

Remote Interview Tips

Two days before

- Test your software, camera and microphone. If anything isn't working as you'd like you've got time to figure out why / fix it / order replacements.

The day before

- Review the job description. Remind yourself why you're a good fit.
- Prepare answers to questions you're nervous about but think might come up.
- Prepare questions you'd like to ask the interviewer.
- Turn on your webcam. Clean and organise everything it sees.
- Get a good night's sleep.

On the day

- Wake up. Shower. Eat a good breakfast.
- Dress for the interview. It'll put you in the right mood.
- Put a notebook and pen by your laptop. Use them to jot down thoughts and questions so you can discuss them later without interrupting the interviewer. Also, writing things down comes across as respectful in an interview whereas tapping on the keyboard comes across less so, especially if you have a noisy keyboard.
- Put a copy of your resume beside your laptop to refer to if you need to.
- Put your favorite stuffed animal / photo / thing in your view but not the camera's.
- Review the job description and your prepared questions and answers.

15 minutes before the interview

- Potassium helps calm your nerves. Eat a banana.
- Do some deep breathing in front of a mirror while telling yourself some good things about yourself (even if you don't believe them). Look yourself in the eyes.
- Put a fresh glass of water beside your laptop.
- Have a drink and go for a pee.

During the interview

- Sit tall.
- Speak slowly and clearly.
- Put the video window near to your camera on screen. This forces you to focus near the camera and avoids looking unfocussed or disinterested.