

# 810 Inbound Invoice

Macy's  
VICS Document Mapping

VICS Version 4030  
Effective 06/16/10

## **No Consolidated invoices – Invoices should be sent by Purchase Order, Bill of Lading and Store Number**

The following is an outline of what is expected when receiving VICS 810 Inbound Invoice information from a vendor. For definitions of the segments, please see the VICS retail industry conventions and guidelines for EDI.

Deviation from the standard VICS 810 format may negate our ability to receive data from trading partners and would delay payment.

The following segments are based on VICS 4030. Refer to individual VICS manuals for differences in standards.

Transmissions of 810 Inbound Invoices must contain the valid Macy's Purchase Order number in order to match the invoice for payment.

Macy's does not accept non-merchandise charges including freight. Invoice will be processed net of these charges, with the exception of Dropship invoices.

Prior to your sending 810 Invoice Transmissions, Macy's Accounts Payable requires an enrollment and testing process. Please contact Macy's Accounts Payable EDI office, (513) 782-1222, for enrollment information and testing procedures.

In the event that the vendor's invoice errors out of the Macy's Accounts Payable system, Macy's Accounts Payable will communicate failed invoice information for correction and retransmission via E-mail or phone.

It is mandatory to list the correct Bill of Lading (BOL) numbers within the EDI transmission. The BOL ties in directly with the 856 Advance Ship Notice. Invoices for cartons shipped via small package carriers, i.e. UPS or RPS require only one tracking number per invoice. Providing BOL numbers or tracking numbers will enable accurate and timely invoice processing.

**Note:** Functional Acknowledgments will be sent for all documents transmitted to Macy's by vendors.

## Segment Summary

### Header Segments

M*/O*	Segment	Name
M	ST	Transaction Set Header
M	BIG	Beginning Segment for Invoice
O	REF	Reference Identification
M	N1	Name
M	ITD	Terms of Sale/Deferred Terms of Sale

### Detail Segments

M*/O*	Segment	Name
M	IT1	Baseline Item Data
O	PID	Product/Item Description

### Summary Segments

M*/O*	Segment	Name
M	TDS	Total Monetary Value Summary
M	CAD	Carrier Detail
O	SAC	Service, Promotion, Allowance, or Charge Information
M	ISS	Invoice Shipment Summary
M	CTT	Transaction Totals
M	SE	Transaction Set Trailer

\*M = Mandatory for Application, O = Optional

## Header Envelope Segments

M*/O*	Segment	Data	Element	Value/Comments
M	ISA	ISA01	Qualifier	00
		ISA02	Authorization	Blanks
		ISA03	Qualifier	00
		ISA04	Security	Blanks
		ISA05	Qualifier	01 – Duns Number
				08 – UCC Communication ID
				12 – Telephone Number
		ISA06	Sender ID	Sender's Identifier
		ISA07	Qualifier	08 – UCC Communication ID
		ISA08	Receiver ID	UCC Assigned Communication ID
		ISA09	Date	YYMMDD
		ISA10	Time	HHMM
		ISA11	Standard ID	U – ANSI X.12
		ISA12	Version	00403
		ISA13	Control Number	Sequential Number
		ISA14	Request Acknowledgment	0 – No
		ISA15	Test Indicator	P – Production T – Test
		ISA16	Subelement Separator	>
M	GS	GS01	ID	IN
		GS02	Sender ID	Same as ISA06
		GS03	Receiver ID	Same as ISA08
		GS04	Date	CCYYMMDD
		GS05	Time	HHMM
		GS06	Control Number	Sequential Number
		GS07	Agency	X – ANSI X.12
		GS08	Version	004030VICS

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## Header Segments

M*/O*	Segment	Data	Element	Value/Comments
M	ST	ST01	ID	810
		ST02	Control Number	Sequential Number assigned by sender
M	BIG	BIG01	Date	CCYYMMDD; date invoice was generated (Invoice date cannot be later than transmission date).
		BIG02	Invoice Number	Identifying # from issuer. Each invoice number must be unique. Macy's system will only process numeric characters. Ten of the most significant numeric characters will be processed.
		BIG04	Purchase Order Number	Identifying # from Purchaser. Valid Macy's Purchase Order number. Must be numeric only, 7 digits.
O	REF	REF01	Reference Identification Qualifier	DP Department Number
		REF02	Reference ID	4-digit numeric Department Number (leading zero plus 3 digit dept number)
M	N1	N101	Entity Identifier Code	BY – Buying Party
		N103	Identification Code Qualifier	92 – Assigned by Buyer
		N104	Identification Code	Buying Party's buying location (mark for store number).
M	N1	N101	Entity Identifier Code	ST – Ship To
		N103	Identification Code Qualifier	92 – Assigned by Buyer
		N104	Identification Code	Buyer Party's Ship To location (in most cases this is the distribution center unless shipping directly to the store).
M	N1	N101	Entity Identifier Code	RI – Remit To
		N103	Identification Code Qualifier	1 – Duns Number
		N104	Identification Code	Vendor's 9-digit Duns Number

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810 Inbound Invoice, continued

M*/O*	Segment	Data	Element	Value/Comments
M	ITD	ITD01	Terms Type Code	05- Discount not applicable 08 – Basic Discount Offered 12 – 10 Days After EOM
		ITD02	Terms Basis Date Code	1 – Ship Date 2 – Delivery Date 3 – Invoice Date 15 – ROG
		ITD03	Terms Discount Percent	Terms Discount percentage available to Buyer if Invoice is paid on or before due date. Expressed as %—Decimal point only used when needed (8.00 would be sent as 8 and 8.50 would be sent as 8.5).
		ITD05	Terms Discount Days Due	Number of days in the Terms Discount period by which payment is due if Terms Discount is earned.
		ITD07	Terms Net Days	Number of days until total invoice amount is due (discount not applicable).

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## Detail Segments

<b>Note:</b> Macy's only receives transmissions at the UPC level.
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M	IT1	IT102	Quantity Invoiced	Number of Units Invoiced
		IT103	Unit of Measure Code	EA – Each
		IT104	Unit Price	Price per Unit, the price is sent with the decimal point only when needed (\$15.95 would be sent as 15.95 and \$29.00 would be sent as 29).
		IT106	Product/Service ID Qualifier	UP – UPC number EN – European Article Number UK - GTIN
		IT107	Product/Service ID	UPC Number (12 Digits) EAN Number (13 Digits) UK Number (14 Digits)
O	PID	PID01	Item Description Type	F – Free-form
		PID05	Description	Vendor Style Number/Description

## Summary Segments

M*/O*	Segment	Data	Element	Value/Comments
M	TDS	TDS01	Amount	Total amount of invoice (including charges, less allowances) before terms discount (if discount is applicable), (no decimal necessary, two decimal places are implied; for example, \$8.00 will be sent as 800).
		TDS02	Amount	The amount upon which the terms discount amount is calculated (no decimal necessary, two decimal places are implied).
M	CAD	CAD04	Standard Carrier Alpha Code	2 to 4 Digit Carrier Code (SCAC Code) (See External Code Source 17 in Section III for reference document.)
		CAD05	Routing	Carrier Description
		CAD07	Reference Number Qualifier	BM – Bill of Lading or tracking number
		CAD08	Reference Number	<b>Master Bill of Lading Number (when sent in the 856 document)</b> OR Bill of Lading Number or tracking number from lead carton per location

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## 810 Inbound Invoice, continued

**Note:** Summary level SAC segment should carry any Freight or Sales Tax totals that may apply. However, MACY'S does not pay non-merchandise charges including freight. Invoice will be process net of these charges, with the exception of Direct to Consumer invoices.

M*/O*	Segment	Data	Element	Value/Comments
O	SAC	SAC01	Allowance Indicator	A – Allowance
		SAC02	Service, Promotion or Allowance Code	From Code list section III – use A970
		SAC05	Allowance Total Amount	Total Dollar Amount for Allowance. This data element has an implied decimal point with 2 digits to the right of the decimal point; for example, \$29.00 will be sent as 2900.
		SAC12	Allowance Code	02 – Off Invoice (Allowances)
		SAC15	Description	Description
O	SAC	SAC01	Charge Indicator	C – Charge
		SAC02	Service, Promotion or Charge Code	C040 – Vendors cost for delivery
		SAC03	Agency Qualifier Code	VI – Voluntary Inter-Industry Commerce Standard (VICS) EDI
		SAC05	Amount	Monetary Amount - Total Dollar Amount for Allowance/Freight charge. This data element has an implied decimal point with 2 digits to the right of the decimal point; for example, \$29.00 will be sent as 2900.
		SAC15	Description	Free-Form
O	SAC	SAC01	Charge Indicator	C – Charge
		SAC02	Service, Promotion or Charge Code	D500 - Handling
		SAC03	Agency Qualifier Code	VI – Voluntary Inter-Industry Commerce Standard (VICS) EDI
		SAC05	Amount	Monetary Amount - Total Dollar Amount for Express Handling. This data element has an implied decimal point with 2 digits to the right of the decimal point; for example, \$29.00 will be sent as 2900.
		SAC15	Description	Free-Form
M	ISS	ISS01	Number of Units Shipped	Total Quantity Cartons Shipped.
		ISS02	Unit of Measure Code	CT – Carton CA – Case EA – Each
M	CTT	CTT01	Number of Line Items	Total Number of Line Items in Transaction Set.
M	SE	SE01	Number of Included Segments	Total Number of Segments in Transaction Set.

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**810 Inbound Invoice, continued**

SE02 Transaction Set Control Sequential Number  
Number

**Trailer Envelope Segments**

M	GE	GE01	Total Number of ST Segments	Total Number of ST Segments.
		GE02	Control Number	Sequential Number
M	IEA	IEA01	Total Number of GS Segments	Total Number of GS Segments.
		IEA02	Control Number	Sequential Number

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