

Instruction 36-3310

PRIVATELY OWNED VEHICLE REGISTRATION AND OPERATION

Effective Date: 1 September 2024

Certified by: Col Marcus J. Webb, 502 SFS/CC

1. PURPOSE

This instruction establishes procedures for registration and operation of privately owned vehicles (POV) on Joint Base San Antonio installations. It supplements AFI 31-218, Motor Vehicle Traffic Supervision.

2. REGISTRATION REQUIREMENTS

2.1. All POVs regularly operated on JBSA installations must be registered with the Visitor Control Center within 30 days of assignment. Registration requires a valid state registration, proof of insurance meeting Texas minimum requirements, and a valid driver's license.

2.2. Vehicle registration is valid for one year and must be renewed annually. Expired registrations may result in denial of installation access.

2.3. Motorcycles and scooters must also be registered and operators must complete an approved Motorcycle Safety Foundation (MSF) course prior to operating on the installation.

3. TRAFFIC REGULATIONS

3.1. The installation speed limit is 30 mph unless otherwise posted. School zones are 15 mph during posted hours. Flight line access roads are 10 mph.

3.2. Seatbelts are mandatory for all vehicle occupants at all times while on the installation.

3.3. Use of cellular phones while driving is prohibited unless using a hands-free device. This includes texting, web browsing, and any other handheld device use.

4. PARKING

4.1. Vehicles must be parked in designated parking areas only. Handicapped spaces require a valid placard or license plate. Reserved spaces are enforced 24/7.

4.2. Vehicles parked in violation may be ticketed and towed at the owner's expense. Three or more parking violations within a 12-month period may result in revocation of installation driving privileges.

5. DUI/DWI POLICY

Operating a vehicle on the installation under the influence of alcohol or drugs will result in immediate revocation of installation driving privileges for a minimum of one year. All DUI/DWI incidents are reported to the member's commander.

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