

810 Invoice

X12/V3040/810: 810 Invoice

Version: 1.0

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810 Invoice

Functional Group= ${f IN}$

This Draft Standard for Trial Use contains the format and establishes the data contents of the Invoice Transaction Set (810) for use within the context of an Electronic Data Interchange (EDI) environment. The transaction set can be used to provide for customary and established business and industry practice relative to the billing for goods and services provided.

Н	ea	di	'n	a	:

<u>Pos</u>	<u>Id</u>	Segment Name	Req	Max Use	Repeat	Notes	<u>Usage</u>
010	ST	Transaction Set Header	М	1			Must use
020	BIG	Beginning Segment for Invoice	М	1			Must use
030	NTE	Note/Special Instruction	F	100			Not used
040	CUR	Currency	Ο	1			Recommended
050	REF	Reference Numbers	Ο	12			Used
060	PER	Administrative Communications Contact	0	3			Not used
_	_	<u>200</u> _	_				
070	N1	Name	Ο	1			Used
080	N2	Additional Name Information	0	2			Not used
090	N3	Address Information	Ο	2			Not used
100	N4	Geographic Location	Ο	1			Not used
110	REF	Reference Numbers	Ο	12			Not used
120	PER	Administrative Communications Contact	0	3			Not used
130	ITD	Terms of Sale/Deferred Terms of Sale	0	5			Not used
140	DTM	Date/Time Reference	Ο	10			Not used
150	FOB	F.O.B. Related Instructions	0	1			Not used
160	PID	Product/Item Description	0	200			Not used
170	MEA	Measurements	Ο	40			Not used
180	PWK	Paperwork	Ο	25			Not used
190	PKG	Marking, Packaging, Loading	0	25			Not used
200	L7	Tariff Reference	Ο	1			Not used
210	ΑT	Financial Accounting	Ο	3			Not used
212	BAL	Balance Detail	0	2		N1/212	Not used
_	_	<u>10</u>	_				
220	LM	Code Source Information	0	1			Must use
230	LQ	Industry Code	М	100			Must use
	. ,	1	,				

240	N9	Reference Number	0	1	Not used
250	MSG	Message Text	М	10	Not used

Detail:

Deta	•••						
Pos	<u>Id</u>	Segment Name	Reg	Max Use	<u>Repeat</u>	<u>Notes</u>	<u>Usage</u>
_	_	<u>200000</u> _	_				i
010	IT1	Baseline Item Data (Invoice)	0	1			Must use
012	CRC	Conditions Indicator	Ο	1			Not used
015	QTY	Quantity	Ο	5		N2/015	Not used
020	CUR	Currency	Ο	1			Not used
030	IT3	Additional Item Data	Ο	5			Not used
040	TXI	Tax Information	0	10			Used
050	CTP	Pricing Information	0	25			Not used
059	MEA	Measurements	0	40			Not used
		1000					
060	PID	Product/Item Description	0	1			Not used
070	MEA	Measurements	Ο	10			Not used
080	PWK	Paperwork	0	25			Not used
090	PKG	Marking, Packaging, Loading	0	25			Not used
100	PO4	Item Physical Details	0	1			Not used
110	ITD	Terms of Sale/Deferred Terms of Sale	0	2			Not used
120	REF	Reference Numbers	Ο	>1			Used
130	PER	Administrative Communications Contact	0	5			Not used
140	SDQ	Destination Quantity	Ο	500			Not used
150	DTM	Date/Time Reference	Ο	10			Used
160	CAD	Carrier Detail	Ο	>1			Not used
170	L7	Tariff Reference	Ο	>1			Not used
175	SR	Advertising Schedule Requested	0	1			Not used
_	_	<u>25</u>	_				
180	SAC	Service, Promotion, Allowance, or Charge Information	0	1			Not used
190	TXI	Tax Information	0	10			Not used
		1000					
200	CLN.	Subline Item Detail		.l.l			Not used
200 210	SLN REF	Reference Numbers	0	>1			Not used
220	PID	Product/Item	0	1000			
220	PID	Description	0	1000			Not used
230	SAC	Service, Promotion, Allowance, or Charge Information	0	25			Not used
235	TC2	Commodity	0	2			Not used
		200 _					
240	N1	Name	0	1			Not used

250	N2	Additional Name Information	0	2	Not used
260	N3	Address Information	0	2	Not used
270	N4	Geographic Location	0	1	Not used
280	REF	Reference Numbers	0	12	Not used
290	PER	Administrative Communications Contact	0	3	Not used
_	_	<u> 10</u>	·		
300	LM	Code Source Information	0	1	Not used
310	LQ	Industry Code	M	100	Not used

Summary:

Pos 010	<u>Id</u> TDS	<u>Segment Name</u> Total Monetary Value Summary	Req M	Max Use	<u>Repeat</u>	<u>Notes</u>	<u>Usage</u> Must use
020	TXI	Tax Information	0	10			Not used
030	CAD	Carrier Detail	0	1			Not used
_	_	<u>25</u>	_				
040	SAC	Service, Promotion, Allowance, or Charge Information	0	1			Used
050	TXI	Tax Information	0	10			Used
060	ISS	Invoice Shipment Summary	0	5			Not used
070	CTT	Transaction Totals	Μ	1		N3/070	Must use
080	SE	Transaction Set Trailer	М	1			Must use

Notes:

- 1/212 The BAL segment is to be used only if the code in BIG07 indicates that the transaction is a ``Monthly Adjustment" or ``Special Handling Adjustment" invoice.
- 2/015 The QTY segment is used to specify a quantity of units which are expected as payments, e.g., trade-ins or returns.
- 3/070 Number of line items (CTT01) is the accumulation of the number of IT1 segments. If used, hash total (CTT02) is the sum of the value of quantities invoiced (IT102) for each IT1 segment.

ST Transaction Set Header

Pos: 010 Max: 1 Heading - Mandatory Loop: N/A Elements: 2

User Option (Usage): Must use

To indicate the start of a transaction set and to assign a control number

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element</u>	Name	Req	<u>Type</u>	Min/Max	<u>Usage</u>
ST01	143	Transaction Set Identifier Code Description: Code uniquely identifying a Transaction Set.		М	ID	3/3	Must use
		<u>Code</u>	<u>Name</u>				
		810	X12.2 Invoice				
ST02	329	Descript number t transaction	tion Set Control Number ion: Identifying control hat must be unique within the on set functional group by the originator for a on set	М	AN	4/9	Must use

Semantics:

1. The transaction set identifier (ST01) used by the translation routines of the interchange partners to select the appropriate transaction set definition (e.g., 810 selects the invoice transaction set).

BIG Beginning Segment for Invoice

Pos: 020 Max: 1 Heading - Mandatory Loop: Elements: N/A 10

User Option (Usage): Must use

To indicate the beginning of an invoice transaction set and to transmit identifying numbers and dates.

Semantics:

1. BIG10 indicates the consolidated invoice number. When BIG07 contains code CI, BIG10 is not used.

Comments:

1. BIG07 is used only to further define the type of invoice when needed.

Ref	<u>Id</u>	Element Name	Req	<u>Type</u>	Min/Max	<u>Usage</u>
BIG01	245	Invoice Date	М	DT	6/6	Must use
		Description: Invoice Issue Date.				
BIG02	76	Invoice Number Description: Identifying number assigned by issuer. Steelcase Usage Note: Multiple invoices with the same invoice number may not be sent in an EDI batch. Invoices with duplicate invoice numbers will be rejected. SAP only accepts 16 characters.	М	AN	1/22	Must use
BIG03	323	Purchase Order Date Description: Date assigned by the purchaser to Purchase Order.	0	DT	6/6	Not used
BIG04	324	Purchase Order Number Description: Identifying number for Purchase Order assigned by the orderer/purchaser. Note to Trading Partner: Must match BEG03 of corresponding 850 Purchase Order; Steelcase PO numbers are	0	AN	1/22	Not used
BIG05	328	numeric. Release Number Description: Number identifying a release against a Purchase Order previously placed by the parties involved in the transaction.	0	AN	1/30	Not used
BIG06	327	Change Order Sequence Number Description: Number assigned by the orderer identifying a specific change or revision to a previously transmitted transaction set.	0	AN	1/8	Not used
BIG07	640	Transaction Type Code	0	ID	2/2	Must Use

		Description: Code specifying the type of transaction. All valid standard codes are used.				
BIG08	353	Transaction Set Purpose Code Description: Code identifying purpose of transaction set.	0	ID	2/2	Not used
BIG09	306	Action Code Description: Code indicating type of action.	0	ID	1/2	Not used
BIG10	76	Invoice Number Description: Identifying number assigned by issuer.	0	AN	1/22	Not used

CUR Currency

Pos: 040 Max: 1 Heading - Optional Loop: Elements: N/A 21

User Option (Usage): Recommended

To specify the currency (dollars, pounds, francs, etc.) used in a transaction

Syntax Rules:

- 1. C0807 If CUR08 is present, then CUR07 is required.
- 2. C0907 If CUR09 is present, then CUR07 is required.
- 3. C1110 If CUR11 is present, then CUR10 is required.
- 4. C1210 If CUR12 is present, then CUR10 is required.
- 5. C1413 If CUR14 is present, then CUR13 is required.
- 6. C1513 If CUR15 is present, then CUR13 is required.
- 7. C1716 If CUR17 is present, then CUR16 is required.
- 8. C1816 If CUR18 is present, then CUR16 is required.
- 9. C2019 If CUR20 is present, then CUR19 is required.
- 10. C2119 If CUR21 is present, then CUR19 is required.

Steelcase Usage Note:

Value will be defaulted to "USD" if Currency segment not sent.

Ref CUR01	<u>Id</u> 98	Element Name Entity Identifier Code Description: Code identifying an organizational entity, a physical location, or an individual. All valid standard codes are used.	Req M	Type ID	<u>Min/Max</u> 2/2	<u>Usage</u> Must use
CUR02	100	Currency Code Description: Code (Standard ISO) for country in whose currency the charges are specified.	М	ID	3/3	Must use
CUR03	280	Exchange Rate Description: Value to be used as a multiplier conversion factor to convert monetary value from one currency to another.	0	R	4/6	Not used
CUR04	98	Entity Identifier Code Description: Code identifying an organizational entity, a physical location, or an individual	0	ID	2/2	Not used
CUR05	100	Currency Code Description: Code (Standard ISO) for country in whose currency the charges are specified.	0	ID	3/3	Not used
CUR06	669	Currency Market/Exchange Code Description: Code identifying the	0	ID	3/3	Not used

		market upon which the currency				
		exchange rate is based.				
CUR07	374	Date/Time Qualifier Description: Code specifying type of date or time, or both date and time.	Χ	ID	3/3	Not used
CUR08	373	Date Description: Date (YYMMDD).	0	DT	6/6	Not used
CUR09	337	Time Description: Time expressed in 24-hour clock time as follows: HHMM, or HHMMSS, or HHMMSSD, or HHMMSSDD, where H = hours (00-23), M = minutes (00-59), S = integer seconds (00-59) and DD = decimal	0	TM	4/8	Not used
		seconds; decimal seconds are expressed as follows: D = tenths (0-9) and DD = hundredths (00-99)				
CUR10	374	Date/Time Qualifier Description: Code specifying type of date or time, or both date and time.	X	ID	3/3	Used
CUR11	373	Date Description: Date (YYMMDD).	0	DT	6/6	Used
CUR12	337	Time Description: Time expressed in 24-hour clock time as follows: HHMM, or HHMMSSD, or HHMMSSDD, where H = hours (00-23), M = minutes (00-59), S = integer seconds (00-59) and DD = decimal seconds; decimal seconds are expressed as follows: D = tenths (0-9) and DD = hundredths (00-99)	0	ТМ	4/8	Used
CUR13	374	Date/Time Qualifier Description: Code specifying type of date or time, or both date and time.	X	ID	3/3	Used
CUR14	373	Date Description: Date (YYMMDD).	0	DT	6/6	Used
CUR15	337	Time Description: Time expressed in 24-hour clock time as follows: HHMM, or HHMMSSD, or HHMMSSD, or HHMMSSDD, where H = hours (00-23), M = minutes (00-59), S = integer seconds (00-59) and DD = decimal seconds; decimal seconds are expressed as follows: D = tenths (0-9) and DD = hundredths (00-99)	Ο	ТМ	4/8	Used
CUR16	374	Date/Time Qualifier Description: Code specifying type of date or time, or both date and time.	X	ID	3/3	Used
CUR17	373	Date Description: Date (YYMMDD).	0	DT	6/6	Used
CUR18	337	Time Description: Time expressed in 24-hour clock time as follows: HHMM, or HHMMSS, or HHMMSSD, or HHMMSSDD, where H = hours (00-23),	O	TM	4/8	Used

		M = minutes (00-59), S = integer seconds (00-59) and DD = decimal seconds; decimal seconds are expressed as follows: D = tenths (0-9) and DD = hundredths (00-99)				
CUR19	374	Date/Time Qualifier Description: Code specifying type of date or time, or both date and time.	X	ID	3/3	Used
CUR20	373	Date Description: Date (YYMMDD).	0	DT	6/6	Used
CUR21	337	Time Description: Time expressed in 24-hour clock time as follows: HHMM, or HHMMSS, or HHMMSSD, or HHMMSSDD, where H = hours (00-23), M = minutes (00-59), S = integer seconds (00-59) and DD = decimal seconds; decimal seconds are expressed as follows: D = tenths (0-9) and DD = hundredths (00-99)	O	TM	4/8	Used

REF Reference Numbers

Pos: 050 Max: 12 Heading - Optional Loop: N/A Elements: 3

User Option (Usage): Used

To specify identifying numbers.

Syntax Rules:

1. R0203 - At least one of REF02 or REF03 is required.

:ıemer	lement Summary:									
<u>Ref</u>	<u>Id</u>	Element N	<u>lame</u>	<u>Req</u>	<u>Type</u>	Min/Max	<u>Usage</u>			
REF01	128		Number Qualifier	M	ID	2/2	Must use			
			on: Code qualifying the							
		Reference								
		<u>Code</u>	<u>Name</u>							
		79	Cost Account							
		A3	Assigment Number							
		AA								
		AP	Accounts Receivable Numbe	r						
		BF	Billing Center Identification							
		BL	Government Bill of Lading							
		BM	Bill of Lading Number							
		C3	Customer specification numl	oer						
	CO Customer Order Number									
		CR	Customer Reference Numbe	r						
		CT	Contract Number							
		DO	Delivery Order Number							
		DR	Dock Receipt Number							
		IA	Internal Vendor Number							
		IL	Internal Order Number							
		IT	Internal Customer Number							
		IV	Seller's Invoice Number							
		LA	Shipping Label Serial Number	er						
		ON	Dealer Order Number							
		PG	Product Group							
		PM	Part Number							
		PO	Purchase Order Number							
		PP	Purchase Order Revision Nu	mber						
		PR	Price Quote Number							
		PW	Prior purchase order numbe	r						
		PX	Previous Invoice Number							
		Q1	Quote Number							
		QZ	Reference Drawing Number							
		SI	Shipper's Identifying Numbe	r for S	hipmen	t (SID)				
		SS	Split Shipment Number		•	• ,				

		VN VP	Vendor Order Number Vendor Product Number				
REF02	127	identificati particular	e Number on: Reference number or on number as defined for a Transaction Set, or as y the Reference Number	X	AN	1/30	Used
REF03	352	-	on: A free-form description to related data elements and	X	AN	1/80	Not used

N1 Name

Pos: 070 Max: 1 Heading - Optional Loop: N1 Elements: 6

Loop Path: N1

User Option (Usage): Used

To identify a party by type of organization, name and code

Syntax Rules:

- 1. R0203 At least one of N102 or N103 is required.
- 2. P0304 If either N103 or N104 is present, then the other is required.

Comments:

- 1. This segment, used alone, provides the most efficient method of providing organizational identification. To obtain this efficiency the "ID Code" (N104) must provide a key to the table maintained by the transaction processing party.
- 2. N105 and N106 further define the type of entity in N101.

<u>Ref</u> N101	<u>Id</u> 98	Element Name Entity Identifier Code Description: Code identifying an organizational entity, a physical location, or an individual	Req M	Type ID	<u>Min/Max</u> 2/2	<u>Usage</u> Must use
		Code Name				
		RI Remit To SU Supplier/Manufacturer				
N102	93	Name Description: Free-form name.	Х	AN	1/35	Used
N103	66	Identification Code Qualifier Description: Code designating the system/method of code structure used for Identification Code (67).		ID	1/2	Used
		<u>Code</u> <u>Name</u>				
		92 Assigned by Buyer or Buye	_			
N104	67	Identification Code Description: Code identifying a party or other code. Steelcase Usage Note: Required by Steelcase	X	AN	2/17	Must use
N105	706	Entity Relationship Code Description: Code describing entity relationship.	0	ID	2/2	Not used
N106	98	Entity Identifier Code Description: Code identifying an organizational entity, a physical location, or an individual.	Ο	ID	2/2	Not used

LM Code Source Information

Pos: 220 Max: 1 Heading - Optional Loop: LM Elements: 2

Loop Path: LM

User Option (Usage): Must use

To transmit standard code list identification information

Comments:

1. LM02 identifies the applicable industry code list source information.

<u>Ref</u>	<u>Id</u>	Element Name	Req	<u>Type</u>	Min/Max	<u>Usage</u>
LM01	559	Agency Qualifier Code Description: Code identifying the agency assigning the code values.		ID	2/2	Must use
		Code Name OP Office Products				
LM02	822	Source Subqualifier Description: A reference that indicates the table or text maintained by the Source Qualifier.	0	AN	1/15	Not used

LQ Industry Code

Pos: 230 Max: 100 Heading - Mandatory Loop: LM Elements: 2

Loop Path: LM

User Option (Usage): Must use

Code to transmit standard industry codes

Syntax Rules:

1. C0102 - If LQ01 is present, then LQ02 is required.

<u>Ref</u>	<u>Id</u>	Element I	<u>Name</u>	Req	Type	Min/Max	<u>Usage</u>
LQ01	1270	Description	Code List Qualifier Code Description: Code identifying a specific ndustry code list		ID	1/3	Used
		Code 94	Name Identification Code				
LQ02	1271	Industry Description from a specific Note to T		X	AN	1/20	Used

IT1 Baseline Item Data (Invoice)

Pos: 010 Max: 1
Detail - Optional
Loop: IT1 Elements: 25

Loop Path: IT1

User Option (Usage): Must use

To specify the basic and most frequently used line item data for the invoice and related transactions.

Syntax Rules:

- 1. C0607 If IT106 is present, then IT107 is required.
- 2. C0809 If IT108 is present, then IT109 is required.
- 3. C1011 If IT110 is present, then IT111 is required.
- 4. C1213 If IT112 is present, then IT113 is required.
- 5. C1415 If IT114 is present, then IT115 is required.
- 6. C1617 If IT116 is present, then IT117 is required.
- 7. C1819 If IT118 is present, then IT119 is required.
- 8. C2021 If IT120 is present, then IT121 is required.
- 9. C2223 If IT122 is present, then IT123 is required.
- 10. C2425 If IT124 is present, then IT125 is required.

Semantics:

1. IT101 is the purchase order line item identification.

Comments:

- 1. Element 235/234 combinations should be interpreted to include products and/or services. See the Data Dictionary for a complete list of ID's.
- 2. IT106 through IT125 provides for ten (10) different product/service ID's for each item. For example: Case, Color, Drawing No., UPC No., ISBN No., Model No., SKU.

Note to Trading Partner:

If BIG07 = "MS" (PO-based Invoice), Purchase Order Number (qualifier "PO") and Purchase Order Line Number (qualifier "PL") must both be present on the IT1 segment, or the invoice will be rejected.

Purchase Order Number must match BEG03 of corresponding 850 Purchase Order; Steelcase PO numbers are numeric.

Purchase Order Line number must be the value exactly as sent in the PO101 of the corresponding 850 Purchase Order line item, including leading zeroes. Steelcase line numbers are numeric.

SAP doesn't allow same PO line item to be billed multiple times in one invoice. If the same Purchase Order Number/PO Line Number combination is received more than once on an invoice, duplicates will be rejected.

Eiemer	it Sun	nmary:					
<u>Ref</u>	<u>Id</u>	Element I	<u>Name</u>	Req	<u>Type</u>	Min/Max	<u>Usage</u>
IT101	350	Assigned	Identification	0	AN	1/11	Used
			on: Alphanumeric characters			•	
		assigned for	or differentiation within a				
		transaction	n set.				
IT102	358	Quantity :		Μ	R	1/10	Must use
			on: Number of units invoiced				
		(supplier u	ınits).				
IT103	355		asis for Measurement Code	Μ	ID	2/2	Must use
			on: Code specifying the units				
			value is being expressed, or				
			which a measurement has				
		been taker					
		<u>Code</u>	<u>Name</u>				
		PC	Piece		_		
IT104	212	Unit Price		М	R	1/14	Must use
			on: Price per unit of product,				
IT10E	620		mmodity, etc.	0	ID	2/2	Haad
IT105	639		Init Price Code On: Code identifying the type	0	ID	2/2	Used
		_	te for an item.				
		Code	Name				
		CA CA	Catalog				
		CT	Contract				
		HP					
			Price per Hundred				
		LC	Catalog Price per Hundred				
		LD	Catalog Price per Dozen				
		LE	Catalog Price per Each				
		LM	Catalog Price per Thousand				
		PD	Price per Dozen				
		PE	Price per Each				
		PF	Price per Foot				
		PN	Price per Ten				
		RC	Retail Price per Hundred				
		RD	Retail Price per Dozen				
		RE	Retail Price per Each				
		RM	Retail Price per Thousand				
		TC	Contract Price per Hundred				
		TD	Contract Price per Dozen				
		TE	Contract Price per Each				
		TM	Contract Price per Thousand				
		TP	Price per Thousand				
		UM	Price per Unit of Measure				
		WC	Wholesale Price per Hundred				
		WD	Wholesale Price per Dozen				
		WE	Wholesale Price per Each				
		WM	Wholesale Price per Thousand	i			
IT106	235	-	Service ID Qualifier	Ο	ID	2/2	Used
			on: Code identifying the				
			te of the descriptive number				
			oduct/Service ID (234).				
		<u>Code</u>	<u>Name</u>				

		EI Expense Identifier PL Purchaser's Order Line Numb PO Purchase Order Number	er			
IT107	234	Product/Service ID Description: Identifying number for a product or service.	X	AN	1/30	Used
IT108	235	Product/Service ID Qualifier Description: Code identifying the type/source of the descriptive number used in Product/Service ID (234). Steelcase Usage Note: See codelist at IT106.	0	ID	2/2	Used
IT109	234	Product/Service ID Description: Identifying number for a product or service.	Χ	AN	1/30	Used
IT110	235	Product/Service ID Qualifier Description: Code identifying the type/source of the descriptive number used in Product/Service ID (234). Steelcase Usage Note: See codelist at IT106.	0	ID	2/2	Used
IT111	234	Product/Service ID Description: Identifying number for a product or service.	X	AN	1/30	Used
IT112	235	Product/Service ID Qualifier Description: Code identifying the type/source of the descriptive number used in Product/Service ID (234). Steelcase Usage Note: See codelist at IT106.	0	ID	2/2	Used
IT113	234	Product/Service ID Description: Identifying number for a product or service.	X	AN	1/30	Used
IT114	235	Product/Service ID Qualifier Description: Code identifying the type/source of the descriptive number used in Product/Service ID (234). Steelcase Usage Note: See codelist at IT106.	0	ID	2/2	Used
IT115	234	Product/Service ID Description: Identifying number for a product or service.	Χ	AN	1/30	Used
IT116	235	Product/Service ID Qualifier Description: Code identifying the type/source of the descriptive number used in Product/Service ID (234). Steelcase Usage Note: See codelist at IT106.	0	ID	2/2	Used
IT117	234	Product/Service ID Description: Identifying number for a product or service.	Χ	AN	1/30	Used
IT118	235	Product/Service ID Qualifier Description: Code identifying the	0	ID	2/2	Used

		type/source of the descriptive number used in Product/Service ID (234). Steelcase Usage Note: See codelist at IT106.				
IT119	234	Product/Service ID Description: Identifying number for a product or service.	X	AN	1/30	Used
IT120	235	Product/Service ID Qualifier Description: Code identifying the type/source of the descriptive number used in Product/Service ID (234). Steelcase Usage Note: See codelist at IT106.	0	ID	2/2	Used
IT121	234	Product/Service ID Description: Identifying number for a product or service.	Χ	AN	1/30	Used
IT122	235	Product/Service ID Qualifier Description: Code identifying the type/source of the descriptive number used in Product/Service ID (234). Steelcase Usage Note: See codelist at IT106.	0	ID	2/2	Used
IT123	234	Product/Service ID Description: Identifying number for a product or service.	Χ	AN	1/30	Used
IT124	235	Product/Service ID Qualifier Description: Code identifying the type/source of the descriptive number used in Product/Service ID (234). Steelcase Usage Note: See codelist at IT106.	0	ID	2/2	Used
IT125	234	Product/Service ID Description: Identifying number for a product or service.	X	AN	1/30	Used

TXI Tax Information

Pos: 040 Max: 10 Detail - Optional Loop: IT1 Elements: 9

Loop Path: IT1

User Option (Usage): Used

To specify tax information.

Syntax Rules:

- 1. R020306 At least one of TXI02, TXI03 or TXI06 is required.
- 2. P0405 If either TXI04 or TXI05 is present, then the other is required.
- 3. C0803 If TXI08 is present, then TXI03 is required.

Comments:

- 1. TXI02 is the monetary amount of the tax.
- 2. TXI03 is the tax percent expressed as a decimal.
- 3. If TXI02 is not used, then the application of the percent (TXI03) is between trading partners.

Steelcase Usage Note:

The X12 standard requires that at least one of TXI02, TXI03 or TXI06 be present. However, Steelcase does not require this. Steelcase uses only the TXI01.

<u>Ref</u>	<u>Id</u>	Element Name	Req	<u>Type</u>	Min/Max	<u>Usage</u>
TXI01	963	Tax Type Code Description: Code specifying the type of tax.	М	ID	2/2	Must use
		<u>Code</u> <u>Name</u>				
		GS Goods and Services Tax				
		SP State/Provincial Tax				
TXI02	782	Monetary Amount		R	1/15	Not used
		Description: Monetary amount.				
TXI03	954	Percent Description: Percentage expressed as a decimal	Х	R	1/10	Not used
TXI04	955	Tax Jurisdiction Code Qualifier Description: Code identifying the source of the data used in tax jurisdiction code.	Х	ID	2/2	Not used
TXI05	956	Tax Jurisdiction Code Description: Code identifying the taxing jurisdiction.	Χ	AN	1/10	Not used
TXI06	441	Tax Exempt Code Description: Code identifying exemption status from sales and use tax.	X	ID	1/1	Not used
TXI07	662	Price Relationship Code Description: Code indicating the	0	ID	1/1	Not used

		relationship of the price or amount to the associated segment				
TXI08	828	Dollar Basis For Percent Description: Dollar basis to be used in the percent calculation of the allowance, charge or tax	0	R	1/9	Not used
TXI09	325	Tax Identification Number Description: Number assigned to a purchaser (buyer, orderer) by a taxing jurisdiction (state, county, etc.), often called a tax exemption number or certificate number.	0	AN	1/20	Not used

REF Reference Numbers

Pos: 120 Max: >1 Detail - Optional Loop: IT1 Elements: 3

Loop Path: IT1

User Option (Usage): Used

To specify identifying numbers.

Syntax Rules:

1. R0203 - At least one of REF02 or REF03 is required.

Elemer	nt Sui	mmary:							
<u>Ref</u>	<u>Id</u>	Element	<u>Name</u>	Req	<u>Type</u>	Min/Max	<u>Usage</u>		
REF01	128	Referenc	e Number Qualifier	М	ID	2/2	Must use		
			on: Code qualifying the						
		Reference							
		<u>Code</u>	<u>Name</u>						
		79	Cost Account						
		A3	Assigment Number						
		AA Accounts Receivable Statement Number							
		AP	Accounts Receivable Number	er					
		BF	Billing Center Identification						
		BL	3						
		BM	Bill of Lading Number						
		C3	Customer specification num	ber					
	CO Customer Order Number								
		CR	Customer Reference Numbe	er					
		CT	Contract Number						
		DO	Delivery Order Number						
		DR	Dock Receipt Number						
		IA	Internal Vendor Number						
		IL	Internal Order Number						
		IT	Internal Customer Number						
		IV	Seller's Invoice Number						
		LA	Shipping Label Serial Number	er					
		ON	Dealer Order Number						
		PG	Product Group						
		PM	Part Number						
		PO	Purchase Order Number						
		PP	Purchase Order Revision Nu	mber					
		PR	Price Quote Number						
		PW	Prior purchase order numbe	r					
		PX	Previous Invoice Number						
		Q1	Quote Number						
		QZ	Reference Drawing Number						
		SI	Shipper's Identifying Number	er for S	hipmen	t (SID)			
		SS	Split Shipment Number		•	,			

		VN Vendor Order Num VP Vendor Product Nu				
REF02	127	Reference Number Description: Reference number identification number as defined particular Transaction Set, or as specified by the Reference Num Qualifier.	d for a s	AN	1/30	Used
REF03	352	Description Description: A free-form description d	•	AN	1/80	Used

DTM Date/Time Reference

Pos: 150 Max: 10 Detail - Optional Loop: IT1 Elements: 7

Loop Path: IT1

User Option (Usage): Used

To specify pertinent dates and times

Syntax Rules:

- 1. R020306 At least one of DTM02, DTM03 or DTM06 is required.
- 2. P0607 If either DTM06 or DTM07 is present, then the other is required.

Ref DTM01	<u>Id</u> 374	Description	lame e Qualifier on: Code specifying type of e, or both date and time.	Req M	Type ID	Min/Max 3/3	<u>Usage</u> Must use
		Code	<u>Name</u>				
		002	Delivery Requested				
		003	Invoice				
		004	Purchase Order				
		011	Shipped				
		017	Estimated Delivery				
		035	Delivered				
		050	Received				
		089	Inquiry				
		092	Contract Effective				
		093	Contract Expiration				
		146	Closing Date				
		214	Date of Repair/Service				
		373	Order Start				
		472	Service				
		537	Date Documentation, or Pap	erwork	, or Bot	h Was Sent	
		994	Quote				
		997	Quote to be Recieved By				
DTM02	373	Date		Χ	DT	6/6	Used
		-	on: Date (YYMMDD).				
DTM03	337	Time		X	TM	4/8	Used
		hour clock HHMMSS, (HHMMSSDI) M = minute seconds (O seconds; d expressed and DD = h	time expressed in 24- time as follows: HHMM, or or HHMMSSD, or D, where H = hours (00-23), es (00-59), S = integer 0-59) and DD = decimal ecimal seconds are as follows: D = tenths (0-9) hundredths (00-99)				
DTM04	623	Time Code	2	0	ID	2/2	Not used

		Description: Code identifying the time. In accordance with International Standards Organization standard 8601, time can be specified by a + or - and an indication in hours in relation to Universal Time Coordinate (UTC) time. Since + is a restricted character, + and - are substituted by P and M in the codes that follow. All valid standard codes are used.				
DTM05	624	Century Description: The first two characters in the designation of the year (CCYY).	0	N0	2/2	Not used
DTM06	1250	Date Time Period Format Qualifier Description: Code indicating the date format, time format, or date and time format.	X	ID	2/3	Not used
DTM07	1251	Date Time Period Description: Expression of a date, a time, or range of dates, times or dates and times.	X	AN	1/35	Not used

TDS Total Monetary Value Summary

Pos: 010 Max: 1 Summary - Mandatory Loop: N/A Elements: 4

User Option (Usage): Must use

To specify the total invoice discounts and amounts

Comments:

1. TDS02 is required if the dollar value subject to discount is not equal to the dollar value of TDS01.

Ref	<u>Id</u>	Element Name	Req	<u>Type</u>	Min/Max	<u>Usage</u>
TDS01	361		М	N2		Must use
		Note to Trading Partner: <i>Invoices</i> with a total amount of zero or less will be rejected.				
		If the difference between the total amount sent in TDS01 and the sum of invoice line item amounts is greater than 100, the invoice will be rejected.				
TDS02	390	Amount Subject to Terms Discount Description: Amount upon which the terms discount amount is calculated.	0	N2	1/10	Not used
TDS03	391	Discounted Amount Due Description: Amount of invoice due if paid by terms discount due date (total invoice or installment amount less cash discount.)	0	N2	1/10	Not used
TDS04	362	Terms Discount Amount Description: Total amount of terms discount.	0	N2	1/10	Not used

SAC Service, Promotion, Allowance, or Charge Information

Pos: 040 Max: 1 Summary - Optional Loop: Elements: SAC 15

Loop Path: SAC

User Option (Usage): Used

To request or identify a service, promotion, allowance, or charge; to specify the amount or percentage for the service, promotion, allowance, or charge

Syntax Rules:

- 1. R0203 At least one of SAC02 or SAC03 is required.
- 2. P0304 If either SAC03 or SAC04 is present, then the other is required.
- 3. P0607 If either SAC06 or SAC07 is present, then the other is required.
- 4. P0910 If either SAC09 or SAC10 is present, then the other is required.
- 5. C1110 If SAC11 is present, then SAC10 is required.
- 6. L130204 If SAC13 is present, then at least one of SAC02 or SAC04 is required.
- 7. C1413 If SAC14 is present, then SAC13 is required.

Semantics:

- 1. If SAC01 is A or C, then at least one of SAC05, SAC07, or SAC08 is required.
- 2. SAC05 is the total amount for the service, promotion, allowance, or charge.
- 3. If SAC05 is present with SAC07 or SAC08, then SAC05 takes precedence.
- 4. SAC10 alone is used to indicate a specific quantity which could be a dollar amount, that is applicable to service, promotion, allowance or charge.
- 5. SAC10 and SAC11 used together indicate a quantity range, which could be a dollar amount, that is applicable to service, promotion, allowance, or charge.
- 6. SAC13 is used in conjunction with SAC02 or SAC04 to provide a specific reference number as identified by the code used.
- 7. SAC14 is used in conjunction with SAC13 to identify an option when there is more than one option of the promotion.

Comments:

- 1. SAC04 may be used to uniquely identify the service, promotion, allowance, or charge. In addition, it may be used in conjunction to further the code in SAC02.
- 2. In some business applications, it is necessary to advise the trading partner of the actual dollar amount that a particular allowance, charge, or promotion was based on to reduce ambiguity. This amount is commonly referred to a ``Dollar Basis Amount". It is represented in the SAC segment in SAC10 using the qualifier DO Dollars in SAC09.

Lieillei	it Sui	iiiiai y.				
Ref SAC01	<u>Id</u> 248	Element Name Allowance or Charge Indicator Description: Code which indicates an allowance or charge for the service specified.	Req M	Type ID	<u>Min/Max</u> 1/1	<u>Usage</u> Must use
SAC02	1300	All valid standard codes are used. Service, Promotion, Allowance, or Charge Code Description: Code identifying the service, promotion, allowance, or charge. All valid standard codes are	X	ID	4/4	Used
SAC03	559	used. Agency Qualifier Code Description: Code identifying the	X	ID	2/2	Not used
SAC04	1301	agency assigning the code values. Agency Service, Promotion, Allowance, or Change Code Description: Agency maintained code identifying the service, promotion,	X	AN	1/10	Not used
SAC05	610	allowance, or charge Amount Description: Monetary amount. Note to Trading Partner: Required if SAC01 = C	0	N2	1/15	Used
SAC06	378	Allowance/ Charge Percent Qualifier Description: Code indicating on what basis allowance or charge percent is calculated.	X	ID	1/1	Not used
SAC07	332	Allowance or Charge Percent Description: Allowance or charge expressed as a percent.	X	R	1/6	Not used
SAC08	359	Allowance or Charge Rate Description: Allowance or Charge Rate per Unit.	0	R	1/9	Not used
SAC09	355	Unit or Basis for Measurement Code Description: Code specifying the units in which a value is being expressed, or manner in which a measurement has been taken.	X	ID	2/2	Not used
SAC10	339	Allowance or Charge Quantity Description: Quantity basis when allowance or charge quantity is different from the purchase order or invoice quantity.	X	R	1/10	Not used
SAC11	339	Allowance or Charge Quantity Description: Quantity basis when allowance or charge quantity is different from the purchase order or invoice quantity.	0	R	1/10	Not used
SAC12	331	Allowance or Charge Method of Handling Code Description: Code indicating method of handling for an allowance or charge.	0	ID	2/2	Not used
SAC13	127	Reference Number	Х	AN	1/30	Not used

		Description: Reference number or identification number as defined for a particular Transaction Set, or as specified by the Reference Number Qualifier.				
SAC14	770	Option Number Description: A unique number identifying available promotion or allowance options when more than one is offered.	0	AN	1/20	Not used
SAC15	352	Description Description: A free-form description to clarify the related data elements and their content.	0	AN	1/80	Used

Tax Information TXI

Pos: 050 Max: 10 **Summary - Optional** Loop: Elements: 9 SAC

Loop Path: SAC

User Option (Usage): Used

To specify tax information.

Syntax Rules:

- 1. R020306 At least one of TXI02, TXI03 or TXI06 is required.
- 2. P0405 If either TXI04 or TXI05 is present, then the other is required.
- 3. C0803 If TXI08 is present, then TXI03 is required.

Comments:

- 1. TXI02 is the monetary amount of the tax.
- 2. TXI03 is the tax percent expressed as a decimal.
- 3. If TXI02 is not used, then the application of the percent (TXI03) is between trading partners.

Ref TXI01	<u>Id</u> 963	Element Name Tax Type Code Description: Code specifying the type of tax. All valid standard codes are used.	Req M	Type ID	<u>Min/Max</u> 2/2	<u>Usage</u> Must use
TXI02	782	Monetary Amount Description: Monetary amount.	Χ	R	1/15	Not used
TXI03	954	Percent Description: Percentage expressed as a decimal	X	R	1/10	Not used
TXI04	955	Tax Jurisdiction Code Qualifier Description: Code identifying the source of the data used in tax jurisdiction code.	Х	ID	2/2	Not used
TXI05	956	Tax Jurisdiction Code Description: Code identifying the taxing jurisdiction.	Χ	AN	1/10	Not used
TXI06	441	Tax Exempt Code Description: Code identifying exemption status from sales and use tax.	X	ID	1/1	Not used
TXI07	662	Price Relationship Code Description: Code indicating the relationship of the price or amount to the associated segment.	0	ID	1/1	Not used
TXI08	828	Dollar Basis For Percent Description: Dollar basis to be used in the percent calculation of the allowance, charge or tax	0	R	1/9	Not used

TXI09 325 **Tax Identification Number**

Description: Number assigned to a purchaser (buyer, orderer) by a taxing jurisdiction (state, county, etc.), often called a tax exemption number or certificate number.

O AN 1/20

Not used

CTT Transaction Totals

Pos: 070 Max: 1 Summary - Mandatory Loop: N/A Elements: 7

User Option (Usage): Must use

To transmit a hash total for a specific element in the transaction set

Syntax Rules:

- 1. C0304 If CTT03 is present, then CTT04 is required.
- 2. C0506 If CTT05 is present, then CTT06 is required.

Comments:

1. This segment is intended to provide hash totals to validate transaction completeness and correctness.

D-6		Flores Maria	D	-	N4' /N4	
<u>Ref</u>	<u>Id</u>	Element Name	<u>Req</u>	<u>Type</u>	Min/Max	<u>Usage</u>
CTT01	354	Number of Line Items	М	N0	1/6	Must use
		Description: Total number of line				
		items in the transaction set.				
CTT02	347	Hash Total	0	R	1/10	Not used
		Description: Sum of values of the				
		specified data element. All values in the				
		data element will be summed without				
		regard to decimal points (explicit or				
		implicit) or signs. Truncation will occur				
		on the left most digits if the sum is				
		greater than the maximum size of the hash total of the data				
		element.Example:0018 First				
		occurrence of value being hashed18				
		Second occurrence of value being				
		hashed. 1.8 Third occurrence of value				
		being hashed. 18.01 Fourth occurrence				
		of value being hashed 1855				
		Hash total prior to truncation. 855 Hash				
		total after truncation to three-digit field.				
CTT03	81	Weight	0	R	1/10	Not used
		Description: Numeric value of weight.			•	
CTT04	355	Unit or Basis for Measurement Code	Χ	ID	2/2	Not used
		Description: Code specifying the units				
		in which a value is being expressed, or				
		manner in which a measurement has				
		been taken.				
CTT05	183	Volume	0	R	1/8	Not used
		Description: Value of volumetric				
		measure.				
CTT06	355	Unit or Basis for Measurement Code	Х	ID	2/2	Not used
		Description: Code specifying the units				

in which a value is being expressed, or manner in which a measurement has been taken.

CTT07 352 **Description**

O AN 1/80 Not used

Description: A free-form description to clarify the related data elements and their content.

Syntax Rules:

- 1. C0304 If CTT03 is present, then CTT04 is required.
- 2. C0506 If CTT05 is present, then CTT06 is required.

Comments:

1. This segment is intended to provide hash totals to validate transaction completeness and correctness.

SE Transaction Set Trailer

Pos: 080 Max: 1 Summary - Mandatory Loop: N/A Elements: 2

User Option (Usage): Must use

To indicate the end of the transaction set and provide the count of the transmitted segments (including the beginning (ST) and ending (SE) segments).

Comments:

1. SE is the last segment of each transaction set.

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	Req	<u>Type</u>	Min/Max	<u>Usage</u>
SE01	96	Number of Included Segments Description: Total number of segments included in a transaction set including ST and SE segments.	М	N0	1/10	Must use
SE02	329	Transaction Set Control Number Description: Identifying control number that must be unique within the transaction set functional group assigned by the originator for a transaction set	М	AN	4/9	Must use

Appendix

Sample Transaction

00 *01*012345678 *01*006016547 ISA*00* *061215*0301*U*00200*000001409*0*P*^ GS*IN*012345678*006016547*061215*0301*1411*X*003040 ST*810*6849 BIG*061214*9254964399**4501909009***MS N1*RI*ACME DEPOT*92*599999 LM*OP LQ*94*1000 IT1*1*2*EA*20.25*****PO*4501909009*PL*00012 TDS*4900 SAC*C*D240***850 CTT*1 SE*10*6849 GE*1*1411 IEA*1*000001409