a> , and you can import the new FS item mapping.<br>Select one of the mappings and choose <a href="#">Copy</a> .<br>You can copy one new mapping revision. | The FS item mapping is imported.   |                       |
| 10          | Assign FS Item Mapping               | Open <a href="#">Assign FS Item Mappings</a> (F3334) .   | New FS item mappings are listed.   |                       |
| 11          | Access the SAP Fiori App             | Open <a href="#">Manage Global Hierarchies</a> (F2918) .   |  |                       |
| 12          | Manage Global Accounting Hierarchies | Choose <a href="#">Create</a> and make the following entries:<br><a href="#">Type: &lt;a Consolidation segment&gt;</a><br><a href="#">Hierarchy ID: ZSEG_01</a><br><a href="#">Version: 01</a><br><a href="#">Valid From: 01.01.2010</a> .<br>Choose <a href="#">Create</a> with ID <a href="#">1000_A</a> , <a href="#">1000_B</a> , and <a href="#">1000_C</a> .   | The Hierarchy for segment is enabled via SSCUI <a href="#">Define Consolidation Master Data Fields</a> .<br><br>You can also check other fields to enable other hierarchies. |                       |

| Test Step # | Test Step Name                              | Instruction  | Expected Result  | Pass / Fail / Comment |
|-------------|---|--|--|-----------------------|
| 13          | Access the SAP Fiori App                    | Open <a href="#">Subitems List</a> (CX1S1) .   | All of the subitems in the system are listed.                                  |                       |
| 14          | Execute Subitems                            | Choose <a href="#">Execute</a> .   | The <a href="#">List SAP Consolidation Master Data: Subitems</a> view displays |                       |
| 15          | Access the SAP Fiori App                    | Open <a href="#">Define Master Data for Consolidation Fields</a> (F3007) .   |  |                       |
| 16          | Generic Master Data Maintenance             | In the <a href="#">Define Master Data for Consolidation Fields</a> table, choose the master to display the detailed view.<br>In the consolidation master data table, choose <a href="#">Create</a> to enter new master data.<br>In the accounting master data table, you can review all the master data existing in accounting module. | Available master data is configured.   |                       |
| 17          | Access the SAP Fiori App                    | Open <a href="#">Assign Reporting Rules to Versions</a> (FINCS_RRLVS) .  |  |                       |
| 18          | Assign Reporting Rules to Versions          | Choose <a href="#">Edit</a> and choose <a href="#">New Entries</a> .<br>Input the values accordingly.  | Reporting rules are assigned.  |                       |
| 19          | Access the SAP Fiori App                    | Open <a href="#">Define Reporting Rules</a> (FINCS_RRULE) .  |  |                       |
| 20          | Define Reporting Rules                      | Make the following entries:<br><a href="#">Cons. COA: Y1</a><br><a href="#">Rep Item Hierarchy: X1, X2</a><br><a href="#">Reporting Rule Variant: &lt;Y10 or others&gt;</a><br>Choose <a href="#">Display</a> and maintain the reporting item accordingly.   | Reporting rules are maintained.  |                       |
| 21          | Access the SAP Fiori App                    | Open <a href="#">Import Consolidation Master Data</a> (F3924) .  |  |                       |
| 22          | Import Master Data for Consolidation Fields | In the <a href="#">Import Overview</a> , a notification displays at the top of the view.<br>Choose the <a href="#">Import Master Data for Consolidation Fields</a> link in the notification.   | The <a href="#">Import Master Data for Consolidation Fields</a> view displays. |                       |
| 23          | Download Template                           | Choose <a href="#">Download</a> .<br>On the <a href="#">Download Template</a> dialog box, make the following entries and choose <a href="#">Download</a> :<br><a href="#">Master Data Type Selection: All Data Types</a><br><a href="#">Data Selection: For example, With Existing Master Data</a>                                     | Template downloads.  |                       |

| Test Step # | Test Step Name   | Instruction   | Expected Result  | Pass / Fail / Comment |
|-------------|--|---|--|-----------------------|
| 24          | Maintain the Template Master Data for Consolidation Fields | <p>Maintain the download template for <a href="#">Additional Characteristics</a></p> <p>In the template, Master Data Type ID and Master Data ID are mandatory.</p> <p>The following are examples for Master Data Type ID:</p> <ul style="list-style-type: none"> <li>● <a href="#">PRCTR</a> for Profit Center</li> <li>● <a href="#">SEGMENT</a> for Segment</li> <li>● <a href="#">RCNTR</a> for Cost Center</li> </ul> <p>Choose <a href="#">save</a>.</p> |  |                       |
| 25          | Upload the Template  | <p>Go back <a href="#">Import Master Data for Consolidation Fields</a> view.</p> <p>Choose <a href="#">Browse</a> and upload your modified template.</p> <p>The upload results are displayed in the view. Select the row and choose <a href="#">Import</a>.</p>   | The data is available in the <a href="#">Define Master Data for Consolidation Fields</a> view. |                       |
| 26          | Access the SAP Fiori App to View Reporting                 | <p>Return to the SAP Fiori launchpad and open <a href="#">Group Data Analysis</a> (W0135).</p> <p>You may use the <a href="#">Search</a> function to search for <a href="#">Group Data Analysis</a> and select the title that shows <a href="#">Accessible</a>.</p>   | The report is displayed with the hierarchy assigned.   |                       |
| 27          | Select Created Hierarchy                                   | Right-click <a href="#">Segment</a> and choose <a href="#">Hierarchy</a> . Choose <a href="#">Select Hierarchy</a> and choose the created one .   |  |                       |
| 28          | Access the SAP Fiori APP to Define Selections              | Open <a href="#">Define Selections</a> (F3725) app.   |  |                       |
| 29          | Save   | <p>From the <a href="#">Selection</a> table, select, for example, <a href="#">S-BC-TT-01</a>.</p> <p>On the new column view that displays, choose <a href="#">Edit</a> and then <a href="#">Copy</a> to copy to a new selection.</p> <p>Choose <a href="#">Save and Activate</a>.</p> <p>Note You can choose different fields and criteria for creating different selections.</p>   |  |                       |

## 4.5.3 Validation

### Test Administration

Customer project: Fill in the project-specific parts.

|                  |   |             |  |              |                    |
|------------------|---|-------------|--|--------------|--------------------|
| Test Case ID     | <X.XX>  | Tester Name |  | Testing Date | Enter a test date. |
| Business Role(s) |   |             |  |              |                    |
| Responsibility   | <State the Service Provider, Customer or Joint Service Provider and Customer> |             |  | Duration     | Enter a duration.  |

## Purpose

This section tests the configuration of consolidation validation engine apps.

## Procedure

| Test Step # | Test Step Name           | Instruction   | Expected Result  | Pass / Fail / Comment |
|-------------|--------------------------|---|--|-----------------------|
| 1           | Log on                   | Log on to the SAP Fiori launchpad as a Group Accountant.  | The SAP Fiori launchpad displays.  |                       |
| 2           | Access the SAP Fiori App | Open <a href="#">Define Validation Rules</a> (F2627) .  | The <a href="#">Define Validation Rules</a> view is displayed.   |                       |
| 3           | Review Existing Rules    | Review the <a href="#">Rules</a> list.  | All rules are displayed.   |                       |
| 4           | Check Rule Details       | Choose a rule to open.  | A new view with rules details is displayed.  |                       |
| 5           | Change Rule Status       | To switch the rule status, choose <a href="#">Set to Activate/Inactive</a> status switch button.  | Status is changed.   |                       |
| 6           | Create New Rule          | Choose the < <a href="#">Back</a> button to return to the previous view.<br>Choose <a href="#">Create Rule</a> to define a new validation rule. | A <a href="#">New Rule</a> session is displayed in a column with three tabs for maintaining rule information:<br><a href="#">General Information</a><br><a href="#">Rule Expression</a><br><a href="#">Related Links</a> . |                       |

| Test Step # | Test Step Name                     | Instruction  | Expected Result                                 | Pass / Fail / Comment |
|-------------|------------------------------------|--|---|-----------------------|
| 7           | Input the Rule General Information | <p>On the default <a href="#">General Information</a> tab, , make an entry for the following. For the <a href="#">Rule ID</a> field, only alphanumeric characters and underscores are allowed.</p> <p>Restriction SAP-delivered rules reserved the namespace beginning with S.</p> <p>For the <a href="#">Group By</a> field, you may choose the validation characteristics from the dropdown list. This setting filter is used to sort validation results in later validation result run/display.</p> <p>For the <a href="#">Tolerance</a> field, there are two kinds of calculation types: <a href="#">And</a>, <a href="#">Or</a> used to compare the validation result with tolerance amount and/or tolerance percentage.</p> <p>For the <a href="#">Control Level</a> field, three kinds of control levels are listed in the dropdown:</p> <p><a href="#">Error</a> (the default value)</p> <p><a href="#">Warning</a></p> <p><a href="#">Information</a></p> <p>If selecting the <a href="#">Comments required</a> checkbox, during the validation run, entering comments are required for the validation result.</p>  | <a href="#">General Information</a> maintained. |                       |
| 8           | Input the Rule Expression          | <p>Choose the <a href="#">Rule Expression</a> tab.</p> <p>On the <a href="#">Operand Expression Editor</a> section, enter an <a href="#">Alias</a> name and then define the alias:</p> <p><a href="#">Operand</a>: &lt;Select from the dropdown list: <a href="#">Sum</a>, <a href="#">Amount</a>, <a href="#">Number</a>, or <a href="#">Quantity</a>.&gt;</p> <p>Depending on your selection, different fields are displayed.</p> <p><a href="#">Number</a>: <b>Value field PL12 with +/- sign</b></p> <p><a href="#">Quantity</a>: <b>Value field PL12 with +/- sign</b></p> <p><a href="#">Amount</a>: <b>Amount number + Currency Key</b>. If you leave the currency key filed empty, system considers it same as the source currency.</p> <p><a href="#">Sum</a>:</p> <p>Note <a href="#">Alias</a> is mandatory for the operand with type of <a href="#">Sum</a>.</p> <p>You can define f(x) type on the operand level or the formula level.</p> <p>Here is an example for different fx types if the result is -100.546:</p> <p>For <a href="#">f(x)</a>, the result should be 100.546</p> <p>For <a href="#">ABS</a>, the result should be 100.546</p> <p>For <a href="#">Sign</a>, the result should be -</p> <p>For <a href="#">Round 0</a>, the result should be -100</p> | All rules are displayed.                        |                       |

| Test Step # | Test Step Name                        | Instruction   | Expected Result   | Pass / Fail / Comment |
|-------------|---------------------------------------|---|---|-----------------------|
|             |                                       | <p>For <a href="#">Round 1</a>, the result should be -100.5</p> <p>For <a href="#">Round 2</a>, the result should be -100.55</p> <p>There are nine kinds of amounts in the dropdown list.</p> <p>A list of <a href="#">Where</a> conditions is available in the dropdown list.</p> <p>You can choose the selection operator from the dropdown list (like, equal to, between, in, not equal to...). If you choose <a href="#">Like</a>, add a prefix 0 for the value you entered (check the exact value stored in the DB).</p>   |   |                       |
| 9           | Create Left Formula and Right Formula | <p>After the alias is created, add to the formula panel.</p> <p>Create another <a href="#">Alias</a> to add to the <a href="#">Right Formula</a> field.</p> <p>Choose the correct compare criteria: &gt;, &lt;, &gt;=, &lt;=, = or &lt;&gt;.</p> <p>Choose <a href="#">Save</a> to continue to modify without activating or choose <a href="#">Save and Activate</a> to save and activate the rule.</p>   | The new rule is activated and added to the <a href="#">Rules</a> list.  |                       |
| 10          | Access the SAP Fiori App              | Return to the SAP Fiori launchpad and open <a href="#">Define Validation Methods</a> (F2655).   | The <a href="#">Define Validation Methods</a> view is displayed.  |                       |
| 11          | Create New Validation Method          | Choose <a href="#">Create Method</a> to define a new validation method.   | <p>A <a href="#">New Validation Method</a> column view is displayed with two tabs for maintaining rule information:</p> <p><a href="#">General Information</a></p> <p><a href="#">Rule Groups</a></p> |                       |
| 12          | Maintain Validation Attributes        | <p>For the <a href="#">Method ID</a> field, only alphanumeric characters and underscores are allowed.</p> <p>Restriction SAP-delivered rule reserves the namespace beginning with S.</p> <p>To add validation rules, you either select a rule group from the table or create a new group by choosing the <a href="#">Add Group</a> button.</p> <p>Note In the rule selection list, only validation rules with <a href="#">Activate</a> statue that are not assigned are listed.</p> <p>The selected rules are sorted by the selection sequence, for example, during the rule selection, there are four validation rules you may choose.</p> <p>You can update the assigned validation rules by choosing the <a href="#">Assign Rules</a> or <a href="#">Delete</a> buttons.</p> <p>After the rule is assigned, choose <a href="#">Save and Activate</a> to activate the validation methods.</p> | Rules are created and activated.  |                       |



| Test Step # | Test Step Name                         | Instruction   | Expected Result                                  | Pass / Fail / Comment |
|-------------|--|---|--|-----------------------|
| 13          | Import/Export Validation Rules/Methods | Return to the SAP Fiori launchpad and open <a href="#">Import/Export Validation Settings</a> (F3663) .<br>Choose <a href="#">Download</a> for downloading all existing validation settings in the current system.<br>Choose <a href="#">Upload</a> and select the suitable template to upload validation settings into the system.  |  |                       |
| 14          | Access the SAP Fiori App               | Return to the SAP Fiori launchpad and open <a href="#">Assign Validation Methods</a> (VECMA) .<br>Enter the <a href="#">Task ID</a> .<br>There are three kinds of task types predelivered by SAP:<br>1. Reported Data Validation<br>2. Standardized Data Validation<br>3. Consolidated Data Validation<br>Select one and press <a href="#">Enter</a> .<br>There are three <a href="#">Tasks</a> predelivered by SAP for each task type. Choose <a href="#">More &gt; Task &gt; Change</a> .   | A <a href="#">Task Change</a> view is displayed. |                       |
| 15          | Change the Assignment                  | Optionally, update the <a href="#">Description</a> field.<br>You can switch the <a href="#">Version</a> .<br>You can switch the <a href="#">Period</a> category.<br>You can update or delete the existing <a href="#">Consolidation Units</a> or <a href="#">Validation Method</a> assignment.<br>You can add to <a href="#">Consolidation Units</a> by manual input or by using field search help.<br>You can add to <a href="#">Validation Method</a> by manual input or by using field search help.<br>Note In the <a href="#">Validation Method</a> field search help, only the methods with <a href="#">Active</a> status are listed.<br>You can add multiple period assignments by choosing <a href="#">Add Period Category</a> at the bottom of the view.<br>Choose the <a href="#">Assignment List</a> button to open the <a href="#">Assignments</a> view.<br>In the <a href="#">Assignments</a> view, you can search assignments. Choose the <a href="#">&lt; (Back)</a> button to return to the previous view.<br><a href="#">Save</a> any task or assignment changes. |  |                       |

| Test Step # | Test Step Name        | Instruction   | Expected Result | Pass / Fail / Comment |
|-------------|-----------------------|---|-----------------|-----------------------|
| 16          | Verify the Assignment | Return to the SAP Fiori launchpad and open <a href="#">Consolidation Groups - Create and Change (CX1P)</a> to verify the assignment change. |                 |                       |

# Typographic Conventions

| Type Style | Description  |
|------------|--|
| Example    | Words or characters quoted from the screen. These include field names, screen titles, pushbuttons labels, menu names, menu paths, and menu options.<br>Textual cross-references to other documents.                              |
| Example    | Emphasized words or expressions.   |
| EXAMPLE    | Technical names of system objects. These include report names, program names, transaction codes, table names, and key concepts of a programming language when they are surrounded by body text, for example, SELECT and INCLUDE. |
| Example    | Output on the screen. This includes file and directory names and their paths, messages, names of variables and parameters, source text, and names of installation, upgrade and database tools.                                   |
| Example    | Exact user entry. These are words or characters that you enter in the system exactly as they appear in the documentation.  |
| <Example>  | Variable user entry. Angle brackets indicate that you replace these words and characters with appropriate entries to make entries in the system.   |
| EXAMPLE    | Keys on the keyboard, for example, F2 or ENTER.  |

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