



**University of
New Hampshire**

COURSE SYLLABUS – Fall 2021

MATH 739/839 – Applied Regression Analysis - 4 Credits

Lecture: MWF: 8:10 am – 9:30 pm, Kingsbury S320 or using Zoom

INSTRUCTOR: Michelle Capozzoli, Ph.D.

Kingsbury N315D

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Office Hours: Depending on circumstances, office hours can be face to face or virtual using Zoom. Please sign up in myCourses for a time slot that works for you: Monday and Wednesday 1:00 to 2:00 pm and Friday 12:00 to 1:00 pm. If the posted hours conflict with your schedule, please email me to set up an alternative time.

General Course Guidelines and Policies

As faculty, TAs, and course instructors, we need your help to promote our [#unhtogether](#) COVID response culture. We all have a responsibility during this COVID-19 pandemic to protect our own health and the health of friends and fellow community members. Violations of the COVID protocols by even a single individual can cause significant disruptions or discontinuation of in-person academic activities. Any student creating such disruptions undermines the opportunity for others to learn and engage with the UNH community, and as such, is in serious violation of the UNH [Student Rights, Rules & Responsibilities](#).

In alignment with our [#unhtogether](#) commitment to the ongoing health and safety of our community during the COVID-19 pandemic, there are several changes in classroom expectations.

All students are required to wear masks in class and in any other indoor spaces where people will be close to one another for more than a few minutes, unless a medical exception is made through an accommodation process. It is your responsibility to obtain a mask before coming to class. For information on proper use of masks, acceptable mask types, and other PPE and social distancing guidelines visit (<https://www.unh.edu/coronavirus>). Students wishing to request a medical accommodation should contact the Student Accessibility Services ([link](#)). Failure to comply with PPE or any other UNH COVID protocols is a violation of the [Student Rights, Rules, and Responsibilities](#). If you refuse to comply, you will be asked to leave class immediately and you may also be reported to the Office of the Dean of Students and

your associate dean.

- 1) Your instructor or TA may be wearing a face shield without a mask during instruction and only while maintaining at least a 6-foot distance from any student.
 - 2) Each classroom entrance is equipped with hand sanitizer and surface wipes.
 - a. Use hand sanitizer as you deem appropriate.
 - b. Wipe down your personal space prior to class and throw the used wipes away on the way out of class or take them with you.
 - 3) Contact tracing is mandated by the State of New Hampshire. The following practices will facilitate effective contact tracing implementation should the need arise:
 - a. Students should sit in the same seat for each class period to minimize potential contacts.
 - b. We will be filling out a seating chart as part of each class.
 - 4) UNH has developed "Wildcat Pass," a web and mobile app to help each of us keep track of the requirements for compliance with necessary testing, isolation and quarantine rules that will help to keep our community healthy.
 - a. Log into your Wildcat Pass each day before coming to campus or leaving your residence hall.
 - b. Be prepared to show your mobile device or a computer printout of your daily Wildcat Pass if asked by a university representative.
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Attendance & Participation – Students are expected to attend all lectures for the fully allotted time period. Whether virtually or face to face, please arrive on time, ready to participate and remain until you are dismissed by your instructor. Because of the need to accommodate potential isolation and quarantine due to the COVID pandemic, all lectures will be recorded and posted in Media Gallery in myCourses. Do not attend class if you have any symptoms of illness. Inform the instructor, in advance if possible, that you will be absent from a scheduled in-person class. It is ultimately your responsibility to keep up with all course expectations. When appropriate, accommodations will be made.

Cell phones, Laptops & Tablets – While technology is a powerful tool, it can be a distraction to the learning environment. I ask that you be respectful and stow away your technology unless asked to use it as part of the class.

Late Work – Homework and labs are due on the assigned due date. It is the student's responsibility to ensure that their submitted work is the correct file, submitted properly in myCourses and on time.

Work received

- the next day will lose 30% of total possible points.
- later than next day will lose all points.

Make-up Policy –

Make-up work and extensions are negotiated on an individual basis only under extreme/emergency situations documented by the appropriate authority (e.g., Dean of Students, doctor, athletic coach). Extreme circumstances do not include travel arrangements made by you or others to leave campus at the end of the semester or for a holiday.

If for some reason you must miss a scheduled deadline for an assignment or assessment, please contact me ASAP before the date/time. An appropriate action plan will be discussed and agreed upon by both parties.

To be fair to all students, no work will be accepted once an answer key has been posted

Academic Dishonesty

Academic dishonesty has many forms, including lying, cheating, bringing notes or answer keys to exams, asking other students about the contents of quizzes or exams, plagiarism and taking personal credit for the work of another. Any violations of UNH regulations in this area will be dealt with according to UNH policy. This can include a course grade of "F" and, in some cases, suspension from the university.

For the University's complete academic honesty policy, see <https://www.unh.edu/student-life/academic-honesty-policy>

For a tutorial on plagiarism, see <https://cola.unh.edu/academics/plagiarism-tutorial>

Conduct in the Classroom

Membership in society implies minimal norms for civil behavior towards one another. It is University's expectation that all members of our college community treat faculty, staff, and fellow students with respect. Students need to be knowledgeable of and comply with university policies. Each individual is accountable for his/her actions and for the consequences of any behavior that is inconsistent with these values and expectations.

Netiquette Guidelines

Netiquette is the socially and professionally acceptable way to communicate on the internet. We are all expected to abide by these guidelines of "netiquette" when using online communication tools with your classmates and instructor. Guidelines can be found on the Student Resource Hub and the Faculty Resource Hub, and in this [knowledge base netiquette guidelines article](#).

Affirming Credit Hour Compliance

This syllabus reflects the federal definition of a credit hour, which entails a minimum 3 hours of engaged time per week per credit over a 14-week semester. Examples of engaged time include class time, assignments, examinations, laboratories, participation in course-related experiences (attending a talk or performance, speakers and events, fieldwork, etc.), conferences, and office hours. For more information, please see: <https://www.neche.org/wp-content/uploads/2019/01/Affirmation-of-Compliance.pdf>

Disabilities

According to the Americans with Disabilities Act (as amended, 2008), each student with a disability has the right to request services from UNH to accommodate his/her disability. If you are a student with a documented disability or believe you may have a disability that requires accommodations, please contact [Student Accessibility Services \(SAS\)](#) at 201 Smith Hall.

Accommodation letters are created by SAS with the student. Please follow-up with your instructor as soon as possible to ensure timely implementation of the identified accommodations in the letter. Faculty have an obligation to respond once they receive official notice of accommodations from SAS, but are under no obligation to provide retroactive accommodations.

Emotional or Mental Health Distress

Your academic success and overall mental health are very important. If, during the semester, you find you are experiencing emotional or mental health issues, please contact UNH [Psychological & Counseling Services \(PACS\)](#), 3rd floor, Smith Hall, (603) 862-2090/711 TTY, which provides counseling appointments and other mental health services. If urgent, students may call PACS Monday through Friday, 8 a.m.-5 p.m., and schedule an Urgent Same-Day Appointment.

Students of all Faiths

In the event that a student needs accommodation for a religious or cultural holiday/observance, that student is encouraged to make that request as early in the semester as possible.

Title IX Confidentiality and Mandatory Reporting

The University of New Hampshire and its faculty are committed to assuring a safe and productive educational environment for all students and for the university as a whole. To this end, the university requires faculty members to report to the university's Title IX Coordinator ([Donna Marie Sorrentino](#), (603) 862-2930/1527 TTY) any incidents of sexual violence and harassment shared by students. If you wish to speak to a confidential support service provider who does not have this reporting responsibility because their discussions with clients are subject to legal privilege, you can [find a list of resources here](#). For more information about what happens when you report, how the university considers your requests for confidentiality once a report is made to the Title IX Coordinator, your rights and report options at UNH, including anonymous report options, please [visit the student reporting optionspage](#).

Note: The following may change at the instructor's discretion.