IRIScan™ Anywhere 3

Installation

Insert the CD and double click on the icon to open the install menu. There are two installers for the Readiris 14 Pro and the Cardiris 4. Note the IRIScan Anywhere User Guide which you can drag to the applications alias to make it available on the hard drive.

Look inside the DVD case for the Serial Numbers list for IRIScan when asked for the software serial number.

Usage

The IRIScan Anywhere is battery powered so has to be charged before first use and periodically thereafter. Plug it into the USB port of your computer or use an iPod wall adapter or similar to charge it.

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When you turn on the scanner the light will flash as it powers up. Wait for it to turn a steady green before attempting to scan. If you press the button again it will turn orange indicating that it is now scanning at 600 DPI rather than 300 DPI. When it is inactive it powers down and shows a pale yellow light.
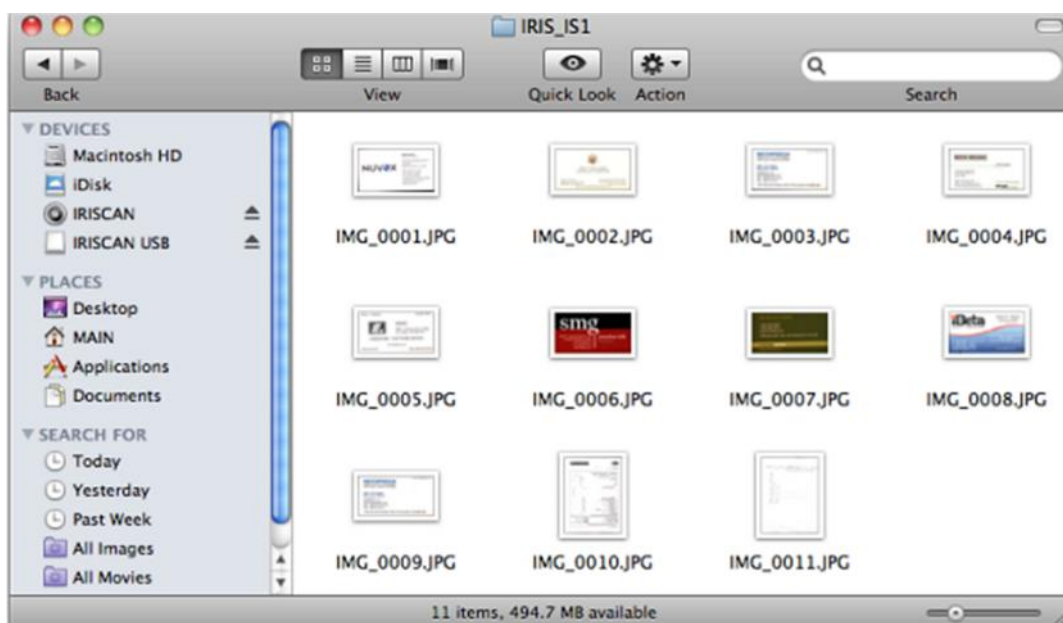
When you scan with the IRIScan Anywhere the JPG images are stored in memory on the scanner itself unless you have an SD card or USB flash plugged into the scanner in which case they will be stored there. You will not be able to scan from within the Readiris/Cardiris software using this scanner because there is no twain driver. That is deliberate and by design. It is what makes the scanner completely portable without requiring a computer to operate.

Insert the page or card face up on the left side of the scanner and it will be pulled through and stored in memory. The scanner is designed to be used disconnected from the computer until it is time to upload the images stored in memory.

When you connect the scanner and turn it on this icon will appear on the desktop. This is the scanner memory and the images can be opened from within the Readiris|Cardiris software. You can also drag and drop then onto their dock icons.

IRISCAN USB

There will be a folder labeled DCIM that has a folder called IRIS_IS in Finder where the scanned images are stored.
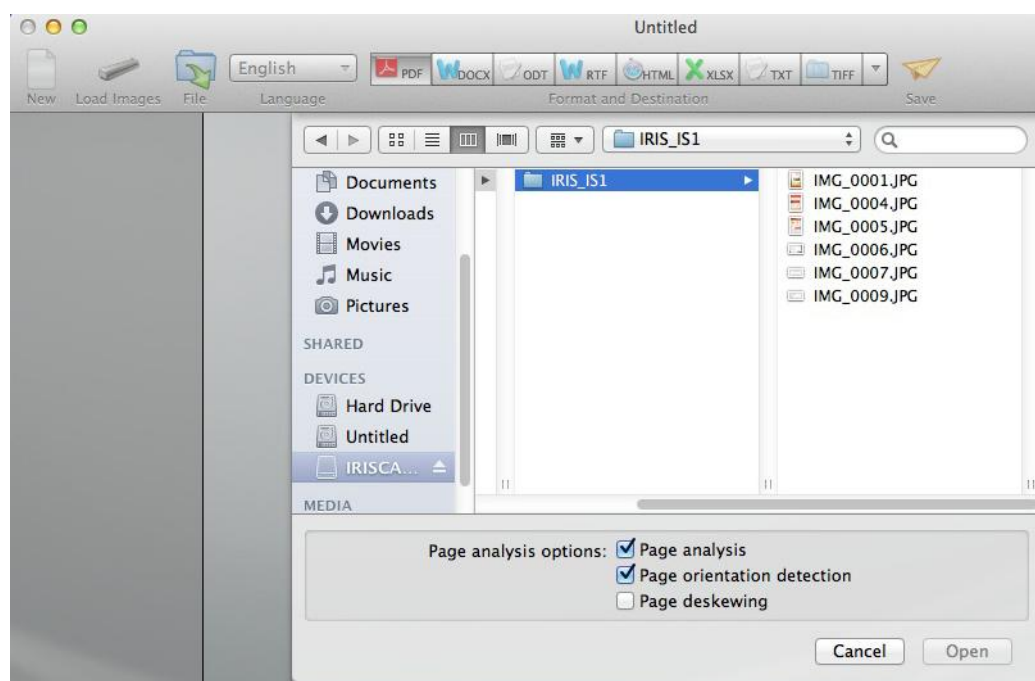
Readiris

Readiris allows you to convert the JPG images to Word, Pages, Excel or searachable PDF files depening on the nature of the document and your goal for it. You can also use the software with any Twain or Image Capture based scanner that you may have.

With the scanner connected and turned on start the Readiris software. It will detect the scanner and offer to open the stored images .

To select all the images - Single click on the first image then hold down the shift key and select the last.
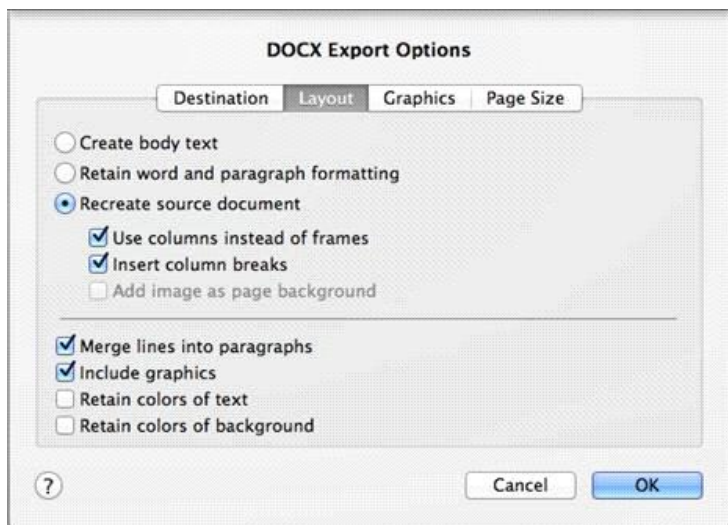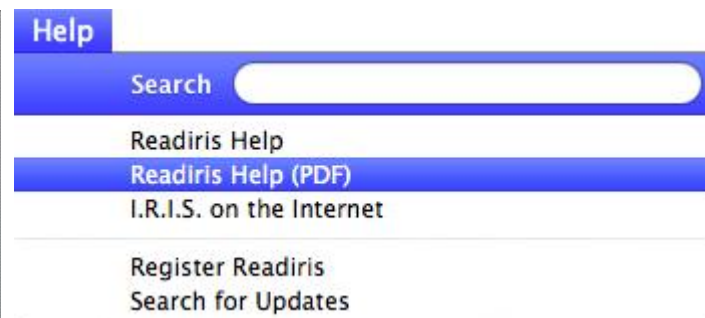
To select some of the images - Single click on the first image then hold down the Apple/Command key and select the desired images.

What arrives in the program is a picture of the document which then must then be converted and sent to a program where the editing can be done. Select the output format based on the program that you want to do the editing in. Here is an annotated listing of the formats and appropriate programs.

When selecting the format click on the down arrow on the end of the format bar to select the options. Set the scan destination by clicking by clicking on the up/down button and setting the patch to Word and Preview (Acrobat Reader). On the Word output also click on the layout tab to set those options. The full explanation for those is given on page 98 of the PDF guide accessible in the help menu. The settings pictured below are for best replication of the original.

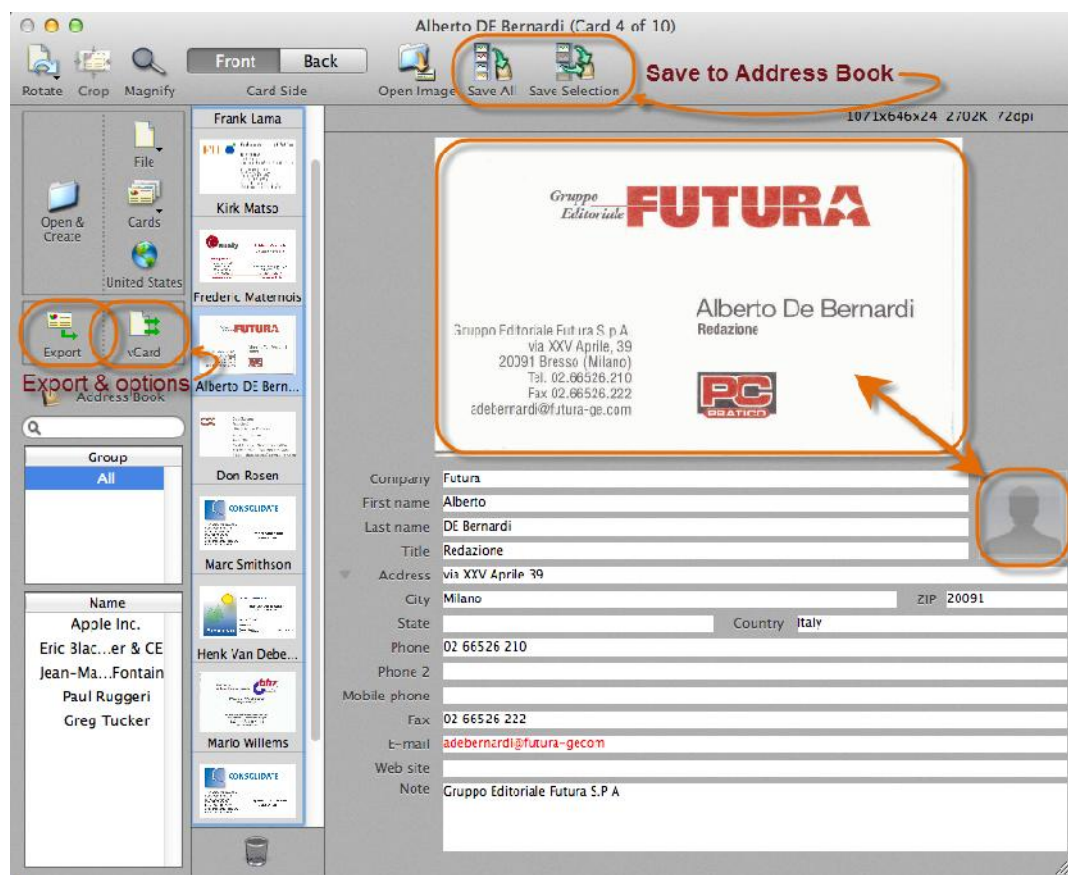Click on Save to process to the output file.

Cardiris

With the scanner connected and turned on start the Cardiris software and it will offer to open the images. You can also use the Load and Create icon on the left toolbar.

To select all the images - Single click on the first image then hold down the shift key and select the last.

To select some of the images - Single click on the first image then hold down the Apple/Command key and select the desired images.

The card images will load and display tumbnails to the right of the left tool bar. The information will be extracted and any corrections can be make in the fields below the card image.

To include the card image draw a box around the card with your mouse and drag it to the portrait silhouette to the lower right of the card image. You can then click on Save Selection for individual cards or Save All. This will save it directly to the Address Book without the need to export.

You can create groups by going to the File menu > New Group. Highlight the group when scanning the cards and they will go to that group. When saved they will be in a group in Address Book as a way of separating them from the rest of the contacts. You can view the contacts on the lower left.

You can also export by first selecting the desired format or program on button to the right of Export. Click on Export to process.

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