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Roll No.2394081.....

THU-101

**B. TECH. (FIRST SEMESTER)
END SEMESTER**

EXAMINATION, Dec., 2023

PROFESSIONAL COMMUNICATION

Time : Three Hours

Maximum Marks : 100

- Note :** (i) All questions are compulsory.
(ii) Answer any *two* sub-questions among (a), (b) and (c) in each main question.
(iii) Total marks in each main question are **twenty**.
(iv) Each sub-question carries 10 marks.
1. (a) Find out the common error on the basis of parts of speech and correct it in each sentence : (CO1)
- (i) *Gulliver's Travels* are an interesting book.
 - (ii) She reads pages after pages.

P. T. O.

- (iii) It has been raining from yesterday.
- (iv) She is more clever than her brother.
- (v) Neither John nor his friends has stolen my money.
- (vi) Rita is junior than Riya.
- (vii) He is very slower than Mohan.
- (viii) The Gold is an useful metal.
- (ix) The woman killed the snake by a stick.
- (x) Every girl and every boy were given a packet of sweets.

(b) Identify and write the name of the exact tense against the following statements :

(CO1)

- (i) We will have written the exam by this time tomorrow.
- (ii) Water boils at 100 degree Celsius.
- (iii) I have worked as a teacher for seven years.
- (iv) They will be working in the fields.

- (v) Knowing the girl, Donald walked up to her and asked if she would like coffee.
 - (vi) By January 3rd, Summer had already broken all his New Year's Resolutions.
 - (vii) She had been working in this industry since 2004.
 - (viii) My parents have been married for 37 years.
 - (ix) By the end of the class, M/s. Boles will have been speaking for forty minutes.
 - (x) I had completed my assigned tasks before joining the company.
- (c) Fill in the blanks with the correct verb given in the brackets in the following sentences : (CO1)
- (i) It since eight o'clock this morning. (is raining/was raining/has been raining)
 - (ii) The shop at nine o'clock every morning.
(open/opens/is opening)

(iii) I thanked him for what he.

(did/has done/had done)

(iv) I was very grateful that he

(repairs/will be repairing/repaired)

my computer so promptly.

(v) You when I came to your house.

(are sleeping/were sleeping/slept)

(vi) They had already

(arrive/arrived) when we

(reached/had reached) there.

(vii) Rohan and Sania _____ to play card games.

(liking, likes, like)

(viii) Neither Kumar nor his brother

..... (is/are) qualified for the

finals.

(ix) By the end of this month she

(spends/will spend/will have spent)

the whole money she has.

(x) That house to my uncle.

(belong/belongs/is belonging).

2. (a) Write an antonym for each of the following words : (CO2)

- (i) Furtive
- (ii) Exquisite
- (iii) Inevitable
- (iv) Reprehensible
- (v) Noxious
- (vi) Apprehend
- (vii) Obviate
- (viii) Ubiquitous
- (ix) Intractable
- (x) Plethora

(b) Write a synonym for each of the following words : (CO2)

- (i) Reckless
- (ii) Extricate
- (iii) Abject
- (iv) Ambivalence
- (v) Chivalry

(vi) Boorish

(vii) Pristine

(viii) Cardinal

(ix) Convention

(x) Banal

- (c) What do you mean by communication ?
Discuss the process of communication in detail. (CO3)

3. (a) Rewrite the given sentences omitting the errors of Indianism : (CO2)

(i) I gave my history exam yesterday.

(ii) We should be strong enough to cope up with the difficulties.

(iii) Please xerox this document.

(iv) Please combine the three departments into one.

(v) I live backside of that building.

(vi) My manager and myself are coming for the meeting.

- (vii) I passed out from Modern School.
- (viii) I stopped playing cricket two years back.
- (ix) Would you please repeat again what you said ?
- (x) He is my older brother and he is two years elder to me.
- (b) Write the correct option out of the two options given against each sentence :

(CO1)

- (i) Either my mother or my father (is/ are) coming to the meeting.
- (ii) George and Tamara (doesn't/don't) want to see that movie.
- (iii) The movie, including all the previews, (take/takes) about two hours to watch.
- (iv) Either my shoes or your coat (is/ are) always on the floor.

- (v) Each boy and each girl must do (their/his or her) work in time.
 - (vi) One of the issues which (was/were) discussed in the parliament was raised by our P. M.
 - (vii) Fast food, like burgers and street food, harmful to our health. (is/are)
 - (viii) The level of pain tolerance (vary/varies) from person to person.
 - (ix) The players, as well as the captain, (want/wants) to win.
 - (x) Slow and steady (win/wins) the race.
- (c) Give one word substitution for the following words : (CO2)
- (i) Release someone from a duty or obligation
 - (ii) A sentimental longing or wistful affection for a period in the past
 - (iii) A person who regards the whole world as his country

- (iv) Someone who leaves one country to settle in another
- (v) One who lives in solitude
- (vi) One who studies the evolution of mankind
- (vii) Informal, less grammatically rigid language
- (viii) A person who is indifferent to the pains and pleasures of life
- (ix) Someone who loves collecting books
- (x) The practice of taking someone else's work or ideas and passing them off as one's

4. (a) Cultural Society of your institution, Dehradun organized an adult literacy camp in its neighborhood. Write a report for your Head of the Department about it by

following the essential elements of the report in 200-250 words. You are ABC, Secretary of the Cultural Society. Use the following clues : no. of volunteers hours spent in teaching location of the class chairs, blackboards no. of people attending the camp benefit. (CO5)

- (b) You are the President of the Technical Club of your university. You are planning to organize Technical Fest : Write a notice for the university notice-board inviting names of students willing to participate.

(CO5)

- (c) What is telephone conversation ? Discuss its relevance along with the do's and don'ts of telephone etiquette. (CO5)

5. (a) Differentiate between verbal and non-verbal communication. (CO3)

(11)

THU-101

- (b) You need to organize a blood donation camp in the coming month. You have to call a meeting of the students' committee to discuss this. Prepare an agenda for the meeting. (CO5)
- (c) Define small talks with some detailed examples and discuss the relevance of small talks in detail. (CO4)