

H

Roll No.

THU-101/TBS-104

B. C. A./B. SC. (IT)/B. SC. (CS)

(FIRST SEMESTER)

MID SEMESTER

EXAMINATION, Nov., 2022

PROFESSIONAL COMMUNICATION-I

Time : 1½ Hours

Maximum Marks : 50

Section—A

1. **Directions (A to O) :** Choose the correct option from the choices given below in the following questions.

(A) (a) The doctor is taking care of my mother right now.

(b) The doctor take care of my mother right now.

P. T. O.

(2) THU-101/TBS-104

- (c) The doctor takes care of my mother right now.
- (d) The doctor took care of my mother right now.
- (B) (a) Look! A man runs after Gilla.
- (b) Look! A man is running after Gilla.
- (c) Look! A man are running after Gilla.
- (d) None of the above.
- (C) (a) Many children are playing in the park every afternoon.
- (b) Many children play in the park every afternoon.
- (c) Many children plays in the park every afternoon.
- (d) None of the above.
- (D) (a) While they were having dinner, lights went out.
- (b) While they had having dinner, lights went out.

(3) THU-101/TBS-104

- (c) While they were having dinner, lights have gone out.
- (d) None of the above.
- (E) (a) At present she does not study because she plays in the garden.
- (b) At present she will not study because she plays in the garden.
- (c) At present she is not studying because she is playing in the garden.
- (d) None of the above.
- (F) (a) She left the hospital in 1980 and I did not see her since.
- (b) She has left the hospital in 1980 and I have not seen her since.
- (c) She left the hospital in 1980 and I have not seen her since.
- (d) None of the above

P. T. O.

(4) THU-101/TBS-104

- (G) (a) I have been writing six letters since morning.
(b) I have written six letters since morning.
(c) I am writing six letters since morning.
(d) None of the above.
- (H) (a) As soon as it started to rain, she took her umbrella.
(b) As soon as it starting to rain, she took her umbrella.
(c) As soon as it has start to rain, she took her umbrella.
(d) None of the above
- (I) (a) He played cards after he had done his work.
(b) He had played cards after he had done his work.
(c) He has played cards after he had done his work.
(d) None of the above.

(5) THU-101/TBS-104

- (J) (a) Before she thanked me, she had taken my present.
(b) Before she had thanked me, she had taken my present.
(c) Before she is thanking me, she had taken my present.
(d) None of the above.
- (K) (a) We saw the robbers after they had left the bank.
(b) We saw the robbers after they have left the bank.
(c) We saw the robbers after they leave the bank.
(d) None of the above.
- (L) (a) The teacher wants to guide you.
(b) The teacher is wanting to guide you.
(c) The teacher was wanting to guide you.
(d) The teacher have wanted to guide you.

P. T. O.

(6) THU-101/TBS-104

- (M) (a) I rushed to the garden but the cuckoo flow away.
- (b) I rushed to the garden but the cuckoo had flown away.
- (c) I rushed to the garden but the cuckoo fled away.
- (d) I rushed to the garden but the cuckoo have flown away.
- (N) (a) My father had met Principal yesterday.
- (b) My father met Principal yesterday.
- (c) My father has met Principal yesterday.
- (d) None of the above.
- (O) (a) The pupils have solved the problems before the teacher arrived.
- (b) The pupils had solved the problems before the teacher arrived.
- (c) The pupils solved the problems before the teacher arrived.
- (d) None of the above

(7) THU-101/TBS-104

2. **Directions (Qs P to T) :** Choose the correct option to make the sentence grammatically correct.

(P) If I hadn't overslept, I on time.

- (a) will have been
- (b) would have been
- (c) will be
- (d) shall be

(Q) If you had eaten a good breakfast, you' so hungry now.

- (a) wouldn't be
- (b) can't be
- (c) won't be
- (d) has been

(R) I that car if I had had more money at the time.

- (a) could have bought
- (b) could buy
- (c) will buy
- (d) shall buy

P. T. O.

(8) THU-101/TBS-104

(S) That horse could have won the race if he hurt his leg.

(a) doesn't hurt

(b) hasn't hurt

(c) hadn't hurt

(d) don't hurt

(T) If I harder for the test I would have gotten a better grade.

(a) had studied

(b) will study

(c) did study

(d) shall study

Section—B

Note : (i) Each question in section B has two subparts (a) and (b). Attempt any *one* subpart of your choice.

(ii) Each sub-question carries 10 marks.

(9) THU-101/TBS-104

3. (a) Define and discuss the following *five* elements of communication with proper examples :

(i) Senders

(ii) Receivers

(iii) Encoding

(iv) Decoding

(v) Channels

OR

(b) Define and discuss the following *five* levels of communication with proper examples :

(i) Intrapersonal

(ii) Interpersonal

(iii) Social/Small group

(iv) Public

(v) Digital Communication

P. T. O.

4. (a) When we are happy and relaxed, we are more likely to accept constructive criticism in a positive way and convey our messages succinctly and accurately. Which roadblock of communication does this situation refer to? Explain in detail.

OR

- (b) Soon after assuming your new CR position, you realize that the flow of information and knowledge in your classroom are non-existent. Explain the roadblocks that often exist in communication and how you plan to identify and remedy them.
5. (a) Why are communication skills important to communicate effectively? How would these skills be useful professionally? Describe *three* strategies that can be implemented to improve in the skill areas.

OR

- (b) Learning to communicate with candor can mean breaking old habits, which is sometimes difficult. What benefits of using candor make the effort worthwhile?