

Greeting

Good morning / afternoon. My name's (...).

Introducing the subject / Stating the purpose

Today I'd like to present my project proposal titled ...

I'm going to present my research paper/inform you about/describe/...

The subject of my academic paper/my presentation is...

My purpose/objective/aim today is ...

This morning I'm going to talk to you about/tell you/show you/report on...the summary of my research work

Signposting/ Outlining the structure

I've divided my presentation into... parts/sections. They are...

The subject can be looked at under the following headings...

So, I'll start off by... giving you an overview of/making a few observations about/outlining...

And then I'll go on to... discuss in more depth the implications of/talk you through...

We can break this area down into the following fields:

Let me begin with/To start with/Firstly, I'd like to look at ... Then/Secondly/Next... Thirdly...

Finally/Lastly/Last of all...

I'd be glad to answer any questions at the end of my presentation.

I'll try to answer all of your questions after the presentation.

Timing

I shall only take (...) minutes of your time.

The presentation will last around minutes

Link to start

Ok. Let's begin with the first point which is...

Right. We can start by looking at...

Right. I think we can look at ...

Moving on/ Changing to another topic

Let's now move on to/turn to ...

Moving on now to...

This leads/brings me to the next point which is...

I'd now like to move on to /turn to ...

So far we have looked at Now I'd like to ...

Connecting language

Adding additionally, moreover, on top of this

Contrasting however, but, whereas,

Exemplifying for example, such as, one instance

Generalising normally, generally, as a rule

Alternating alternatively, on the one hand / on the other hand

Stating purpose in order to, so that, with the aim of

Contradicting in fact, actually, surprisingly

Describing slides

As it can be seen from the chart

The graph shows

I'd like you to look at this chart, which shows...

Let's look at....

Let me show you.../As you can see...

If you look at this graph, you'll see...

This table/diagram/slide/chart shows.../compares/gives information about...

I'd like to draw your attention to the next slide...

Summarizing and concluding

The overall conclusion is

Signalling the end

That brings me to the end of my presentation.

That covers all I wanted to say about...

That's all I have to say