

WEEKLY MEETING MINUTES 1

08/12/2024 - 22/12/2024

I. General Information

- **Project:** Student Performance Factors
- **GroupID:** 20
- **Date:** Sunday, December 8, 2024
- **Attendees:**

No.	Name	Student ID	Email
1	Vo Hung Khoa	22127202	vhkhoa22@clc.fitus.edu.vn
2	Vu Tuan Hung	22127137	vthung22@clc.fitus.edu.vn
3	Huynh Tan Dat	22127059	htdat222@clc.fitus.edu.vn

II. Completed Tasks

No.	Task Description	Assigned To	Date Completed
1	Create a general structure for the Jupyter Notebook.	Vo Hung Khoa	December 4
2	Prepare the data: download, load, and preprocess the data.	Vo Hung Khoa Vu Tuan Hung Huynh Tan Dat	December 2
3	Perform Exploratory Data Analysis (EDA).	Huynh Tan Dat	December 6

III. Tasks For The Next Two Weeks

No.	Task Description	Assigned To	Due Date
1	Formulate and Answer Question 1 and Question 2.	Vu Tuan Hung	December 22
2	Formulate and Answer Question 3.	Huynh Tan Dat	December 22
3	Formulate and Answer Question 4	Vo Hung Khoa	December 22

WEEKLY MEETING MINUTES 2

22/12/2024 - 27/12/2024

I. General Information

- **Project:** Student Performance Factors
- **GroupID:** 20
- **Date:** Sunday, December 22, 2024
- **Attendees:**

No.	Name	Student ID	Email
1	Vo Hung Khoa	22127202	vhkhoa22@clc.fitus.edu.vn
2	Vu Tuan Hung	22127137	vthung22@clc.fitus.edu.vn
3	Huynh Tan Dat	22127059	htdat222@clc.fitus.edu.vn

II. Completed Tasks

No.	Task Description	Assigned To	Date Completed
1	Formulate and Answer Question 1 and Question 2.	Vu Tuan Hung	December 22
2	Formulate and Answer Question 3.	Huynh Tan Dat	December 22
3	Formulate and Answer Question 4	Vo Hung Khoa	December 22

III. Tasks For Next Week

No.	Task Description	Assigned To	Due Date
1	- Refine Questions 1 and 2 based on the provided feedback. - Write the presentation script for Question 1 and Question 2.	Vu Tuan Hung	December 26
2	- Refine EDA and Question 3 based on the provided feedback. - Write the presentation script for EDA and Question 3.	Huynh Tan Dat	December 26
3	- Refine Questions 4 based on the provided feedback. - Write the presentation script for the Introduction, Data preprocessing and Question 4.	Vo Hung Khoa	December 26