AKMAL FIKRI
Software Engineer Intern

Seri Iskandar, 32610, Perak
+6011-35885638
mrakri15@gmail.com

Hiring Manager, Inter-Enterprise Solutions   *11 June 2025*

728, Level 7, Block A,
Kompleks Kelana Centre Point
Jalan SS 7/19, Kelana Jaya,
47301 Petaling Jaya,
Selangor, Malaysia.

SUBJECT: APPLICATION FOR SOFTWARE ENGINEER INTERNSHIP POSITION

Dear Hiring Manager,

I am writing to express my interest in the IT Internship position at Inter-Enterprise Solutions, as advertised. I am in my final year studying Diploma in Computer Science at Universiti Teknologi MARA Tapah Campus, and I am excited about the opportunity to apply my knowledge in a real-world, high-tech environment.

I am particularly drawn to Inter Enterprise Solutions due to your focus on delivering innovative IT solutions and enterprise-level systems. Your commitment to helping businesses transform through technology aligns with my passion for software development, system integration, and digital transformation.

My internship is scheduled to begin on 8 September 2025 and end on 20 February 2026, totaling 24 weeks. I am available full-time throughout this period and fully committed to gaining hands-on experience in areas such as software development, IT systems, and data management.

I am hardworking, eager to learn, and passionate about contributing to a company that is shaping the future of energy. Thank you for considering my application. I would welcome the opportunity to further discuss how I can contribute to your team.

Sincerely,

Akmal Fikri

Fakulti Sains Komputer & Matematik
Faculty of Computer and Mathematical Sciences

Universiti Teknologi MARA (Perak)
Kampus Tapah, 35400 Tapah Road
Perak Darul Ridzuan, MALAYSIA
Tel: (+605) 406 7000 Faks: (+605) 406 7712

UNIVERSITI
TEKNOLOGI
MARA

Surat Kami	: 700-KPK/TPH(FSKM.19/1)
Tarikh	: 24 ذو القعدة 1446H
	: 22 Mei 2025

KEPADA SESIAPA YANG BERKENAAN

Tuan/Puan

PERMOHONAN PENEMPATAN PELAJAR LATIHAN INDUSTRI

Merujuk kepada perkara di atas, sukacita dimaklumkan bahawa penama di bawah adalah pelajar yang berdaftar di Universiti Teknologi MARA (UiTM), Cawangan Perak Kampus Tapah:

NAMA PELAJAR	: MUHAMMAD AKMAL FIKRI BIN ASMA ZAKI
NO. PELAJAR	: 2023466942
PROGRAM	: DIPLOMA SAINS KOMPUTER (CDCS110)
TEMPOH LATIHAN	: 8 SEPTEMBER 2025 – 20 FEBRUARI 2026 (24 MINGGU)

2. Untuk makluman pihak tuan/puan, pelajar ini dikehendaki menjalani latihan industri selama tempoh di atas sebagai salah satu syarat wajib penganugerahan Diploma Sains Komputer di bawah Kolej Pengajian Pengkomputeran, Informatik dan Matematik.

3. Sehubungan dengan itu, sukacita dipohon agar pihak tuan/puan dapat mempertimbangkan permohonan pelajar ini untuk menjalani latihan industri di organisasi tuan/puan. Permohonan pelajar ini akan disertakan:

   a.   Resume Pelajar
   b.   Slip Keputusan Peperiksaan/Mini Transkrip
   c.   Objektif dan skop latihan industri (DLI-01)
   d.   Borang Jawapan (BLI-02)

4. Sekiranya pihak tuan/puan bersetuju menerima pelajar berkenaan, mohon jasa baik pihak tuan/puan untuk mengisi **Borang Jawapan (BLI-02)** yang dilampirkan dan diemelkan ke Penyelaras Latihan Industri Diploma Sains Komputer. Permohonan ini dianggap TERBATAL sekiranya pihak tuan/puan tidak memberi maklumbalas dalam tempoh TIGA (3) minggu dari tarikh yang dipohon oleh pelajar di organisasi tuan/puan.

Sekian, terima kasih.

اوسها، تقوى، موليا
"MALAYSIA MADANI"
"BERKHIDMAT UNTUK NEGARA"

Saya yang menjalankan amanah,

DR. AZILAWATI BT AZIZAN
Penyelaras Latihan Industri CDCS110
Pejabat : 05-4067315
Emel : azila899@uitm.edu.my

BORANG JAWAPAN – Sila isi dan kembalikan sebelum : _____
Response Form – Please return this form before : _____

Tarikh   :
Date
Surat Kami   :
Our Ref.
Surat Tuan/Puan   : 700-KPK/TPH(FSKM.19/1)
Your Ref.

Dr. Azilawati Azizan
Penyelaras Latihan Industri
Diploma Sains Komputer
Kolej Pengajian Pengkomputeran, Informatik dan Media
Universiti Teknologi MARA (UiTM)
Cawangan Perak Kampus Tapah
35400 Tapah Road, PERAK

Tuan/Puan
Sir/Madam

LATIHAN INDUSTRI DIPLOMA SAINS KOMPUTER
Practical Training Of Diploma in Computer Science

Kami ***bersetuju/tidak bersetuju** untuk menempatkan pelajar Diploma Sains Komputer di organisasi kami.
*We ***agree/disagree** to placed the student of Diploma in Computer Science at our organization.*

Bilangan Pelajar :
Number of Student

Syarat atau penerangan jumlah elaun (jika ada):
Requirement or amount of allowance (if any)

Nama Pelajar yang dipilih :
Name of selected student

TUGASAN SEMASA LATIHAN :
TASK DURING TRAINING

Pastikan tugasan yang diberi adalah berkaitan dengan bidang Teknologi Maklumat dan Sains Komputer.
The tasks assigned must be related to Information Technology and Computer Science.

CONTOH: PENYELENGGARAAN KOMPUTER/RANGKAIAN, PEMBANGUNAN SISTEM/PERISIAN MULTIMEDIA/PANGKALAN DATA DAN LATIHAN
Example: Computer/Network   Maintenance   or   Configuration,   System/Multimedia Application/Database Development and Training

Nama Pegawai :_____
Officer's Name

Jawatan   :_____
Position

Nama & Alamat :_____
Organisasi
Organization's
Name &   _____
Address

                _____

No. Telefon   :_____
Contact No.

No. Fax   :_____
Fax No.

Saya dengan ini bersetuju menerima segala syarat seperti yang dinyatakan di atas.
I hereby agree to accept all the requirements as stated above.

Yang benar
Sincerely yours

_____

OBJEKTIF LATIHAN PRAKTIK
OBJECTIVES OF PRACTICAL TRAINING

Objektif umum latihan praktik ialah untuk:
General objectives of practical training are to:

1. Mendedahkan pelajar kepada persekitaran dan suasana kerja yang sebenar,
   Expose students to the real working environment,

2. Mempraktikkan teori yang dipelajari di universiti di dalam membuat dan menyelesaikan masalah dunia sebenar yang berkaitan dengan bidang pengkhususan masing-masing,
   Practicing the theory learned at university in making and solving the real-world problem related to their respective specialized area,

3. Memberi pendedahan terhadap pengetahuan dan perkembangan teknologi terkini yang diguna pakai di dalam industri,
   Expose students towards the knowledge and the evolution of the recent technology used in the industry,

4. Memupuk dan merapatkan jaringan serta jalinan kerjasama antara pihak universiti dan industri.
   Instill and bridging the networking as well as the collaboration between university and industry.

Objektif khusus latihan praktik ialah memberi peluang kepada pelajar untuk:
Specific objectives of practical training are to give students the chance to:

1. Memahami dan memupuk sikap bertanggungjawab di alam pekerjaan yang sebenar,
   Understanding and instill a responsible attitude in the real working environment,

2. Mendapat pengalaman industri yang sesuai dengan bidang pengkhususan masing-masing,
   Having the industrial experience that suitable with their respective specialized area,

3. Menghayati nilai etika profesional,
   Appreciating the value of professional ethics,

4. Mengasah kemahiran insaniah yang bersesuaian dengan persekitaran pekerjaan,
   Sharpen the soft skills suitable to the working environment,

5. Meningkatkan kemahiran berkomunikasi,
   Enhancing communication skills,

6. Menilai kebolehan kerjaya, pengetahuan dan keyakinan diri pelajar,

   Assessing career ability, knowledge, and student's self-confidence

7. Mempertingkatkan kebolehpasaran pelajar supaya lebih berdaya saing,

   Enhancing students' marketability to be more competitive,

8. Menyemai, memupuk dan seterusnya membangun ciri-ciri keusahawanan melalui pendedahan kepada realiti dan peluang kerjaya,

   Instills and develop entrepreneurial characteristics through the exposure of reality and career opportunities,

9. Menjalin hubungan profesional di dalam industri,

   Establish professional relationship in the industry,

10. Menerap dan melatih kebolehan menulis laporan yang baik.

    Instills and trains the ability to write a good report.

SKOP LATIHAN PRAKTIK
SCOPE OF PRACTICAL TRAINING

Persetujuan antara pihak universiti dengan hos organisasi (organisasi yang menerima pelajar untuk latihan praktik) adalah perlu untuk menentukan tugas spesifik pelajar yang menjalani latihan industri yang berkaitan. Skop tugas harus memberi peluang kepada pelajar untuk mengaplikasikan pengetahuan dan kemahiran yang dipelajari serta mendapat pendedahan amalan kerja dalam bidang pengkhususan masing-masing.

An agreement between university and organization host (the organization that accepts students for practical training) is needed to determine the specific task of the students that undergo the practical training. The scope of the task must provide opportunities for students to apply their knowledge and skills, as well as exposed to the working practices in their respective specialized areas.

SYARAT WAJIB MENJALANI LATIHAN PRAKTIK
COMPULSORY REQUIREMENT FOR PRACTICAL TRAINING

Bagi membolehkan pelajar menjalani latihan praktik, pihak Kolej Pengajian Pengkomputeran, Informatik dan Media, UiTM Shah Alam telah menetapkan semua pelajar wajib LULUS semua kursus yang telah diambil dalam pelan pengajian dari semester 1 hingga semester 4. Pelajar adalah TIDAK DIBENARKAN untuk meneruskan latihan praktik sekiranya GAGAL mana-mana kursus yang diambil pada semester 4 iaitu semester sebelum memulakan latihan praktik selepas keputusan peperiksaan diumumkan. Persetujuan antara pihak universiti dengan hos organisasi (organisasi yang telah menerima pelajar untuk latihan praktik) adalah perlu untuk menerima penolakan pelajar yang tidak dapat meneruskan latihan praktik berikutan perkara yang dinyatakan.

The College of Computing, Informatics and Media, UiTM Shah Alam decided that all students must PASS all the courses taken in the study plan from the first semester until the fourth semester. Students are NOT ALLOWED to continue their practical training if they FAIL any courses taken during the fourth semester where it is the semester before they started their practical training after the final examination results announced. An agreement between the university and organization host (the organization host that accepts students for practical training) is needed to accept the rejection from the student who unable to continue their practical training due to the stated requirement.

ACADEMIC MINI TRANSCRIPT

NAME	MUHAMMAD AKMAL FIKRI BIN ASMA ZAKI	
PROGRAM	DIPLOMA SAINS KOMPUTER	
FACULTY	KOLEJ PENGAJIAN PENGKOMPUTERAN, INFORMATIK DAN MATEMATIK	
GENDER	MALE	
ADDRESS	PT 15830, JALAN CERIA 2	
	DESA SERI ISKANDAR	
	32610 SERI ISKANDAR PERAK	

NRIC/PASSPORT	050815080917	
STUDENT ID	2023466942	
FINAL CGPA	3.73	

LEVEL	DIPLOMA
INTAKE SESSION	JULY 2023
CITIZENSHIP	WARGANEGARA MALAYSIA
RESULTS	NOT COMPLETED
FINAL SESSION	

CODE	COURSE	CREDIT UNIT	GRADE POINT	GRADE/STATUS
000 - CREDIT EXEMPTION	**PART 0**			
LCC111	ENGLISH FOR COMMUNICATIVE	3.00		PC
GPA :	CGPA :			
UNITS OBTAINED:	()			
20234 - SESSION 1 2023/2024	**PART 1**			
CSC121	INTRODUCTION TO ALGORITHM	3.00	3.33	B LU
CSC126	FUNDAMENTALS OF ALGORITHMS	3.00	4	+ LU
CSC253	INTERACTIVE MULTIMEDIA	3.00	3.33	A LU
CTU101	FUNDAMENTALS OF ISLAM	2.00	4	B LU
HBU111	NATIONAL KESATRIA I	1.00	4	+ LU
MAT133	PRE CALCULUS	3.00	3.67	A LU
UED102	STUDY SKILLS	0.00		A LU
GPA : 3.67	CGPA : 3.67			A-
UNITS OBTAINED:	15 (15) AD			L
20242 - SESSION 2 2023/2024	**PART 2**			
CSC159	COMPUTER ORGANIZATION	4.00	4	A LU
CSC186	OBJECT ORIENTED	4.00	3.33	B+ LU
CTU152	VALUES AND CIVILIZATION	2.00	4	A LU
HGD111	PUBLIC SPEAKING	1.00	4	A LU
LCC112	ENGLISH FOR COMMUNICATIVE	3.00	3.33	B+ LU
MAT183	CALCULUS I	3.00	3.67	A- LU
MGT162	FUNDAMENTALS OF MANAGEMENT	3.00	3.67	A- LU
GPA : 3.67	CGPA : 3.67			
UNITS OBTAINED:	20 (35) AD			
20244 - SESSION 1 2024/2025	**PART 3**			
CSC207	FUNDAMENTALS OF OPERATING	3.00	3.67	A LU
CSC248	FUNDAMENTALS OF DATA	3.00	4	- LU
CSC301	VISUAL PROGRAMMING	3.00	3.67	A LU
CTU211	SCIENCE AND TECHNOLOGY IN	2.00	4	A LU
ICT200	INTRODUCTION TO DATABASE	3.00	4	- LU
LCC113	ENGLISH FOR COMMUNICATIVE	3.00	3.67	A LU
MAT210	DISCRETE MATHEMATICS	3.00	4	A LU
GPA : 3.85	CGPA : 3.73			A -A
UNITS OBTAINED:	20 (55) AD			
20252 - SESSION 2 2024/2025	**PART 4**			
CSC264	INTRODUCTION TO WEB AND	4.00	0	
ENT300	FUNDAMENTALS OF	3.00	0	
HGD344	INTEGRITY AND ANTI-CORRUPTION	1.00	0	
ISP250	INFORMATION SYSTEM	3.00	0	
ITT270	DIGITAL ELECTRONICS	3.00	0	
ITT300	INTRODUCTION TO DATA	3.00	0	
STA116	INTRODUCTION TO PROBABILITY	3.00	0	
GPA :	CGPA :			
UNITS OBTAINED:	()			
20254 - SESSION 1 2025/2026	**PART 5**			
		0.00		
GPA :	CGPA :			
UNITS OBTAINED:	()			
99999 - COURSES ACCUMULATED -	**PART 99**			
CSC339	PRACTICAL TRAINING	12.00	0	
UED101	MATHEMATICAL THINKING FOR	0.00	0	
GPA :	CGPA :			
UNITS OBTAINED:	()			

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DATE : 17/05/2025