

# **Memorandum of Understanding**

## **By Tucson Police Department And the Police Foundation**

The Tucson Police Department (TPD) and the Police Foundation hereinafter designated as the "Parties," enter into this Memorandum of Understanding (MOU) for the following purposes: (1) to affirm their joint commitment to the execution of the field experiment *Enhancing Procedural Justice in Hotspots Policing* (hereafter called 'the field experiment') and (2) to define in general terms their individual responsibilities as project work proceeds.

This document is not a full specification of the design, methodology and protocols of the field experiment. Study design, methodology and protocols are specified in various documents, including the Police Foundation's original grant proposal to the Laura and John Arnold Foundation and a project overview document provided to TPD. Design modifications and methodological adjustments required by the operational circumstances of TPD will be addressed as needed

The goal of the field experiment is to rigorously test the effectiveness of a procedural justice training intervention in preventing crime and enhancing citizens' perceptions of police legitimacy in residential crime hotspots. To identify crime hotspots, the Police Foundation requests the following data from TPD:

- Incident and call data at the address level for the calendar years of 2013-2015, as well as January 1, 2016-June 30, 2016 for the identification of hot spots.
- Incident and call data at the address level for calendar years 2016-2019 as the data become available
- Data on arrests and arrestees during the intervention (2017-2019)
- Data (i.e. contact information) on individuals contacted by the project officers (through calls, stops, and arrests) during the intervention (2017-2019). These individuals will be contacted by phone by the research team to complete a survey about their police contact

This agreement is not intended to serve as a legally binding document, but rather as a statement of the Parties' commitment to work collaboratively in this endeavor.

### **RESPONSIBILITIES**

#### **The Police Foundation:**

1. Will establish and maintain strict standards of security and confidentiality for all data and records provided by the Tucson Police Department. Will not identify individual officers or citizens during any reports or analysis.
2. Will maintain regular communication with the Tucson Police Department to keep all parties informed of the study's progression.

3. Will obtain Institutional Review Board (IRB) approval for before commencing with data collection for assessing project outcomes.
4. Will provide the Tucson Police Department with the results of the study.
5. Will provide the Tucson Police Department copies of the final study report and analyses for review and comment prior to their release.
6. Will honor the above commitments at no direct cost to the Tucson Police Department.

The Tucson Police Department:

1. Will work with the Police Foundation researchers to implement the field experiment.
2. Will provide data to support initial hotspot identification and monitor project outcomes.
3. Will receive and review the results of the analyses and the final report that the Police Foundation produces. Publication of the results of the research supported herein may be made available to the public provided that publication, including derivative works from the final deliverables, will be directed to Tucson Police Department for review and comment prior to each publication.

Implementation of the memorandum of understanding will begin when signed by all parties. Neither party has an obligation to the other that is not specified in this document. By mutual agreement, the Parties may amend this MOU in writing or replace it with another Agreement.

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Jim Bueermann  
President, Police Foundation

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Date

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Chief Chris Magnus  
Tucson Police Department

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Date

12/21/16

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Breanne Cave  
Project Manager, Police Foundation

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Date