## **Meeting Notes**

## Meeting 1 - 09/17/23

PURPOSE: get started and start plan

ATTENDANCE: Mikaela, Adam, Jackson, Elijah

\*Mahgoub couldn't attend

## **ROLES:**

Team Admin: Mikaela Navarro
Utility Developer: Mahgoub Husien
Project/Technical Leader1: Adam Albee
Project/Technical Leader2: Elijah Pijanowski
Quality Assurance Engineer: Jackson Yanek

- Made a Google Drive and GitHub repository to share all are files
- Already made a groupme to communicate among team members
- Decided on calling our team 'Orange'
- Decided to continue communicating online, will meet in person if necessary
- Assigned roles and responsibilities
- Decided on how our program will be structured:
  - Command line interface
  - Tokenizer
  - Eliminate unary + and to -1\* or roll into a number constant
  - Shunting-Yard algorithm
  - Reverse Polish Notation solver

## **Assignments:**

Mikaela - will finish software managing plan this week and turn in before Sunday 09/24/23 We will prepare to do the project requirements