CS 418: Introduction to Data Science Meeting
Minutes Template

Use this template to document the issues, action items, and decisions discussed in each meeting.

MEETING #: 2			
Date:	03/04/2021	**Time:**	03:30 PM
Project Manager:	Gnanamanickam Arumugaperumal	**Scribe:**	Lakshmanan Meiyappan
Participants:	Gnanamanickam Arumugaperumal, Lakshmanan Meiyappan, Sriman Cherukuru		
Meeting Purpose:	Project progress update and further steps		

GENERAL DISCUSSION
- Discussed and decided on Report format and structure. - How and what to include content in Project README. - Brainstormed further actions and steps that can be taken to build more on this project. - Discussed which factors most influence the voting decisions.

ACTION ITEMS	Responsible	Due Date
Clean the code and Create README	Lakshmanan Meiyappan	03/05/2021
Report Preparation	Sriman	03/05/2021
Validation and Project Submission	Gnanamanickam	03/06/2021

DECISIONS	Decision Date
- Report Preparation Structure	03/05/2021
- Decided to make the repository public, so the professors and TA can access the repository while grading.	03/05/2021
- https://github.com/laxmena/2018Election-Data-Visualization	