

H

Roll No. 2292109.....

## THU-101/TBS-104

B. C. A./B. SC. (IT)/B. Sc. (CS)  
(FIRST SEMESTER) END SEMESTER  
EXAMINATION, Jan., 2023

PROFESSIONAL COMMUNICATION --I

Time : Three Hours

Maximum Marks : 100

Note : Attempt all questions.

### Section—A

1. (A) In the following sentences, give the synonyms of the words, given in *Italic* :

5 (CO3)

- (I) My mother is now getting *feeble*.
- (II) *Eventually* he left India and settled in London.
- (III) Some tried to *cajole* her but it was all in vain.
- (IV) This was her *maiden* performance on the public stage.
- (V) The facts *complied* by the researcher are worth while.

P. T. O.

(B) Give the antonym of the following : 5

I. Frugal :

- (a) Economical
- (b) Miser
- (c) Extravagant
- (d) Sincere

II. Genuine :

- (a) Real
- (b) Fierce
- (c) Spurious
- (d) Delay

III. Descend :

- (a) Ascend
- (b) Crude
- (c) Uncouth
- (d) None of the above

IV. Stupid :

- (a) Cunning
- (b) Docile
- (c) Simple
- (d) Clever

V. Docile :

- (a) Obstinate
- (b) Meek
- (c) Foolish
- (d) Rigid

2. Apply the following Homophones in sentences of your own to bring out the difference in their meaning : (CO3)

I. (a) Stationery

(b) Stationary

II. (a) President

(b) Precedent

III. (a) Emigrant

(b) Immigrant

IV. (a) Refuse

(b) Refuge

V. (a) Diverse

(b) Divers

3. (A) Give a suitable word that explains the meaning of the following : 5

(a) One who hates mankind .....

(b) One who believes in God .....

(c) One who lives on grass .....

(d) One who hates woman .....

(e) One who hates learning and knowledge

(B) **Direction :** In each question, a sentence is given with an idiom (underlined). Four possible meanings of the idiom are also given. Identify the correct meaning and mark the letter of the correct choice as answer : 5 (CO2)

(i) After getting a job had no difficulty in keeping the wolf out of the door.

- (a) being physically safe
- (b) getting the door clear
- (c) avoiding starvation
- (d) keeping the job intact

(ii) I must brush up on American history.

- (a) to learn
- (b) to postpone
- (c) to realize
- (d) to refresh one's knowledge

(iii) The maid is worn out at the end of the day.

- (a) very happy
- (b) depressed
- (c) unpleasant nature
- (d) very tired

(iv) Maya was shedding crocodile tears on death of her step mother.

- (a) be in trouble
- (b) insincere display of emotions
- (c) be nervous
- (d) find the hidden meaning

(v) The authorities took him to task for his negligence.

- (a) gave him additional work
- (b) suspended his assignment
- (c) reprimanded him
- (d) forced him to resign

4. Choose the correct option to complete the sentence : 10 (CO2)

(i) Either the physicians in this hospital or the chief administrator \_\_\_\_\_ going to have to make a decision. (Is/Are)

(ii) \_\_\_\_\_ my boss or my sisters in the union going to win this grievance ? (is/are)

(iii) Some of the votes \_\_\_\_\_ to have been miscounted). (seem/seems)

- (iv) The tornadoes that tear through this county every spring \_\_\_\_\_ more than just a nuisance. (is/are)
- (v) Everyone selected to serve on this jury \_\_\_\_\_ to be willing to give up a lot of time. (is/are)
- (vi) Sara, together with her teammates, \_\_\_\_\_ a formidable opponent on the Basketball court. (put/puts)
- (vii) He seems to forget that there \_\_\_\_\_ things to be done before he can graduate. (is /are)
- (viii) There \_\_\_\_\_ to be some people left in that town after yesterday's flood. (has/have)
- (ix) Some of the grain \_\_\_\_\_ to be contaminated. (appear/appears)
- (x) Three-quarters of the students \_\_\_\_\_ against the tuition hike. (is/are)

### Section—B

Choose any *two* parts out of (a), (b) and (c) in each of the following questions :

1. (a) 'A self-introduction for interview isn't just about the words you say, it's also

about how you present yourself through your expressions and your attitude. Keeping the statement in mind state how can you make yourself introduction impactful. 10 (CO5)

- (b) The JOHARI WINDOW model is a tool for increasing self-awareness and team awareness. Explain in detail. 10 (CO5)
- (c) "SWOC analysis can be extremely helpful in exploring your strengths and weaknesses and how they are playing an incremental part in your career." How far do you agree to the statement ? 10 (CO5)

2. (a) Draft a cover letter to The Hiring Manager of Laptech India, a Dehradun based company to hire you for summer internship. 10 (CO4)

- (b) Suppose you have received 1,000 cartons of tube lights from Havel Industries, but 100 cartons of them are damaged. Write a complaint letter to the supplier stating the fact and ask for a quick replacement. (Goods received in a damaged condition).

10 (CO4)

- (c) When students have finished their undergraduate course, they wish to study further and get a degree or complete their masters at different universities/colleges. These colleges/universities usually provide the courses that the students wish to pursue.

Write a course inquiry letter to know the details about a particular course you wish to pursue at their preferred academic institution.

10 (CO4)

3. (a) How would you describe effective communication ? Why and when do we need it and what are the greatest challenges to good communication ?

10 (CO5)

- (b) Has the development of the internet and social media caused a change in the way we communicate (quality, quantity, style etc.) ? Discuss in detail.

10 (CO5)

- (c) What are the various forms of communication ? Illustrate with example.

10 (CO5)