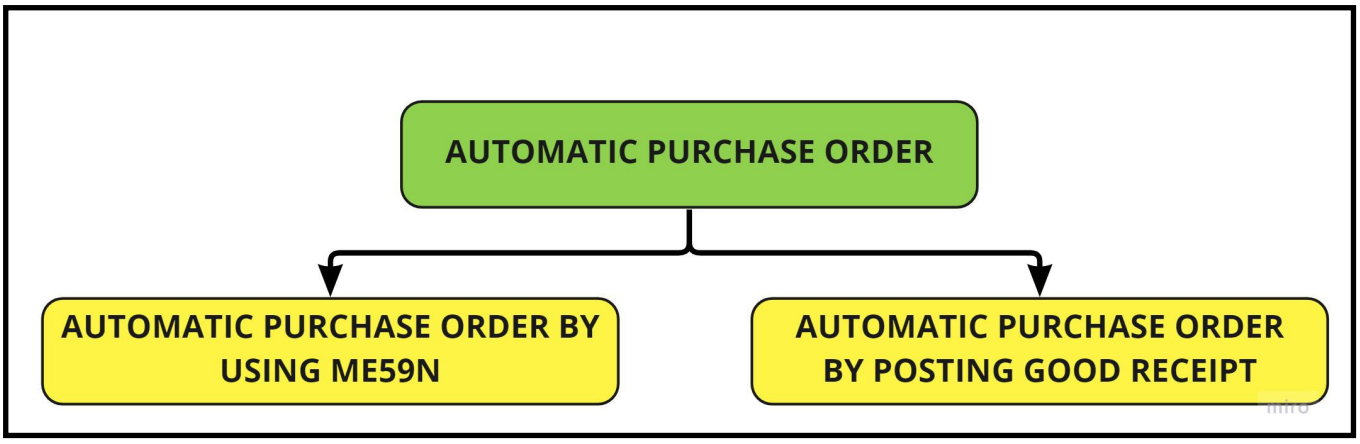
AUTOMATIC PURCHASE ORDER



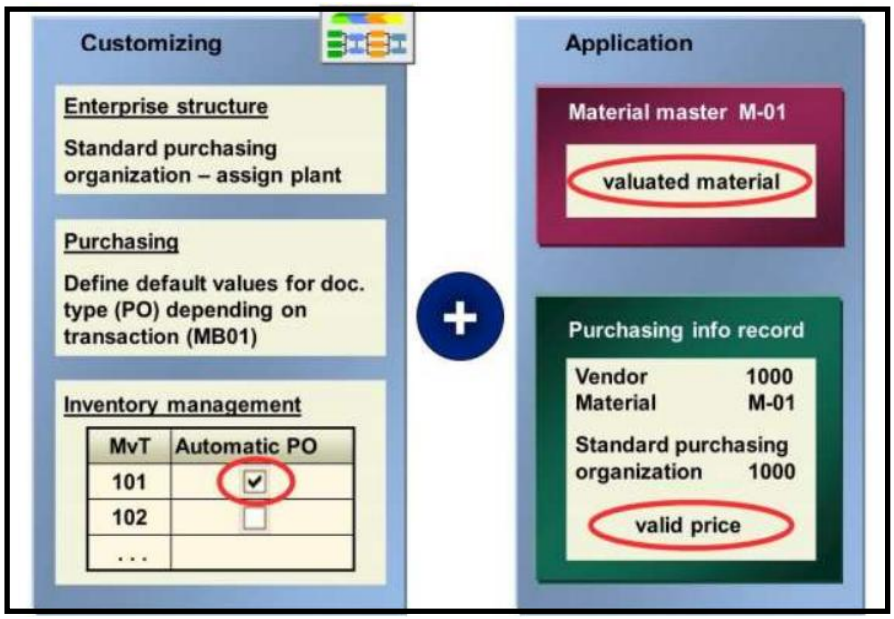
AUTOMATIC GENERATION OF PO WHILE POSTING GOOD RECEIPT

- We can post good receipt without generation of purchase order . Automatic purchase order generate automatically.

BUSINESS SCENARIO

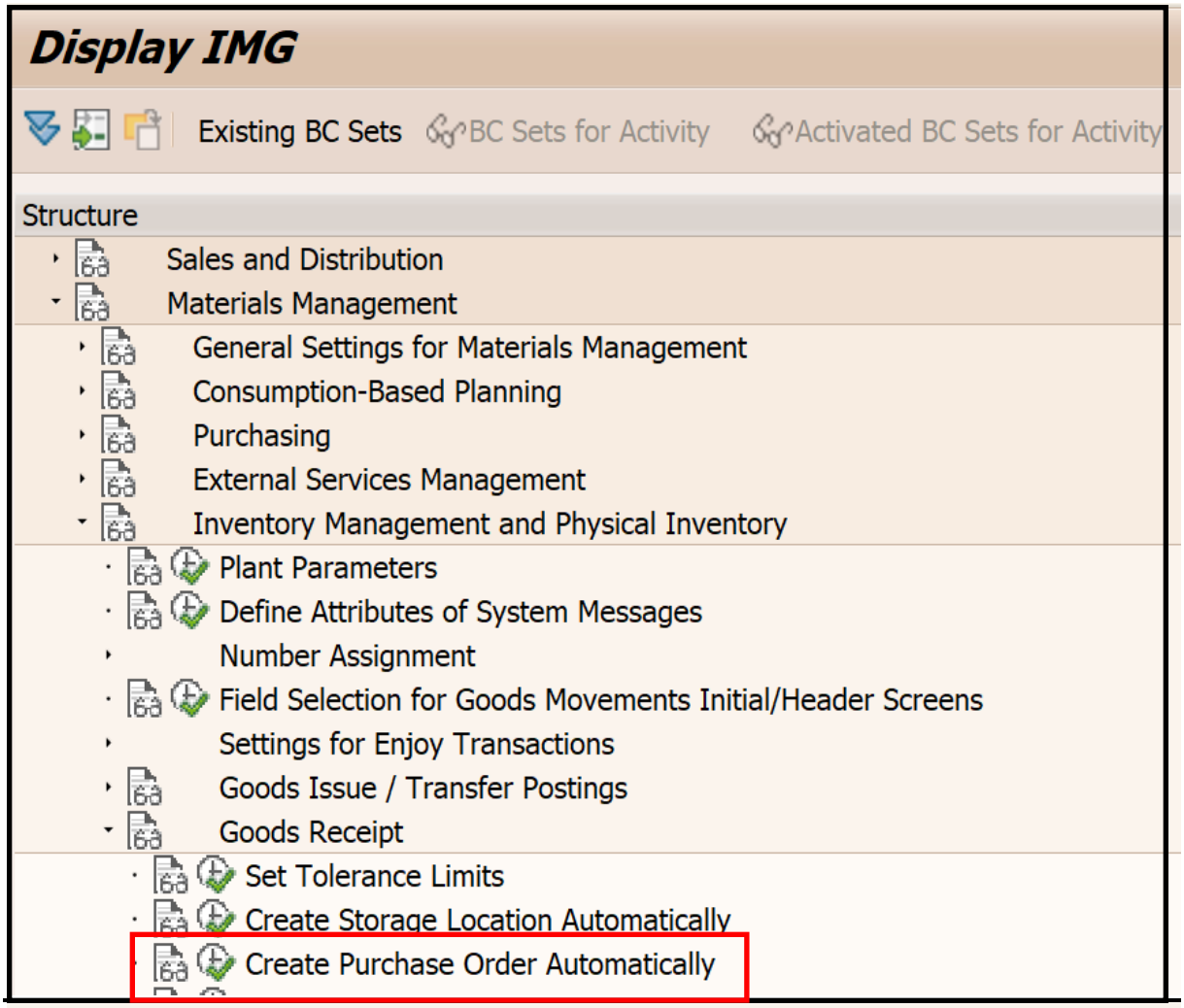
- Sometime production department require material very urgently they don't have time to procure material as per procurement steps
- They directly called vendor to send the material as soon as possible
- When company receive the material we post good receipt and purchase order can be genearate automatically with it

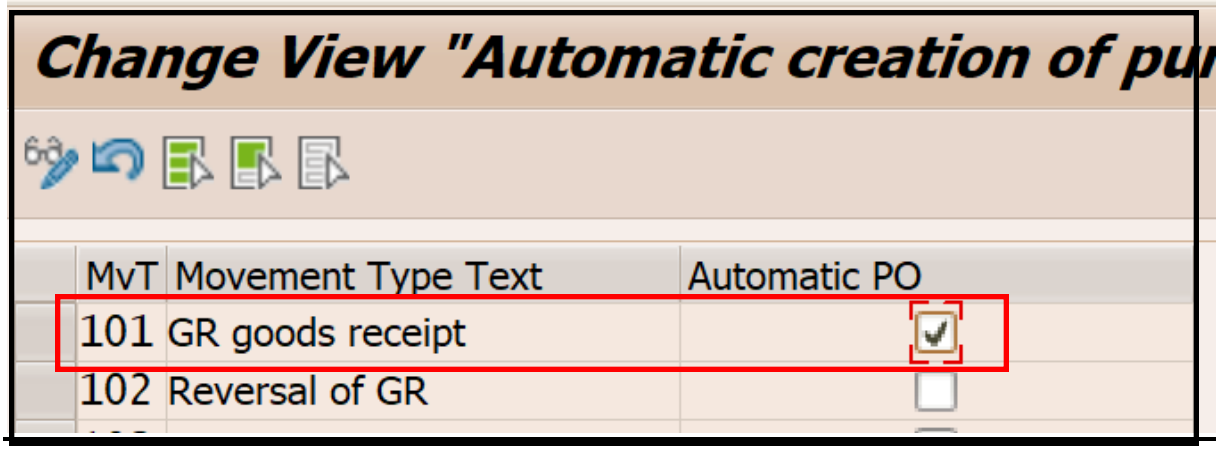
PREREQUISITES



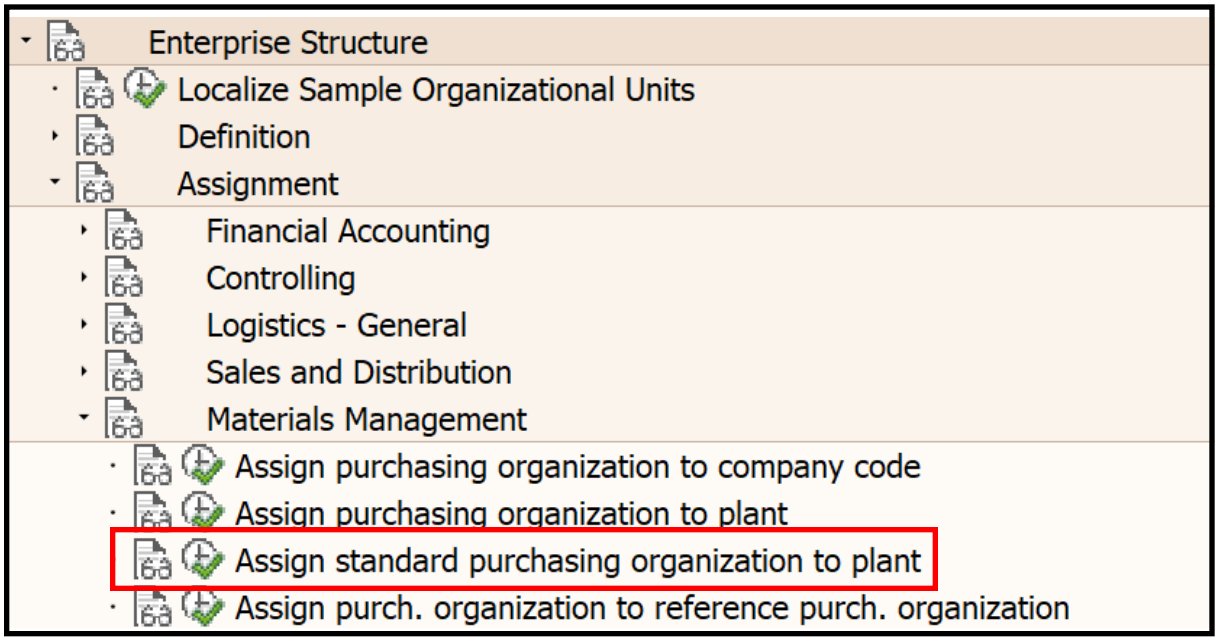
STEP 1 SET PREREQUISITES

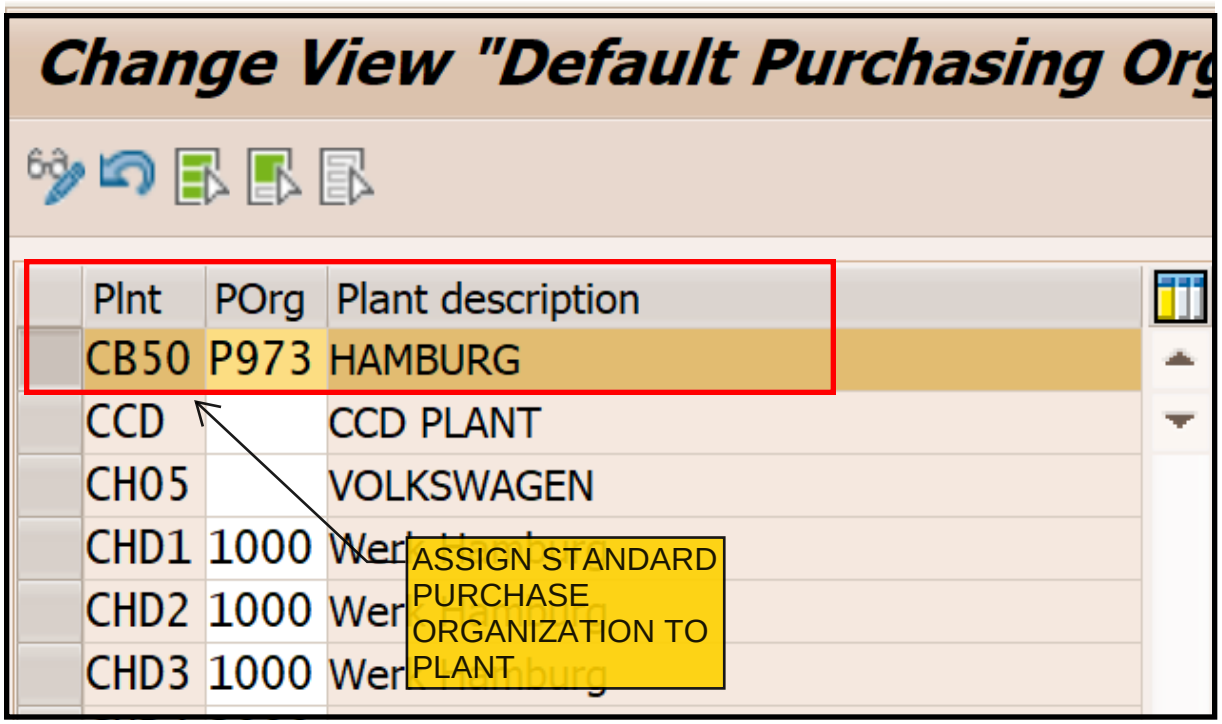
A) ACTIVATE MOVEMENT INDICATOR TO AUTO PO



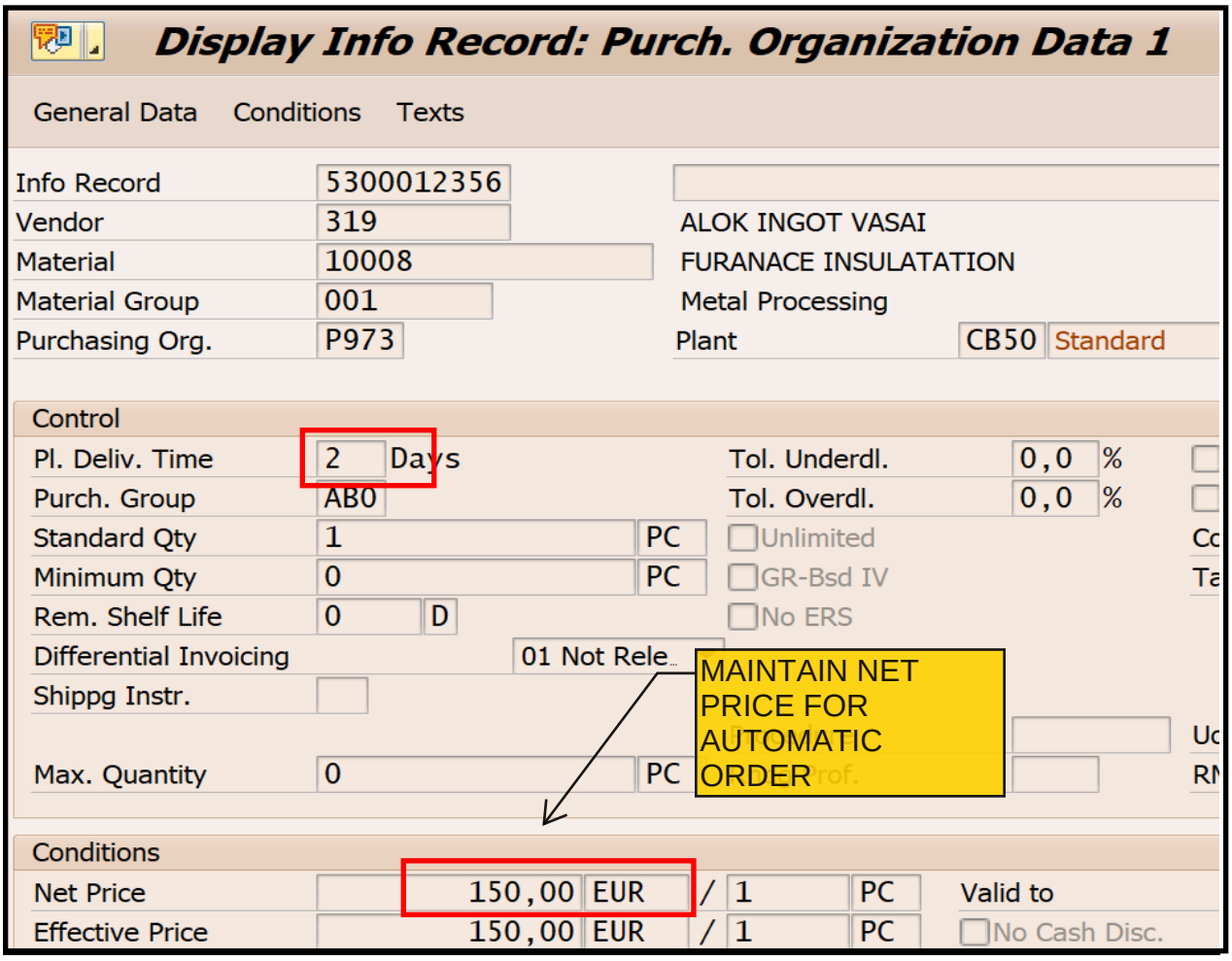


B) ACTIVATE STANDARD ORGANIZATION TO PLANT

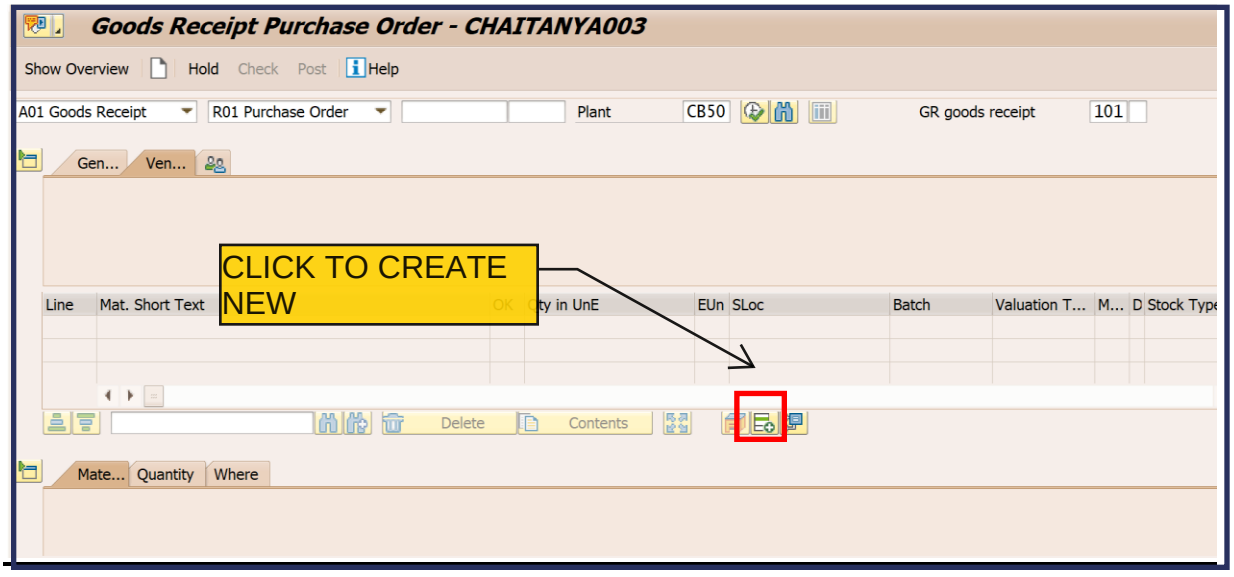


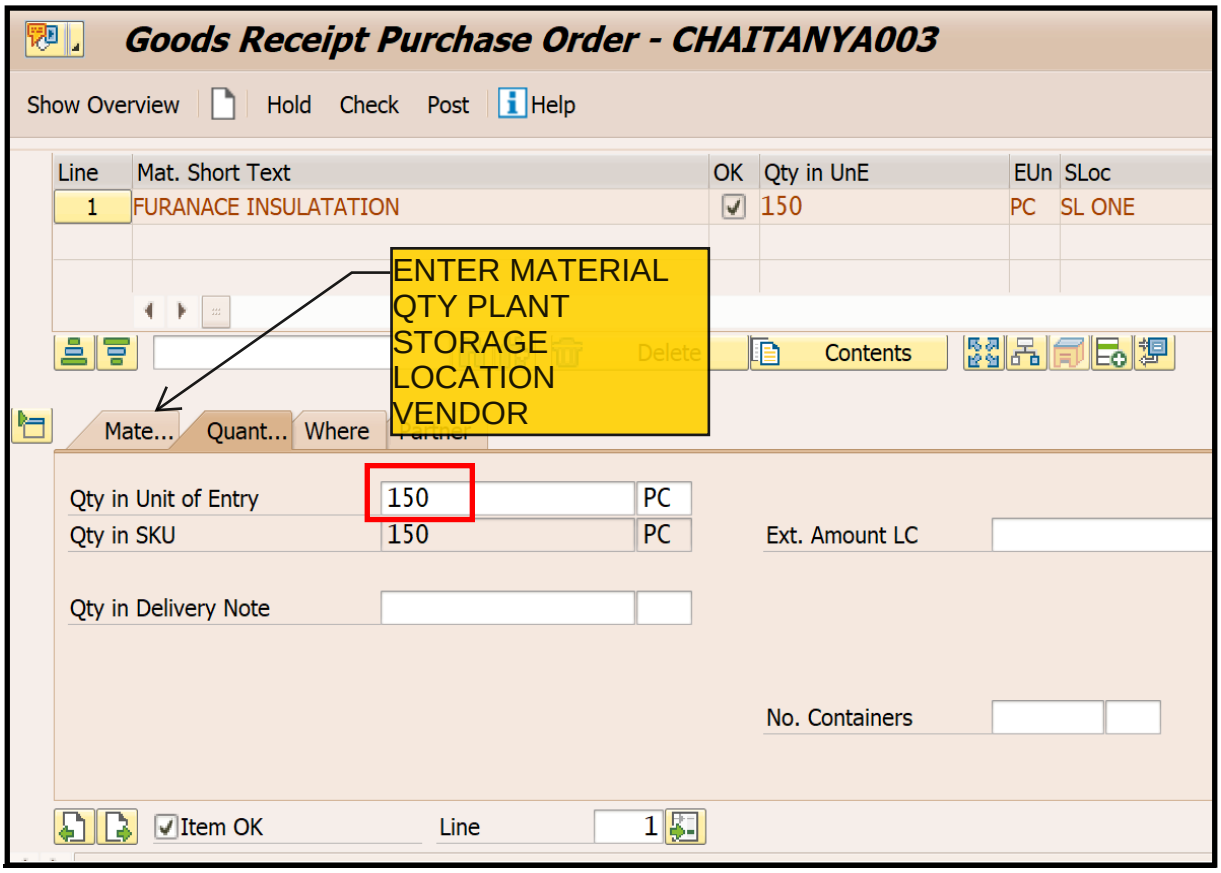


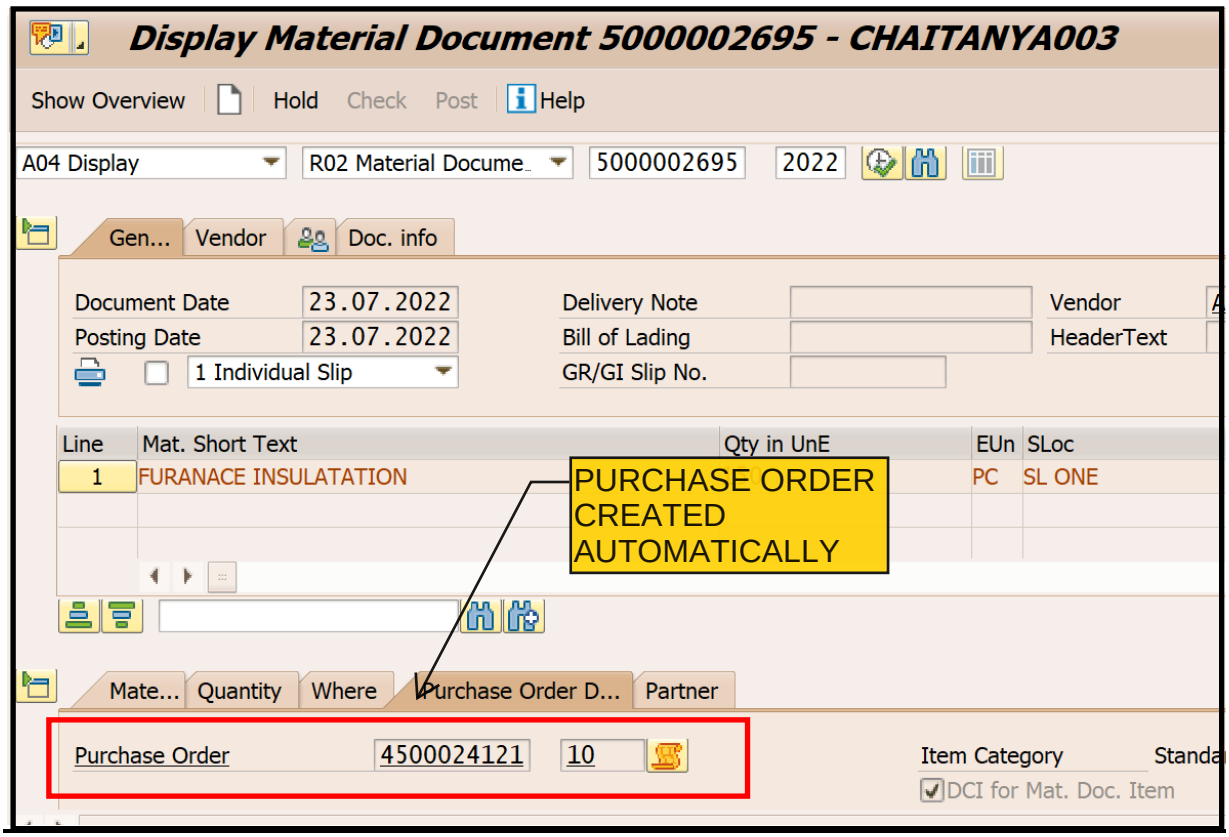
C) CREATE MATERIAL VENDOR AND INFO RECORD



STEP 2 MAKE GOOD RECEIPT




Goods Receipt Purchase Order - CHAITANYA003
Show Overview
Hold
Check
Post
Help
Line
Mat. Short Text
OK
Qty in UnE
EUn
SLoc
1
FURANACE INSULATATION
150
PC
SL ONE
ENTER MATERIAL
QTY PLANT
STORAGE
LOCATION
VENDOR
Contents
Mate...
Quant...
Where
Qty in Unit of Entry
150
PC
Qty in SKU
150
PC
Ext. Amount LC
Qty in Delivery Note
No. Containers
Item OK
Line
1


Display Material Document 5000002695 - CHAITANYA003
Show Overview
Hold
Check
Post
Help
A04 Display
R02 Material Docume
5000002695
2022
Gen...
Vendor
Doc. info
Document Date
23.07.2022
Posting Date
23.07.2022
1 Individual Slip
Delivery Note
Bill of Lading
GR/GI Slip No.
Vendor
HeaderText
Line
Mat. Short Text
Qty in UnE
EUn
SLoc
1
FURANACE INSULATATION
PC
SL ONE
PURCHASE ORDER
CREATED
AUTOMATICALLY
Mate...
Quantity
Where
Purchase Order D...
Partner
Purchase Order
4500024121
10
Item Category
DCI for Mat. Doc. Item

AUTOMATIC GENERATION OF PO AFTER AFTER PURCHASE REQUISITION

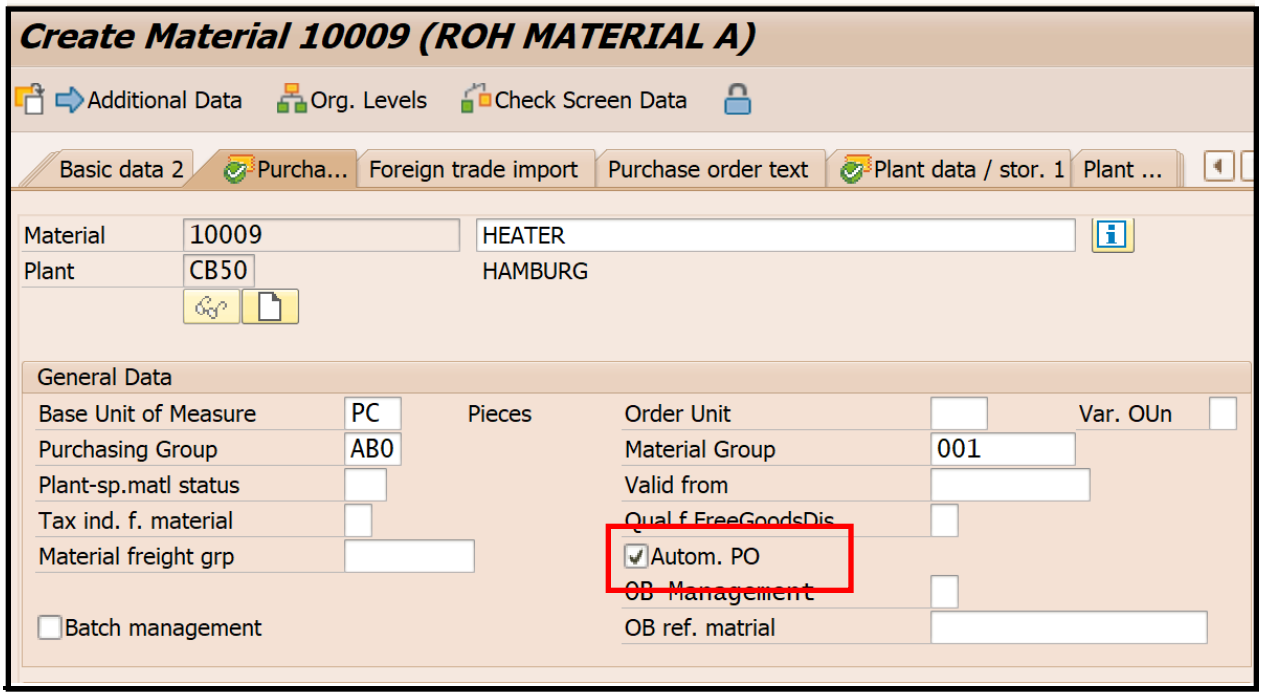
- Due to automatic purchase order purchase team save the time and effort to create purchase order

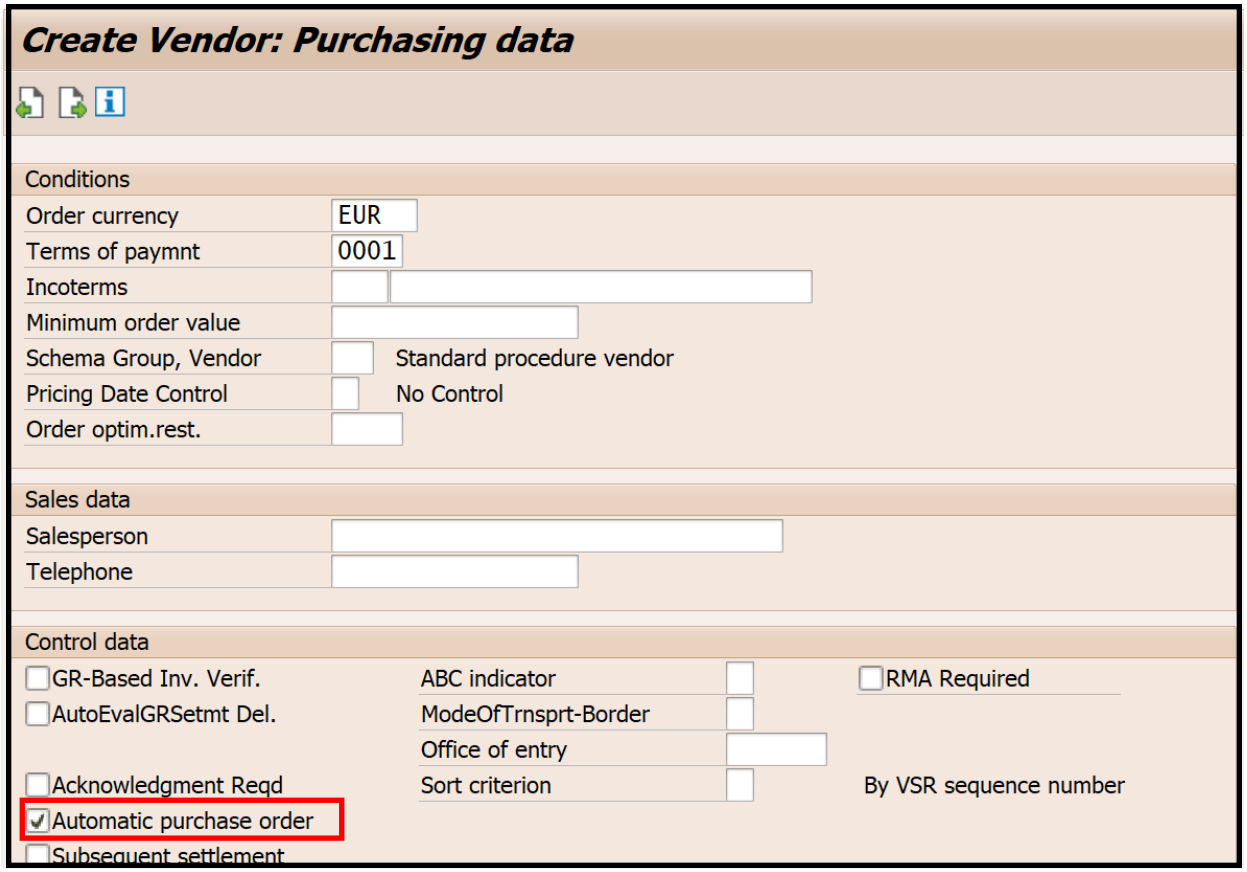
PREREQUISITES

1) Material master automatic indicator on
2) Vendor master automatic purchase indicator on
3) Info record and source list to be maintained
4) In purchase requisition source of supply should be maintained

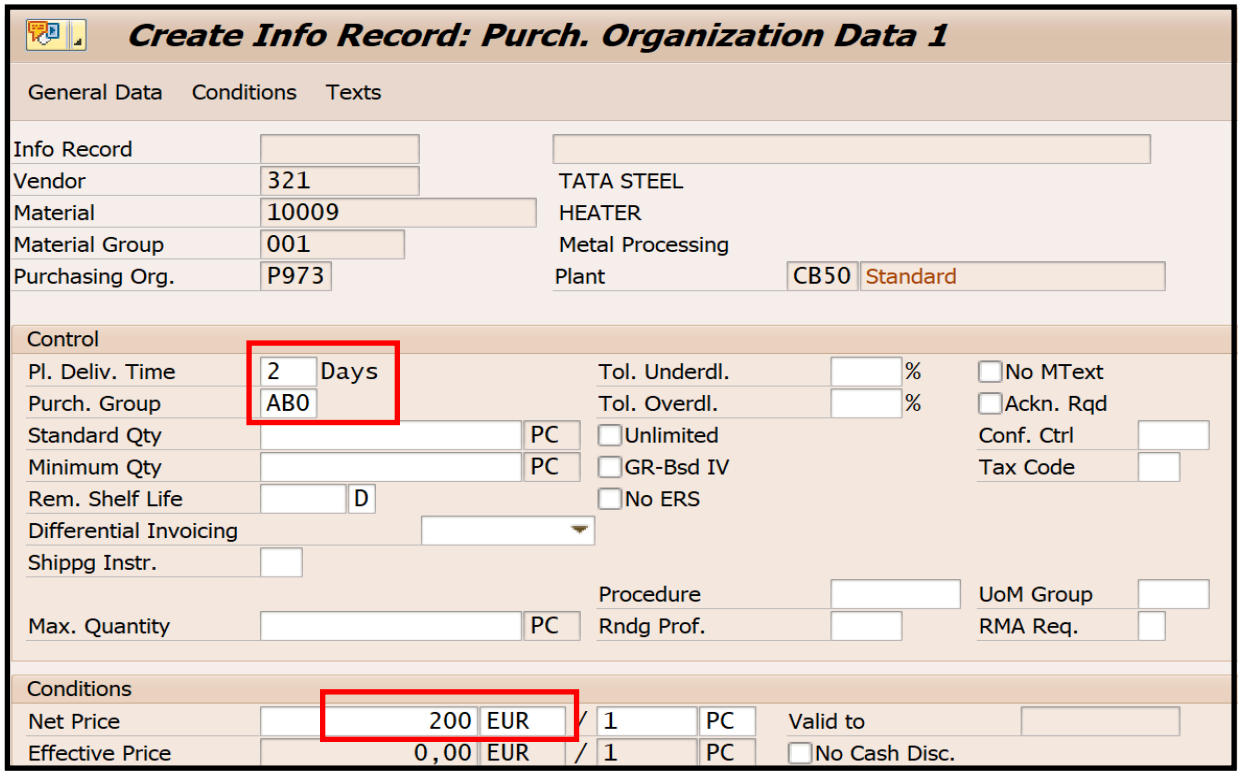
STEP 1 SET PREREQUISITES

A) SET AUTOMATIC PURCHASE INDICATOR ON

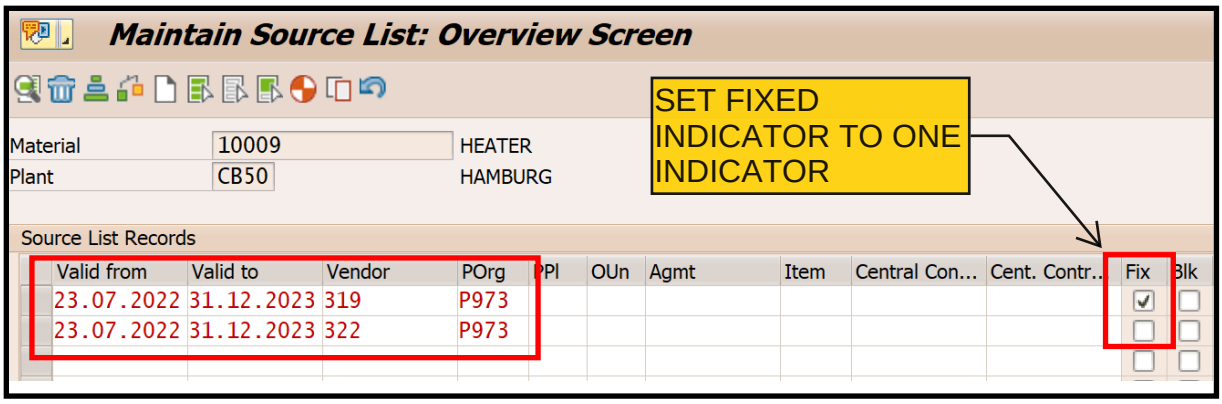




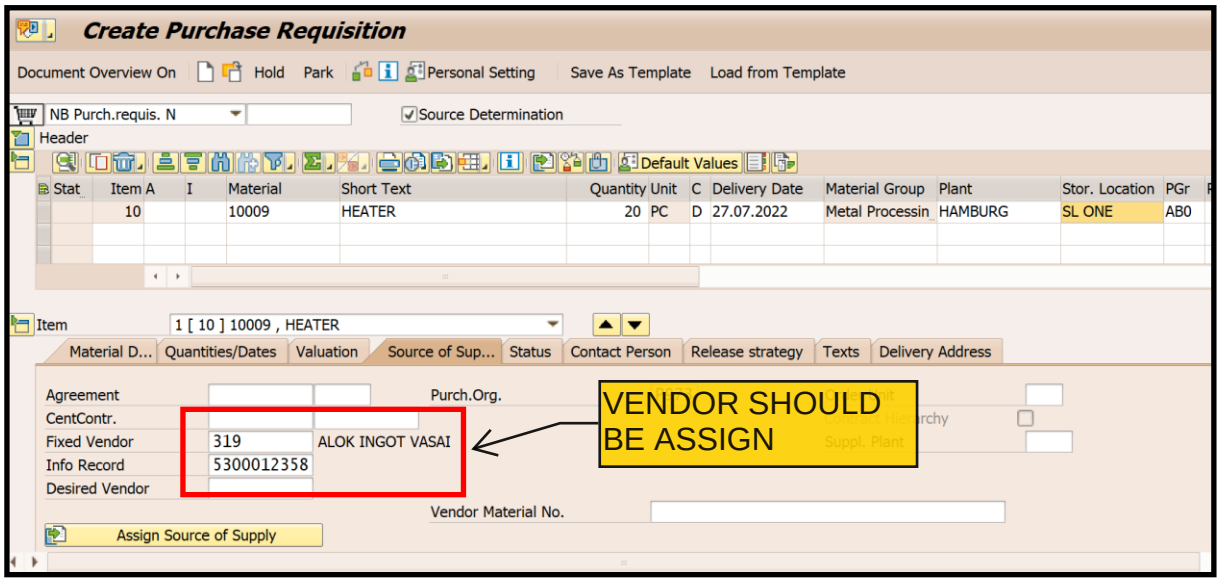
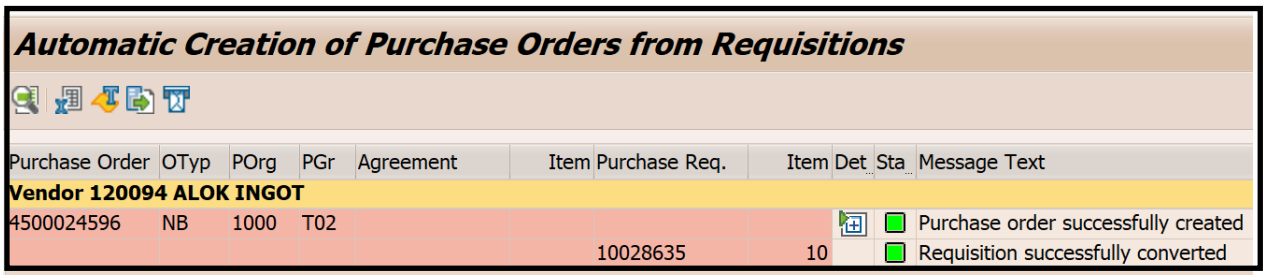
B) CREATE INFO RECORD AND SOURCE LIST



C) CREATE SOURCE LIST



STEP 2 CREATE PURCHASE REQUISITION



STEP 3 CONVERT PURCHASE REQ TO PURCHASE ORDER